

MINUTES
West Green Tree Church Leadership Team Meeting
August 11, 2026 7:00 pm at the Church

Present: Colton Brown, Krista Dickson, Phil Hollinger, Paula Jones, Holly Leonard, Shawn O'Brien, Donna Ring, Shane Schwanger, Isaiah Sheetz, John Ziegler

Other Members: Ryan Arndt, David Spayde

Absent: Sarah Kolp, Dewey Martin

Presiding: Colton Brown, Moderator

1, 2. Devotions and Opening Prayer – Isaiah Sheetz

Isaiah opened the meeting with Matthew 28:18-20 and offered a prayer.

3. Approval of May 5, 2026 and July 7, 2026 Minutes

Phil moved to approve the Minutes as presented. Donna seconded. Motion passed.

4. Approval of May Congregational Forum Minutes

John moved to approve the Minutes as corrected. Isaiah seconded. Motion passed.

5. 2027 Budget – Executive Portion

A document distributed with the meeting materials. Budget changes were provided for 2027. Budget expenses related to salary are updated during the Executive Session.

6. Welcome Culture

The group had discussion on the Welcome Culture initiative, naming several items that support the initiative, including following up after events and connecting with visitors.

7. Other New Business

8. Pastor Report – Shawn O'Brien

A written report was distributed with meeting materials. Pastor Shawn shared about the upcoming baptisms on August 16. An Annual Conference report has been distributed to the congregation.

9. Worship Arts Coordinator/Licensed Minister Report – Ryan Arndt

Glick A/V is working on the platform wiring next week. Ryan continues to look at solutions for the drum volume for services. He had the opportunity to lead worship and preach at the Cleona Camp Meeting. He continues courses through Liberty. Ryan officiated 6 funerals and one wedding this summer.

10. Youth Coordinator Report – David Spayde

David shared about the youth mission trip. The group will share during the Sunday service. Seven youth and four adults participated in the trip.

11. Treasurer's Report – Paula Jones

The Treasurer's Report was distributed with meeting materials. A deposit was made to the Youth Ministries line item, bringing the remaining budgeted balance to \$1,404.88. Contributions to BHA and Disaster Relief ministries will be paid from the Witness budget.

The checking account balance is \$14,253.22. The Building Fund total is \$100,694.62. One of the CDs for the Building Fund matured, and the balance was moved into the Building Fund MMA.

Holly moved to approve the Treasurer's Report as presented. Phil seconded. Motion passed.

12. Ministry Team Updates

Nurture

A question was raised regarding the use of the Church Workers list. The group determined to continue to update and publish the list in the annual Directory.

Junior Church will begin in September. Holly will serve as the interim lead for the children's church ministry. The lessons have been chosen and teachers have been secured.

Witness

VBS, held in July, had an average of 70 participants per night. The team will begin Operation Christmas Child boxes in October. Christmas Dinner planning will begin in September. Tiny Timbers has 41 children registered for the upcoming school year. A new teacher has been secured, and the room in the basement has been updated for the school. Tiny Timbers will host the Noah's Ark Parade on October 25.

Donna provided information about a temporary food license for a non-profit. She will determine if any of the current kitchen volunteers have food handler certifications. Colton will research further and report back to the group for continued discussion.

Stewards / Capital Improvement Project Update

Stewards have gathered quotes from three companies for a capital improvement project. The team will review all proposals at their upcoming meeting. Three options were presented as possible ways to move forward, including a capital campaign to address all improvements, completing projects in phases as money is available, or maintenance of the building as issues arise. The group is encouraged to pray over the options for further discussion at a future meeting.

13. Closing Prayer

Shawn offered the closing prayer.

14. Executive Session (Voting members, Pastor, Clerk)

Professional staff salaries and benefits for 2027 were discussed and approved for inclusion in the 2027 budget.

15. Personnel Discussion (Voting members, Clerk)

Pastor salary and benefits for 2027 were discussed. Colton will share proposed numbers with Shawn.

Respectfully Submitted,

Krista Dickson
Clerk