



ANNUAL BUDGET REQUEST

Fiscal Year: _____

THIS FORM IS TO BE COMPLETED BY MINISTRY COACHES TO REQUEST FUNDING FROM THE CHURCH BUDGET.

DATE _____ MINISTRY/DEPT _____

NAME _____ PHONE _____

EMAIL _____ CAMPUS _____

IMPORTANT CONSIDERATIONS

At Generations Church the budget is more than just a set of numbers relating to the expenses of particular departments. The church budget is the annual mission plan for the church and is most important at GC.

We hope you prepare your request prayerfully and thoughtfully to best carry out your ministry mission.

*Please think ahead of expenditures that you will be needing or events you will be having that will need funds this yr.

*Please complete this form and return it to the church office by January 28 for approval or revision by the GC Board.

Itemize your expected expenditures as much as possible.

Monthly Operating Expenses: list the cost to run the various areas in your department.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

New or Replacement Equipment

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Meetings/Events: please include dates of special events when funds would be required

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Misc/Other

_____	\$ _____
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TOTAL AMOUNT REQUESTED

\$ _____

OFFICE USE ONLY

DATE REC'VD _____

APPROVED? YES ____ NO ____ REVISED ____

DEPARTMENT CODE _____

CAMPUS CODE _____

SIGNATURE OF MINISTRY COACH _____