

Presbytery of Santa Barbara

Report of the Stated Clerk and Consent Agenda September 18, 2021

Consent Agenda

NOTE: All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed at the meeting.

The Stated Clerk:

- Recommends **approval** by Presbytery of the May 15, 2021 Minutes of the 469th meeting of the Presbytery of Santa Barbara.
- Recommends **approval** by Presbytery for roll taken for today's Zoom platform meeting by pre meeting online registration and video confirmation of attendance. The roll of the Zoom Presbytery meeting shall be constituted by those persons who registered for the meeting and attended the meeting. This Zoom meeting will be recorded. Attendance during the Zoom meeting shall be confirmed by the Stated Clerk. Screen shots may be taken for attendance confirmation. This motion **approves** these provisions and a motion to set aside S.R. 2.10 (paper enrollment cards).
- From the Property & Finance Committee: **Motion for approval** to set aside Standing Rule 3.24A1 through the November 9, 2021 Presbytery Meeting: "Submission of an annual budget, as approved by Property and Finance Committee, for ecclesiastical expenses of the Presbytery to the Presbytery Council; recommendation to the Presbytery at the stated September meeting the per capita amount to meet the ecclesiastical expenses of the Presbytery office for the coming year; and authorize the notification to churches of that approved figure and of the apportionments due." The 2021 proposed budget will be presented at the November 9, 2021, Presbytery Meeting.
- Presbytery Council recommends that Presbytery **approve** a motion to set aside until the November 9, 2021, Presbytery meeting, the Presbytery Standing Rules for these committees to be in compliance with the Standing Rules, as listed below.
 - Move to set aside Standing Rule 5.10 - Presbytery Council, to allow 7 Teaching Elders and 6 Ruling Elders.
 - Move to set aside Standing Rule 6.51- Committee on Ministry to allow time to bring the committee membership in compliance with minimum 6 members and one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.52 - Committee for Preparation for Ministry, to bring committee membership into compliance with one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.62 – Committee of Representation/Nominations (CORN) to bring committee membership into compliance with 6 members and one-

- third Teaching Elder and two-thirds Ruling Elders. Equal male and female representation.
 - Move to set aside Standing Rule 6.53 – Clergy Support to allow time to bring the committee membership in compliance with six members.
 - Move to set aside Standing Rule 6.42 – Church in the World, to allow for more than 5 members.
 - Move to set aside Standing Rule 5.30B – Committee on Presbytery Enrichment (COPE), to allow for less than 6 members.
- Committees/Commissions Consent Agenda Items.
 - **Motion** that Presbytery **RECEIVE** the resignations of:
 - Rev. Tyson Babayco resignation from CDC effective June 27, 2021 (transfer to Presbytery of Western Colorado). Written resignation by email to Stated Clerk.
 - Rev. Megan Babayco resignation from PJC effective June 1, 2021 (transfer to Presbytery of Western Colorado). Written resignation by email to Stated Clerk.
 - Rev. Andy Rock written resignation from member and Chair of the Personnel Committee, effective June 15, 2021. Written resignation by email to Rev. Janet Loughry, Chair of Presbytery Council.
- Consent Agenda Items for **Approval** from the **Committee on Ministry**:
 - Approve a Motion to **Dismiss Rev. Szu-Hsing Mao** to the Presbytery of San Francisco, as of August 10, 2021.
 - Approve a Motion to **Dismiss Rev. Craig Williams** to Los Ranchos Presbytery, as of September 16, 2021.
 - Approve a Motion to for **Rev. Neal Nybo to labor outside of the Presbytery bounds** and within the bounds of the Inland Northwest Presbytery (Coeure d’Alene, Idaho).
- That Presbytery ENTER upon the permanent record, at the close of the meeting, those information items provided to Presbytery but not otherwise acted upon.
- That Presbytery RECOGNIZE that the action items approved at this meeting, taken together with all votes responding to requests by sub bodies of the Presbytery, as fulfilling the Presbytery’s responsibility to review the work of the continuing committees, and special organizations, in accordance with the principles of Administrative Review of G-3.0108a of the Book of Order.

Stated Clerk Report

- Reports that at this meeting, Presbytery will elect 1 Ruling Elder Commissioner and 1 Teaching Elder Commissioner to the **225th General Assembly (2022)**. Nominations closed on September 1, 2021. **Nominations received:** Teaching Elder – David Anderson (Emmanuel Pres.). Ruling Elder – Jenifer Rabenaldt (First Pres. San Luis Obispo). No

nominations were received for the Presbytery's 1 Young Adult Advisory Delegate. The General Assembly will take place on dates in June and July, 2022. Format: Virtual Online meetings, with some plenary and committee meetings in person at the PC(USA) headquarters, Louisville, KY. For more information on the 225th General Assembly, see the [GA Website](#).

