

**Church Development Committee Minutes**  
**Wed Jan 16, 2019 @ Goleta, Presbytery Office, 10am-1pm**

**Prayer**

Susan led us in a devotional centered on walking in faith and hope in Christ. Hebrews 11:1 and Philippians 4:12-13. Opened in prayer.

**Approved Agenda**

**Council and Presbytery Updates**

- Council Jan 23<sup>rd</sup>, next Presbytery Feb 9<sup>th</sup> in Moorpark
- Jan 26<sup>th</sup> Resilience and Renewal day at Westminster in Westlake 9am-3pm

**Review 2019 Goals, Budget (Matt)**

Reviewed Goals, Budget and current Committee Responsibilities, what it means to be a liaison and commitments 2019 and beyond (see Appendix A)

Also will need a reimbursement form from Bonnie, or develop one if none

**New Worshipping Community Updates**

For each NWC, we shared highlights of what God is doing, prayer requests, what they would like our committee, council and Presbytery to know, financial updates, what would be helpful from CDC to support them, and what's coming up for them

Worship at the Park (Ron), Bob and Ron continue to meet weekly. There is an established steering committee, leadership team. They have an ongoing men's Bible Study, women's Bible study, once a month Fellowship fun event, like Karaoke, Sunday worship gatherings 11am around Word and Sacrament continue.

Esperanza Viva/La Ancla (Ron), Over the past couple months a revived worship community has emerged. "La Ancla" or The Anchor in English, has had Margaret LaRue leading this and there is a growing sense of support and connection through Pastor Ron's leadership. The session of Living Hope as partner congregation has found new vision for the \$7500 grant awarded years ago. Some highlights of the NWC has been an Oct 31<sup>st</sup> Family Night, with 400 from community and exciting partnership between Living Hope and Esperanza Viva/La Ancla. Also a Thanksgiving Bonfire Worship Night. We see a partnership with the community, ecumenically, and with Living Hope.

Resurrection Church (Craig), At the Christmas celebration, 160 people. Fall involvement was regularly 40 people/weekly. Grateful for Paul Dugan's leadership. They will be starting a Tuesday evening with dinner, a message and conversation. 65 people are committed to this. Leaders looking to start a 2<sup>nd</sup> Sunday service. Some highlights are seeing a family find a safe place to meet Jesus without needing to feel pressured to make a decision. Seeing healing of hearts and minds. Looking ahead to celebrating spring baptisms.

Front Porch Report 1/16/19 (See attached 2 documents: Budget and Church Giving)

We made our budget this year, thanks to many churches and people!

Started year with additional staff member, who has the position of Community Relations director - a self-funded position. Joined Joel, Dom, the assistant director, and two female interns

Attendance to the ministry center is up to about 400 students/day stopping in for coffee, to study or meet friends/staff. Wednesday night dinners, provided by members of local churches as well as several alumni feed about 200 - 250 students. Currently about 120 volunteers help run the coffee shop. 75 - 80 attend worship on Saturday evening. Challenges have been finding space for additional staff, keeping the place cleaned and the funds to support the ministry.

Main fund raiser is a donor dinner in October/November and the end of year letter. These were successful. Goals for 2019 next year:

- Secure more funding throughout the year. Many ECO churches who have been making regular payments as part of their dismissal process have or are ending. We will be reaching out to their mission committees to continue support.
- Continue to work with Presbytery to secure regular funding from all churches. We are appreciative of those churches who do support Front Porch.
- Expanding our base of individual donors is a priority, especially getting monthly donors.
- Continuing Facebook fundraising, ie, Giving Tuesday
- Explore new areas of support: corporate donors, "go fund me" projects, etc.

Next steps with CDC will be to clarify the questions, "Who Are We" as church, NWC. At the heart of this and many NWC's are asking: "If our definition of church doesn't fit the standard model of church, what do we do with this?" This will be the discussion next meeting.

The Way Station (Mickey), Continuing to worship Sunday afternoons in Camarillo under Mickey Fenn's leadership. One time a month joins for supper club and a meal after the service together. Had a successful family game night around holidays. Story of a highlight was seeing a new family start to attend, with a daughter interested in baptism in a couple months. Excited to see a man show up, feel connected and even share positive online reviews of his experience. Process of a dba, bank account was started. New banking policy approved via email Jan 10<sup>th</sup>, and The Way Station fulfills these criteria.

## **New Church Development Updates**

*Safe Harbor (Eugenia)*-no update provided.

