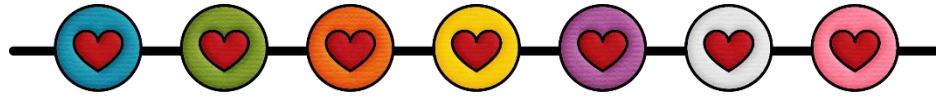


Little Hearts School



Important Dates

August 27th

Meet & Greet

September 1st

First Day of School

November 24th & 26th

Thanksgiving Break

December 10th

Christmas Program

December 15th – January 6th

Christmas Break

January 7th

First Day of School 2nd Semester

March 16th & 18th

Spring Break

May 11th

Graduation

May 13th

Last Day of School

Arrival & Departure

- School is held on Tuesday and Thursday from 9 a.m. to 2 p.m.
- Tardiness affects class activities and your student, so please be on time
- Students must be signed in and out daily.
- Parents must report to the office in order to pick up their child early.
- A child will only be released to a person on the pick-up list with photo identification.

Guidance Techniques & Strategies

LHS Student Agreement

- Students will be kind.
- Students will be neat.
- Students will be safe.
- Students will do their best.

LHS Approved Guidance Techniques and Strategies

- The teacher will use age and developmentally-appropriate interventions
- The teacher will clearly and positively state the desired expectations to the students.
- The teacher will ensure safe and appropriate natural consequences in a kind manner.
- The teacher will give the students choices.
- The teacher will model correct behavior.
- The teacher will praise students.

LHS Approved Intervention Examples:

- Redirection
- Change of Environment
- "Thinking Chair"
- Director Visit/Office Visit (Parent Informed)

If a student poses a real threat to himself/herself, to others, or to school property, he/she will be sent home.

Contact Us

Little Hearts School
1500 Breckenridge Road
Mansfield, TX 76063
(817) 473-1270

Our Office is open
Tuesdays and Thursdays
From 9 a.m. – 2 p.m.

Danielle Ellis, Director
directorlittlehearts@gmail.com

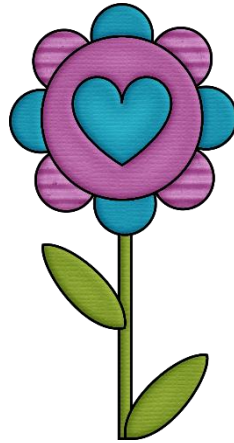
Apryl Henrichs, Co-Director
Littleheartsassistantdirector@gmail.com

Illness & Accidents

- Please refer to our updated Health & Wellness Policy Guide.
- Please keep children home who have had a fever (100.4* F), vomiting, diarrhea, or are suspected contagious by a medical professional.
- The primary contact will be notified if the child exhibits any of the symptoms listed above and for pickup arrangements as soon as possible.
- The primary contact will be notified if there is suspicion that their student was exposed to a contagious illness.
- Students with lice will be sent home and allowed to return only when they have been treated.
- The primary contact will be notified if a student is seriously injured. Minor scrapes and bruises will be documented with a “Boo Boo Report” and included in the child’s “Take Home Folder”.

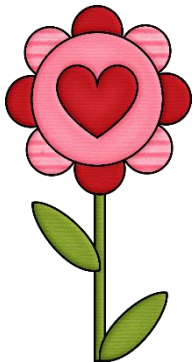
Clothing

- Please send an extra set of seasonally appropriate clothing (including socks, undergarments, and a lightweight jacket) that can remain at school).
- Please dress your child comfortably.
- For safety, we encourage and recommend closed toed shoes.
- Please send a coat in cooler weather.
- Label all personal items, including the child’s backpack, lunchbox, water bottle, and jacket.



Lunch

- Please send your child with a full reusable water bottle, a healthy lunch, and a snack each day.
- We ask that you include labeling all child friendly containers.
- We believe that prepared food, cut age appropriately, and ready to eat is best.



Class Parties

- Class parties can include snacks, drinks, favors, toys, paper goods and games. Please check with the child’s teacher, Cluster, and the child’s folder.
- Birthday celebrations for your child can include a treat or toy. Please keep it simple and refer to the child’s teacher for details.

Tuition and Fees

- Tuition is \$220 per child, per month.
- LHS currently only accepts cash or check as methods of payment.
- A \$150 Registration and Supply Fee is due upon registration and is non-refundable or transferable.
- If you have more than one student enrolled, you will receive 10% off of your total monthly tuition.
- Monthly tuition is due on the first Tuesday of each month. Tuition is considered late after the second Tuesday of the month.
- If circumstances arise in which your tuition must be late, please notify the Co-Director.
- Tuition payments are non-refundable unless a 30-day written notice of withdrawal is given.
- If you withdraw after August 1st, you are responsible for paying September tuition.

Closures

- If Mansfield ISD is closed or delayed, our school will automatically be cancelled. Please check local TV listings and social medias.
- We reserve the right to cancel classes in order to preserve staff and student safety. We will call, text, or email you. We cannot make up days.
- We will use our best judgement to determine when to have outdoor recess, taking into account multiple environmental factors.