



Truth Growth Impact
Education Agreement

- Acknowledgement:** During the term of this agreement, parent/guardian does hereby promise and agree to fully and timely pay to ACA in accordance with the payment plan elected all tuition, charges, fees, interest, and assessments associated with student's admission, enrollment and/or program participation at ACA as by ACA each academic year. Parent/guardian acknowledges that the policies, procedures and practices of ACA, including, but not limited to those set forth in the handbook for students and parents, are incorporated herein by reference. Accordingly, parent/guardian further agrees to abide by all such policies, procedures, and practices and acknowledges that same subject to periodic modification by ACA. Parent/guardian represents and warrants that the information provided on the student enrollment form is accurate and that the parent/guardian will immediately notify ACA as to any changes hereto. Parent/guardian understands enrollment at Ambassador Christian Academy is a privilege not a right, and suspension of enrollment or termination of enrollment is at the sole discretion of the administration. This agreement is subject to change with adequate notice being provided to parent/guardian by ACA.
- Terms:** Parent/guardian understands, and agrees that this agreement extends until the earlier to occur of graduation of student(s) from ACA or the termination of this agreement as provided herein. Accordingly, the term of this agreement shall be for the next current academic year and shall renew automatically for each successive academic year therefore unless and until this agreement is terminated by ACA or written notice of termination from parent/guardian is received in the office of ACA on or before January 31 of each year. Parent/guardian acknowledges that the charges are for a place within ACA and not for a period of attendance and that the absence of a student does not materially reduce the expenses of ACA. Parent agrees that the absence, academic failure or withdrawal of student after January 31 of any year shall not excuse, alter, abate or nullify parent/guardian's obligations for the charges through the ensuing academic year.
- Payment Plans:** All tuition and continued enrollment fees will be paid through FACTS. Parent/guardian understands that four payment plans are offered and payments are due as follows: (1) Annual Plan- full payment due in August with a 5% discount off tuition offered. This plan will include a continued enrollment fee for the following school year for all K4-7th grade students. (2) Semi-Annual Plan- 60% payment due in August and 40% payment due in January. A 3% discount off tuition will be applied to the January payment. A continued enrollment fee for the following school year will be withdrawn in February (3) Ten-Month Plan- automatic drafts beginning in July and ending in May for tuition, with the month of February being reserved for the continued enrollment fee for the following school year. (4) Twelve-Month Plan- automatic drafts beginning in June and ending in May. With this plan both tuition and continued enrollment fees for the following year are combined and paid for in twelve equal payments.

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4. **Withdrawal Refunds:** Requests for refunds are subject to the Administration's discretion. Should request be granted, refunds will be calculated as follows:
- a. For premature withdrawal, refunds will be limited to the prorated portion of the remaining year.
 - b. The continued enrollment fee for the following school year is fully refundable for all four plans if withdrawal is completed before January 31 of the current school year.
 - c. The only exception to 4.b is a continued enrollment fee refund shall be granted should ACA terminate this agreement between January 31 and the end of the current school year.
5. **Delinquent Accounts:** Parent/guardian understands that report cards, transcripts, and other such student records will be withheld should their account become delinquent. Should their account become 60 days past due, parent/guardian understands that student(s) are subject to suspension from school and all school-sponsored activities until account is current. Furthermore, parent/guardian understands that student's continued enrollment may be suspended if account is in arrears. Finally, parent/guardian understands that a late fee will be assessed should a payment be 15 days past due.

Returned Checks (NSF): Parent/guardian understands that a service charge, will be assessed per returned check or incomplete FACTS withdrawal due to insufficient funds.

I understand the Education Agreement and agree to the terms as outline above for the following:

Student Name: _____

Student Name: _____

Student Name: _____

Student Name: _____

Parent Signatures (if married, both signatures are required):

Mother _____

Date _____

Father _____

Date _____