

## CENTRAL BAPTIST CHURCH COUNCIL OF ELDERS MEMBER EXPECTATIONS AND RESPONSIBILITIES

- I. Attendance: Council of Elder (COE) meetings are scheduled the last Tuesday of every month, except the month of December. COE members must make attending the regularly scheduled monthly meetings a high priority. COE members should not miss more than 2 regularly scheduled monthly meetings per fiscal year.
- II. Preparation: COE members are expected to review the upcoming meeting agenda and pray about the agenda items asking God for His wisdom and for the guidance of The Holy Spirit regarding the deliberation and decisions that will be made by the COE. COE members are encouraged to review and research scripture ahead of the meeting for guidance.
- III. Participation: COE members are expected to contribute to the discussion and consideration of agenda items. COE members are expected to not only respond to agenda items but also expected to offer agenda items for regularly scheduled meetings when so led by the Holy Spirit. COE members are expected to vote on each business item, unless they state a conflict of interest to the council prior to the vote tally.
- IV. Confidentiality: COE members are expected to exercise caution and discretion to keep the discussion of spiritual counseling and staff performance matters confidential until so directed otherwise by the pastoral staff and/or COE. Church members, staff and regular attendees that request or require assistance or guidance from the COE are entitled to the concerns being addressed in the strictest confidence and only discussed with responsible and involved parties.
- V. Approachability: COE members are expected to be approachable and available to the church body to receive ministry suggestions, requests and concerns for consideration and resolution by the Staff, Eldership and/or COE. This would include sharing publicly their personal telephone number and/or email address so that members and friends of the church may contact COE members privately if needed. COE members are expected to be in attendance at annual or special business meetings and any congregational informational meetings including congregational meetings for pastoral calls.
- VI. Assignments: COE members will be expected to accept special project assignments, including communication and teaching, which are consistent with their spiritual gift applications when business and spiritual needs of the church arise.
- VII. Prayer: COE members are expected to be in prayer regularly for the congregation, staff, missionaries and visitors of Central Baptist. COE members need to be praying for the evangelism of our community and world.
- VIII. Servant Leadership: COE members are expected to conduct themselves as ‘Servant Leaders’. Compassionate, considerate and conscientious men of integrity and humbleness.
- IX. Pastoral and Staff Support: COE members are expected to publicly and actively support and encourage the church pastoral and administrative staff. Any performance evaluations, salary negotiations and employee disciplinary considerations will be conducted in private with the notification, involvement and inclusion of the employee’s supervisor.

Approved by Council on April 24, 2012