



WOMEN'S CHRISTMAS DINNER

Harbor Trinity Church

Table Hostess Information:

Thank you for volunteering to host a table at the Women's Christmas Dinner!

This beautiful evening would not be possible without your help and we are so grateful you will play a part in making this night special! Please review the following information so you know what is expected of a table hostess for the Women's Christmas dinner. If you have any additional questions, please don't hesitate to contact our Table Hostess Coordinator, Cindy Brown, or our Christmas Dinner Coordinator, Rachel Wood at Rachelwood2001@gmail.com.

On December 9th, the Sanctuary will be open from 2pm to 4pm for you to decorate your table. Please try your best to have your table completed by 4pm so we can have a quiet sanctuary for our speaker and musicians to do their sound checks. Sanctuary doors will re-open at 5pm for guests to arrive before the event and view tables if they wish. Our event begins at 5:30pm.

Sign-Ups:

If you are hoping to have certain guests sit at your table with you, please be prepared to do the following when registration opens on October 28th:

- Purchase tickets for the guests that you would like to have sit at your table and then sign them up by name on the registration sheet.

OR

- Ask the guests that you would like to have sit with you to sign up at your table, on the registration sheet, when they purchase their tickets.

Please be aware that there will be no waiting list for tickets this year, and no refunds given for purchased tickets. If you have purchased a spot at your table and your guest cannot attend, please try to sell (or give) the ticket to someone else.

What to Bring:

As a table hostess, you are responsible for bringing the following items:

- 8 dinner plates
- 8 salad plates/bowls

- 8 mugs or cups and saucers
- 8 water glasses
- 8 silverware settings and a plastic bag for taking home your used silverware
- 8 napkins
- Centerpiece
- Creamer

Optional:

- Table favors
- Decorative Salt and Pepper
- Decorative sugar and creamer bowls
- Flavored creamers
- Name Tags

The church will provide:

- Tablecloth (the color of your choice)
- Salt and Pepper shakers
- Sugar (Packets)