Grant opportunities were emailed, along with new banking policies

## **Mission Study Process update (Matt)**

We will communicate this out as needed to churches, available on website, work with COM and then in the Fall at the Presbytery meeting, request a working lunch, and incorporate a training and experience of how to discern healthy process of a Mission Study.

## **Banking process update for NWC and NCD**

Review email discussion, see Appendix B

## **Other updates:**

- Esperanza Viva
- New workshop ideas (incorporate with presbytery in September)
- Synod grant info available for NCD's (Chuck Curtis), pass along to Safe Harbor
- Goleta Mission Study-approved with recommendations
- Moorpark Mission Study-approved with recommendations
- Stonebridge Church, Simi Valley, study sent
- First Presbyterian Church of SB, Lee working with session as the Mission Team moves forward. Expects to be near completion of Mission Study in April.
- Lee will reach out to St. Andrews to see if they received a Mission Study

## **Notes for Council:**

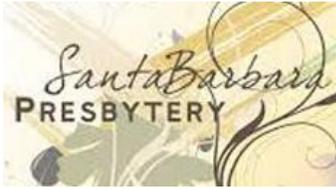
- 1) At Feb Presbytery Request 15 minutes
  - Highlights of minutes
  - 1001 NWC Sean Chow (available grants)

**Pray and Adjourned at 1:15pm**

## **Next meeting: Wed March 20<sup>th</sup>, 2019**

CDC: Matt Elam, Eugenia Gamble (gone), Lee Kirkpatrick, Ron Urzua, Craig Williams, Mickey Fenn (via phone), Susan Updegrove

## Appendix A



6067 Shirrell Way, Goleta, CA 93117

Phone: 805.683-1548 • Sbpres.org

*Joining Together. Worshipping God. Loving People.*

### **What does it mean to be a member of the Church Development Committee?**

First, you are committed to serving using your time, talents, and treasure as we live out the Presbytery mission statement: *We join together to foster vibrant worshipping communities who proclaim and live out the love of Jesus Christ for one another and our neighbors.* Serving on the committee involves roughly 1/3 of our energy on administrative tasks (giving and receiving updates from New Worshipping Communities, communication and meetings); 1/3 hands-on activities (continuing serving through the NWC we are a part of, visiting the churches to which you are a liaison, coffee or visiting a session doing a Mission Study) and 1/3 of our energy on prayerful discernment and creativity (seeking where God is leading for new churches, prioritizing our goals and budget).

Secondly, the general commitment is 8-10 hours *a month* and for a term of 1-3 years. Here are some expectations as you plan and prepare:

- CDC meetings in Goleta Wednesdays 10am-1pm. In 2019, we meet January 16, March 20<sup>th</sup>, May 29<sup>th</sup>, August 28<sup>th</sup> and Oct 30<sup>th</sup>. These coincide a week before Council meetings so we can provide minutes to council and Presbytery.
- Be a liaison of 1 NWC, NCD, or church walking through the Mission Study process. You become the point person in reaching out to your community to hear needs, celebrate highlights, prayer requests and updates. You may meet for coffee with the NWC leader or a mission study team chair and interim pastor. You help oversee the finances and that they are achieving their goals. You share this with the rest of the committee during our correspondence time, so it's reflected through our minutes to council and Presbytery. You also are an advocate for them as we move forward. Some of this will be based on geographic proximity and where we are starting with relationships.
- Familiarize yourself with the SB Presbytery Mission Study, the New Worshipping Community discernment process, and grant opportunities through 1001
- Quarterly Presbytery meetings, workshops or training for New Worshipping Communities, etc.

#### *Reflection Questions:*

1. *What do you think will keep ministry life-giving or fulfilling for you as you serve?*
2. *How can the others in the group help you when you feel tired or disconnected?*

