

CONFIRMATION OF MINISTERIAL SUPPORT

DUE JANUARY 30, 2019

The Pacific Conference of the Evangelical Church

Church: _____

Pastor: _____

Pastoral Role: (Indicate A or B): _____
 A. Senior Minister B. Associate Minister

Credential: (Indicate A,B,C or D): _____
 A. Commissioned B. Licensed C. Ordained D. Under the Supt.

Hours per week (Indicate A,B,C or D): _____
 A. 40+ B. 30-39 C. 20-29 D. 1-19

Instructions:

Please complete this form for each assigned minister using calendar year figures based on your church's budget(s) during that same period. If you have questions or need help, please contact Nancy Austin at the Conference Office (503-427-0000) or nancy@pacificecna.org.



Please complete and send a copy to the address below. (Keep a copy.)

The Pacific Conference
 11501 SE Sunnyside Rd
 Suite 200
 Clackamas OR 97015

OR

You can email a copy of this as an attachment to:
nancy@pacificecna.org

Section I: Ministerial Salary

(Conference Business Rules and Standing Resolutions (BRSR) 6.1.1)

	2018 Actual	2019 Budget
A. Cash Salary	_____	_____
B. Conference Assistance	_____	_____
C. Parsonage or Housing Allowance* <i>including Utilities Allowance</i>	_____	_____
D. Housing Equity Allowance	_____	_____
E. Social Security Allowance	_____	_____
F. Health Care Allowance	_____	_____
G. Other (total of items listed below)	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>
_____	<input type="text"/>	<input type="text"/>
TOTAL SALARY (Add A through G)	<input type="text"/> **	<input type="text"/>

*Housing allowance worksheets are available from the Conference Office or our website, www.pacificecna.org. Housing Allowance is not subject to Federal or State Income Tax, but it is subject to Social Security and Worker's Compensation Tax.

** BRSR 6.4 states: The "Minimum Salary" (Total of Section 1: Ministerial Salary) for an assigned full-time (40 hrs or more) Minister shall be \$45,000. Any Minister not receiving the minimum salary may accept work other than their assigned Ministerial responsibilities after first securing permission from the Conference Superintendent(s) and local Council of Administration.



Section II: Ministerial Benefits

(Conference Business Rules and Standing Resolutions (BRSR) 6.1.2)

	2017 Actual	2018 Budget
A. Health Insurance <i>paid by the church (BRSR 6.3)</i>	_____	_____
B. Medical Expense Reimbursements	_____	_____
C. Retirement Fund Allowance <i>(e.g. TSA, IRA)</i>	_____	_____
D. Pension (BRSR 6.2.1)*	<input type="text"/>	<input type="text"/>
TOTAL BENEFITS (Add A through D)	<input type="text"/>	<input type="text"/>

Reimbursements paid by the Local Church to the pastor may include any items necessary to the local situation, such as, but not limited to:

- Vehicle expenses
- Professional expenses (includes library, guest entertainment, etc.)
- Continuing Education including graduate classes, seminars and conferences
- Other items considered necessary or beneficial for the ministry of the Local Church

Since these represent actual costs to the pastor, they do not count toward the total salary package.
(BRSR 6.1.3)

TOTAL MINISTERIAL SUPPORT	2018 Actual	2019 Budget
Section I: Ministerial Salary	<input type="text"/>	<input type="text"/>
Section II: Ministerial Benefits	<input type="text"/>	<input type="text"/>
Grand Total	<input type="text"/>	<input type="text"/>

CONFIRMATION BY RESPONSIBLE AGENCIES AND PERSONS:

1. I agree to the schedule of support figures listed above.

_____, Minister

2. This schedule of support has been approved by the Council of Administration (usually by budget approval)

_____, Pastor Parish Relations Committee Chair

_____, Church Treasurer

3. The figures above have my approval:

_____, Conference Superintendent

