

INSTRUCTIONS

(New Student Enrollment)

1. Completely fill out the schedule sheet for your child.
2. Completely fill out the enrollment sheets, filling in **all** blanks
3. Have a Child Food Allergy Emergency Plan form filled out and signed by your child's healthcare provider if your child has a food allergy.
4. Fill out the Home Visit Notification/Request form (Preschool only - 3 years old and older)
5. Read the policy handbook.
6. Fill out the draft card and attach a voided check if you choose to have tuition drafted.
7. Fill out the 'In His Hands' T-Shirt Order form (Preschool only - 3 years old and older)
8. Fill in the check off sheet and sign and date that page.

Return all forms with the registration fee on the date in which your letter says it will be accepted.