- From Presbytery Council for this Meeting. Proposed Presbytery Revitalization Program: Motion to set aside funds in the amount of \$50,000 for future revitalization program(s) in our Presbytery and the Church Development Committee will oversee the creation of program(s) with Presbytery approval.
- Request for item for 9/18/21 Presbytery Meeting from Rev. Ted Brandt and Rev. Andy Rock, Submitted by Email 8/26/21 to the Stated Clerk. Motion: That Presbytery pause any hiring of a General Presbyter in order to spend at least one Presbytery meeting to discuss alternative hiring options.
- 6.11 provides: "Each standing committee shall designate, from within its membership, a vice-chair and shall notify the Stated Clerk of the person so named. the names of Committee Vice Chairs elected by the committees, per SR 6.11. In the event of the resignation of a chair, the vice-chair shall serve as the temporary convener of the committee and as the representative to the Presbytery Council. Committees and Vice Chairs reported to the Stated Clerk as of this date:
 - Committee on Ministry: Rev. Jarrett Johnson
 - CORN (Representation and Nominations): RE Rachel Tobler
 - Personnel: Rev. David Mosgofian Koeker.
- Reports Synod Approval of Presbytery Minutes (2019 and 2020): The Stated Clerk attended by Zoom the Synod meeting of Stated Clerks on August 18, 2021, for Review of Presbytery Minutes for the years 2019 and 2020). [Synod Review did not take place in 2020 due to COVID 19 meeting restrictions.] The 2019 and 2020 Presbytery of Santa Barbara Minutes were approved, with minor errors or omissions.
- Reports that the Stated Clerk's Annual Review of Session Minutes and Roll books for years 2019 and 2020 have been postponed due to COVID 19 in person meeting restrictions. The Stated Clerk will schedule review dates for later in 2021, as in person meetings are allowed and appropriate.
- Reports that the Standing Rules of the Presbytery specify a 5-year term for the Stated Clerk. Due to the transitional period of the Presbytery, this position is currently set as a one-year (renewable) position. Presbytery has already approved to set aside the Standing Rule.
- Reports that Stated Clerk Sandy Thoits attended the Synod Boundary Training Program, presented by LeaderWise (online Zoom), on August 3 and 4. Five Hours.
- Reports that First Presbyterian Church of San Luis Obispo has signed on to become a [Matthew 25 Church](#), a program of the PC(USA) Presbyterian Mission Agency.

- Ministerial Changes:
 - Reports that **Rev. Cynthia Purvis** was dismissed to Coastal Carolina Presbytery, effective June 1, 2021.
 - Reports that **Rev. Megan Babayco** was dismissed to Presbytery of Western Colorado effective July 28, 2021.
 - Reports that **Rev. Tyson Babayco** was dismissed to Presbytery of Western Colorado effective July 28, 2021.
 - Church Triumphant: **Rev. Alan Stones** (H.R.). August 12, 2021, 82 years.

- On behalf of the Committee on Ministry, reports that the committee approved the following Installation Plans, and reports on the completion of the **Installations**, as follows:
 - Rev. Garrett Andrew Installation. 9/27/20. On behalf of the Committee on Ministry, reports that the committee approved the installation plans for Rev. Garrett Andrew, Nipomo Community Presbyterian Church. The Installation Service was held on Sunday, September 27, 2020 at 1:00 p.m. The installation commission consisted of Rev. Tom Stephen, Moderator (Monte Vista), Rev. Bob Crouch (Pismo Beach), Rev. John D'Elia (FPSLO), Rev. Bruce Lethbridge (Orcutt), CRE Bonnie Boe (Moorpark), RE Susan Updegrove (FPSLO), RE Kirk Grier (St. Andrew's). The Commission completed its work on Sunday, September 27, 2020, and is discharged.

 - Rev. Mickey Fenn Ordination. 10/4/20. On behalf of the Committee on Ministry, reports that the committee approved the ordination plans for Rev. Mickey Fenn, at First Presbyterian Church Oxnard. The Installation Service was held on Sunday, October 4, 2020 at 4:00 p.m. The installation commission consisted of Rev. Tom Stephen, Moderator, (Monte Vista), Rev. Ron Urzua (Santa Paula, Living Hope), Rev. Janet Loughry (HR), Rev. Matt Elam (Monte Vista), Rev. David Anderson (Emmanuel), CRE Bonnie Boe (Moorpark), CRE Jeannie Cavender Goleta), RE Jennifer Chow (Living Hope). The Commission completed its work on Sunday, October 4, 2020, and is discharged.

