

# first baptist church

ALEXANDER CITY, ALABAMA

Worship God • Love People • Make Disciples

**First Baptist Church Early Learning Center**  
**64 Court Square • P.O. Box 400**  
**256.234.6351**

## CHILD'S PREADMISSION RECORD

This section is to be completed by the child's parent or guardian. This form must be kept in the child's file in the Child Care Facility (home/center).

|   |  |
|---|--|
| Child's Name:   | Name child is known by:  |
| Child's birthdate:  | Child's home address:  |
| Name(s) of parent(s)/guardian(s):                           | Home telephone number: ( )   |
| Address of parent(s)/guardian(s):                           |  |
| Mother's employer:  | Father's employer:   |
| Employer's address:   | Employer's address:  |
| Employer's telephone number: ( )                            | Employer's telephone number: ( )   |
| List telephone numbers such as beeper, cellular phone, etc. | Instructions regarding how parent/guardian may be reached in an emergency: |

Person(s) to be contacted in an emergency if parent(s)/guardian(s) cannot be reached:

| Name | Relationship to child | Address | Telephone number |
|------|-----------------------|---------|------------------|
|      |                       |         |                  |
|      |                       |         |                  |
|      |                       |         |                  |

|                         |          |                          |
|-------------------------|----------|--------------------------|
| Name of child's doctor: | Address: | Telephone number:<br>( ) |
|-------------------------|----------|--------------------------|

### Emergency Authorization:

I give permission for the child care facility to obtain emergency medical treatment, including emergency transportation, for my child if I cannot be reached immediately. I agree to be responsible for any emergency medical expenses incurred. *(If parent/guardian refuses to sign, instructions must be attached stating what procedure the facility is to follow in an emergency.)*

\_\_\_\_\_/\_\_\_\_\_  
**Signature** **Date**

**Form not valid without signature of child's parent/guardian**  
*Page one of two-form not valid without second page*



**Describe any special needs or instructions below:**

|  |
|--|
|  |
|  |
|  |

**Person(s) the child may be released to:**

| Name | Relationship to child | Address | Telephone number |
|------|-----------------------|---------|------------------|
|      |                       |         |                  |
|      |                       |         |                  |
|      |                       |         |                  |
|      |                       |         |                  |
|      |                       |         |                  |

*I understand that the Department of Human Resources does not inspect activities away from the child care facility (ome or cneter). The licensee of the child care facility assumes full responsibility for such activities*

\_\_\_\_\_ / \_\_\_\_\_  
*Signature of parent/guardian                      Date*

**I give permission for my child to participate in:**

(Circle yes or no and sign each line)

|  | yes | no | Signature of parent/guardian | Date |
|--|-----|----|------------------------------|------|
| Activities away from the facility:                   |     |    |                              |      |
| Transportation provided by the facility:             |     |    |                              |      |
| Swimming/wading activities provided by the facility: |     |    |                              |      |

**Form not valid without signature of child's parent/guardian in each space indicated above.**

\_\_\_\_\_  
 This section is to be completed by the facility's staff.

Child's first day of attendance: \_\_\_\_\_ Child's withdrawal date: \_\_\_\_\_

*Additional information may be attached.*