## **Church Development Committee 2019 Goals**

- 2) Finalize Mission Study and communicate it out Presbytery-wide (January)
- 3) Communicate out the grant opportunities and application process offered through the PCUSA Missions office & 1001 New Worshipping Communities, Presbytery-wide (Feb)
- 4) Clarify a 1-page description of committee expectations with each member serving as a liaison to a particular church (April)
- 5) Continue to support the process of NWC's of Front Porch (San Luis Obispo), Worship at the Park (Santa Paula), The Way Station (Camarillo), Resurrection Church (Grover Beach) (ongoing timeline)
- 6) Work with New Church Development Safe Harbor in Cambria on grant applications and coordinate with COM as Safe Harbor seeks pastoral leadership by end of 2019
- 7) Effectively support and hand off Living Word in Santa Maria to the Mission Committee of Presbytery so they can advocate for the ministry (January)
- 8) Continue to meet quarterly, take good minutes, communicate with appropriate committees like COM, and pass on minutes to council and Presbytery (ongoing)
- 9) Offer 2 church development (or NWC) leadership training workshops during the year (one for NWC leaders and the other for all churches), coordinating with other Presbytery committees like vision team or 2020 mission conference (Spring, Fall).
- 10) Dream and pray about new growth in our Presbytery for best uses as a whole for Goleta funds and if there are CDC-related actions we can plan for in 2019 and beyond. Share feedback with council and Presbytery (ongoing)

### *Reflection Questions:*

1. *Any larger goals you're excited to be a part of? Any questions or ones you disagree with?*
2. *Any new goals you think are missing?*

## **2019 Budget=\$1925 (Approved in Nov, 2018 @ Presbytery)**

- Food, support, speaker and training materials for 2 workshops (\$500)
- Assessment for NWC leader, which is now required with grant approval (\$1325 for conference, travel) and NWC coach travel reimbursement
- Mileage reimbursements for NWC visiting members to attend meetings, (\$50)
- Postage, manuals, printing to distribute Mission Study, discernment booklets (\$50)

### **Current Committee Responsibilities and terms**

1. Chair, Rev. Matt Elam (ends May 2019), Council representative (1<sup>st</sup> Wed of month), Agenda and Minutes, liaison to Goleta, Moorpark, and Stonebridge Simi Valley mission studies, member of Front Porch task force
2. Rev. Eugenia Gamble (ends May 2019), liaison to NCD Safe Harbor, Cambria, and Living Word, Santa Maria
3. Susan Updegrave (ends May 2020), liaison to NWC Front Porch, San Luis Obispo and FP Council minutes
4. Lee Kirkpatrick (ends May 2021), liaison to SB Presbytery Vision team, and First Pres Santa Barbara mission study
5. Rev. Craig Williams (ends May 2021), liaison to Resurrection Church, Grover Beach (NWC coach), Presbytery revitalization & NWC workshops and Front Porch
6. Rev. Ron Urzua (ends May 2021), liaison to Worship in the Park (Santa Paula), and Esperanza Viva (Port Hueneme)
7. Mickey Fenn (ends May 2021), liaison and NWC leader for The Way Station, Camarillo, Front Porch task force through Property/Finance committee

## Appendix B

### New Church Development vs. New Worshipping Community (Rev January 2019)

#### ***What is a new church development (NCD)?***

There are a few definitions of what constitutes a New Church Development (NCD) and how long it remains a NCD before becoming “chartered.” NCDs typically are on a more traditional path toward membership in the PCUSA. A NCD will have a minister (can be part-time), Commissioned Ruling Elder, or calling body in place, such as the Committee on Ministry, to seek a first pastor. A NCD typically has its mission and vision established by leadership and communicated and shared among the congregation. It will have the basic understanding of elder and deacon responsibilities as it moves towards chartering and typically be more financially stable to receive a call of a minister or commissioned ruling elder.

It is the Presbytery that formally recognizes a gathering body as a NCD. Having status as a NCD allows the NCD to incorporate, obtain a denominational PIN, and to begin to operate with the powers of a session at the discretion of the Presbytery’s church development committee or commission. Generally a NCD path is a 5-year partnership with the intention of creating a new chartered congregation.

#### ***What is a New Worshipping Community (NWC)?***

A New Worshipping Community (NWC) is a term used for a group of individuals who worship together or otherwise share Christian fellowship, but are not an organized congregation of the Presbyterian Church (U.S.A.). A NWC is generally a 3-year partnership with the intention of becoming a sustainable community. The brief definition of a NWC is:

##### *New*

- Taking on varied forms of church for our changing culture
- Seeking to make and form new disciples of Jesus Christ

##### *Worshipping*

- Gathered by the Spirit to meet Jesus Christ in Word and Sacrament
- Sent by the Spirit to join God’s mission for the transformation of the world

##### *Community*

- Practicing mutual care and accountability
- Developing sustainability in leadership and finances.

