

# CONFIRMATION OF MINISTERIAL SUPPORT 2026

DUE JANUARY 31, 2026

## The Pacific Conference of the Evangelical Church

**Church:** \_\_\_\_\_

**Pastor:** \_\_\_\_\_

**Pastoral Role:** (Indicate A or B): \_\_\_\_\_  
A. Senior Minister      B. Associate Minister

**Pastor Birthdate:** \_\_\_\_\_

**Credential:** (Indicate A,B,C or D): \_\_\_\_\_  
A. Commissioned      B. Licensed      C. Ordained      D. Under the Supt.

**Hours per week** (Indicate A,B,C or D): \_\_\_\_\_  
A. 40+      B. 30-39      C. 20-29      D. 1-19

### Instructions:

*Please complete this form for each assigned minister using calendar year figures based on your church's budget(s) during that same period. If you have questions please contact Donalyn Hotrum at the Conference Office (503-427-0000) or [Donalyn@ThePacificConference.com](mailto:Donalyn@ThePacificConference.com)*

**Please complete and send a copy to the address below. (Keep a copy.)**

**The Pacific Conference**  
11501 SE Sunnyside Rd  
Suite 200  
Clackamas OR 97015

**OR**

You can email a copy of this as an attachment to:  
[Donalyn@ThePacificConference.com](mailto:Donalyn@ThePacificConference.com)

## Section I: Ministerial Salary

(Conference Business Rules and Standing Resolutions (BRSR) 6.1.1)

	<b>2025 Actual</b>	<b>2026 Budget</b>
<b>A. Cash Salary</b>	_____	_____
<b>B. Conference Assistance</b>	_____	_____
<b>C. Parsonage or Housing Allowance*</b> <i>including Utilities Allowance</i>	_____	_____
<b>D. Housing Equity Allowance</b>	_____	_____
<b>E. Social Security Allowance</b>	_____	_____
<b>F. Health Care Allowance</b>	_____	_____
<b>G. Other (total of items listed below)</b>	\$0.00	\$0.00
<b>TOTAL SALARY ( Add A through G)</b>	\$0.00	** \$0.00

\*Housing allowance worksheets are available from the Conference Office or our website, [www.pacificcna.org](http://www.pacificcna.org). Housing Allowance is not subject to Federal or State Income Tax, but it is subject to Social Security and Worker's Compensation Tax.

\*\* BRSR 6.4 states: The "Minimum Salary" (Total of Section 1: Ministerial Salary) for an assigned full-time (40 hrs or more) Minister shall be \$50,500. Any Minister not receiving the minimum salary may accept work other than their assigned Ministerial responsibilities after first securing permission from the Conference Superintendent(s) and local Council of Administration.



## Section II: Ministerial Benefits

(Conference Business Rules and Standing Resolutions (BRSR) 6.1.2)

	2022 Actual	2023 Budget
A. Health Insurance paid by the church (BRSR 6.3)	_____	_____
B. Medical Expense Reimbursements	_____	_____
C. Retirement Fund Allowance (e.g. TSA, IRA)	_____	_____
D. Pension (BRSR 6.2.1)*	\$0.00	\$0.00
<b>TOTAL BENEFITS (Add A through D)</b>	<b>\$0.00</b>	<b>\$0.00</b>

Reimbursements paid by the Local Church to the pastor may include any items necessary to the local situation, such as, but not limited to:

- Vehicle expenses
- Professional expenses (includes library, guest entertainment, etc.)
- Continuing Education including graduate classes, seminars and conferences
- Other items considered necessary or beneficial for the ministry of the Local Church

**Since these represent actual costs to the pastor, they do not count toward the total salary package.**  
(BRSR 6.1.3)

TOTAL MINISTERIAL SUPPORT	2025 Actual	2026 Budget
<b>Section I: Ministerial Salary</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Section II: Ministerial Benefits</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Total</b>	<b>\$0.00</b>	<b>\$0.00</b>

### CONFIRMATION BY RESPONSIBLE AGENCIES AND PERSONS:

1. I agree to the schedule of support figures listed above.

, Minister

2. This schedule of support has been approved by the Council of Administration (usually by budget approval)

, Pastor Parish Relations Committee Chair  
, Church Treasurer

3. The figures above have my approval:

, Conference Superintendent