### ***How does a NWC differ from a New Church Development (NCD)?***

Every NCD is a NWC, but not every NWC is necessarily a NCD. A NCD is more intentional about becoming a chartered congregation in the Presbyterian Church (U.S.A.). With the advent of 1001 NWCs, NCDs have become a subset of the NWC movement. NCDs typically are on a more traditional path toward membership and may end up looking more like existing churches. This does not mean they are not innovative and won't reach new people; it simply means they have more of a traditional arc to them and may require a higher level of funding if they have a full time organizing Pastor/Evangelist. From the outside, it may be hard to tell which NWCs are NCDs and which ones are not.

### ***Leadership***

- With the current Book of Order Presbytery has great freedom in determining how to meet the needs for missional leadership.
- An organizing pastor/evangelist is most typically a “temporary pastor”, but could also be a pastor installed for a designated term. (See G-2.0504).
- The Presbytery or a commission of the Presbytery may be the calling body for the organizing pastor, at which point the pastor may function as part of Presbytery staff.
- A commissioned ruling elder (CRE) may also be called to lead a new church.
- Leaders should have a sense of call and willingness to learn new tools within PCUSA and the local Presbytery. For example: when grants are applied for through the 1001 NWC office, leaders must complete a New Church Assessment before being accepted. There is a process of a written covenant with a partner church and both a NCD and NWC are assigned a coach to walk alongside them.

### ***Questions for discernment and reflection:***

1. Does the community already have its mission, vision, and strategies? How has this been communicated to others?
2. Does the community have a general sense of wanting to be a NCD or NWC within the PCUSA? How do they know?
3. How will the community be a sustainable ministry?
4. Does the community have a general sense of what is expected of its leaders?
5. What kind of leaders are still needed going forward?
6. What other information would be helpful for Presbytery to know about the community?
7. What does the community need from Presbytery to move forward?
8. In what ways can the Santa Barbara Presbytery, as a collection of churches, help support the community this next season of ministry?

### **Administrative next steps:**

1. The responses to the above reflections will be shared with the Church Development Committee who takes any decisions and recommendations to Council. The best path as a NWC or NCD will then be celebrated at a timely Presbytery meeting. *A NCD is brought first before CDC, then Council, and finally to Presbytery with a motion to be voted on and received as a validated ministry. A NWC is brought before the CDC and then council only, but celebrated before Presbytery, as a NWC of the Presbytery.*
2. The administration of leading a NCD and NWC historically have varied slightly. A NCD is free to pursue its own bank account, receive donations and then write checks under its name as a dba or the SB Presbyterian Church, using the Presbytery Tax ID. The Presbytery will sign necessary paperwork for the bank, validating it as a ministry of the Presbytery. The treasurer of the Presbytery is encouraged to be on, or have access to, the NCD's financial records, acting with financial oversight and to be able to help support the NCD when it transitions into a chartered church of the PCUSA. County online info is provided for a dba and takes around 30-days. The CDC, by way of a liaison for the NCD, is also to receive monthly financial statements. The goal is to help communicate with one another and support the NCD within the Presbytery as it pursues being a chartered church of the PCUSA.
3. Historically, a NWC is slightly different in that the administrative and accounting process goes entirely through the Treasurer of the SB Presbytery. The intent is both accountability and also to be of assistance, since often an NWC does not have the leadership structures, such as a treasurer, in place. Also, a NWC is often more fluid or early in its vision and formation and has not declared its intent to be a chartered member of the PCUSA. Establishing a bank account and dba under the Santa Barbara Presbytery may not be in its best interest. However, if the NWC clearly expresses a need to have its own bank account, responsible for receiving donations and writing checks, it may request this to CDC and the SB Treasurer. It would request a dba (Ex: "The Way Station") under the SB Presbytery, and must meet the following three conditions:
  - a. The NWC has at least one additional check signer and financially responsible person, in addition to the NWC leader, who shows financial competency and provides additional oversight. Reporting occurs through the CDC and treasurer of Presbytery.
  - b. The Treasurer of the SB Presbytery is an additional signer on the bank account. The NWC will be stated as an approved ministry of the Presbytery and given the Presbytery Tax ID number.

- c. The NWC, before opening a bank account, must demonstrate a balanced annual budget, including all donations, anticipated donations, grant and outside funding, with expenses. This should be already reflected in any grant application process. Grants awarded may be deposited fully into the new bank account if/when opened.
4. For donations to a NWC or NCD that are written to the SB Presbytery, or mailed there, once the bank account is established and the previous 3 steps taken, these donations will be forwarded directly to the NWC or NCD and recorded through that admin process.