 - Rev. Jonathan Saur Installation. 11/22/20: On behalf of the Committee on Ministry, reports that the committee approved the installation plans for Rev. Jonathan Saur, StoneBridge Community Presbyterian Church. The Installation Service was held on November 22 at 2:00 p.m. (with Zoom online platform). The installation commission consisted of Rev. Tom Stephen, Moderator (Monte Vista), Rev. Jeff McCrory (FP Knoxville, TN), Rev. Jonathan Lusche (StoneBridge), Rev. Kate Wiebe (At Large, FP Santa Barbara), Rev. David Anderson (Emmanuel), RE Andy Thompson (Stone Bridge), RE Bonnie Boe (Moorpark), RE Cindy Vodraska (Monte Vista). The Commission completed its work on Sunday, November 11, 2020, and is discharged.

 - Rev. Jennifer Fraser Installation (8/1/21): On behalf of the Committee on Ministry, reports that the committee approved the installation plans for Rev. Jennifer, St. Andrew's Presbyterian Church. The Installation Service was held on Sunday, August 1, 2021 at 4:00 p.m. The installation commission consisted of RE Lee Kirkpatrick,

Moderator (FP Santa Barbara), Rev. Tom Stephen (Monte Vista) , Rev. Suzanne Malloy (St. Andrew's), Rev. Mickey Fenn (The Way Station), RE Diane Kirkpatrick (FP Santa Barbara), RE LuAnn Miller (Goleta), RE Kirk Grier (St. Andrew's). The Commission completed its work on Sunday, August 1, 2021, and is discharged.

- 2021 Presbytery Meeting Dates.
 - Sat. September 18, 9:30AM – Online Electronic Meeting (Zoom).
 - Tues. November 9, 2:00PM – Format to be determined.

- 2022 Presbytery Meetings Dates. Format and locations to be determined
 - Sat. February 5, 9:30AM
 - Sat. May 14, 9:30AM
 - Sat. September 17, 9:30AM
 - Tues. November 8, 2:00PM

- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: www.sbpres.org

Report of the Presbytery Council

Presbytery Council usually meets monthly on the first Wednesday of the month at 10:00AM, by Zoom. The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. If you would like to attend a Council meeting, please contact Sandy Thoits, Stated Clerk, stated-clerk@sbpres.org, for the dates and times for the upcoming Council meetings. If you have concerns or recommendations, please contact the Moderator (Lee Kirkpatrick), Chair of Council (Tom Stephen), or Stated Clerk (Sandy Thoits).

June 2, 2021 Meeting

- Presbytery Council reviewed and received the Presbytery Financial Reports from the Treasurer, including the January – April, 2021 Statement of Operations – General Operations, Statement of Financial Position and Balance Sheet.
- Heard a report from the Stated Clerk that the Synod will be providing 2021 Boundary Training, through LeaderWise. On Zoom. Dates: August 3 and 4, total of 5 hours.
- Changed of date of next Council meeting from July 7 to June 30 at 10:00AM, due to vacation dates for Council member.
- Approved a motion and request from the Personnel Committee to change the title of the staff position, “Transitional Accountant” to “Accountant.” Bonnie Boe is the employee in this position.
- Heard a report from the Committee on Preparation for Ministry, that CPM met with and approved enrolling two inquirers:
 - Paul Gillis-Smith, who has been sponsored by the Session of Moorpark Presbyterian Church. CPM liaison: Rev. Garrett Andrews. Session liaison: Michael Hughes
 - Emily Harris, who has been sponsored by the Session of Emmanuel Presbyterian Church. CPM liaison: Kristy Clark. Session liaison: Pippa Philips.

- Heard a report from the Clergy Support Committee about planning for a series of workshops and informational events, titled “Uplift – Onward, Outward, Upward.” Presenters to include Rev. James Baird, Rev. Sean Chow, Rev. Jen Fraser, Rev. Keenan Barber. Council approved the Clergy Support Committee to utilize an email address and email platform to contact minister members and publicize programs and events.
- Heard a report from Presbyterian Women about an upcoming Synod PW online program/event.

June 30, 2021 Meeting (meeting dated moved from July 7)

- Council welcomed RE RE Vera Rimes (new CDC Chair), Rev. David Mosgofian Koeker and RE Karen Washburn (Personnel Committee members), and Rev. Mark Hong (Synod Executive & Stated Clerk)
- Council received and accepted Rev. Andy Rock’s written resignation as member and as Chair of the Personnel Committee.
- Presbytery Council reviewed and received the Presbytery Financial Reports from the Treasurer. Statement of Financial Position as of May 31, 2021. The Treasurer explained some of the items.
- Report from the Stated Clerk: Each Standing Committee is requested to elect a vice chair at its next meeting, per the Standing Rules 6.11.
- Council reviewed and considered a video recording sent to Council from a Presbytery minister member. A Council member to follow up and meet with the minister member.
- Report from the Personnel Committee – Designated General Presbytery Position Description, with motion for approval. Council approved a Motion:
 - That Council approve the DGP Position Description for a term of 2-4 years, with the appropriate language for 2-4 years to be added to the Description by the Personnel Committee/Ad Hoc group that prepared the description; and that with this amendment, the Position Description go to Presbytery for approval at the September 18, 2021 Presbytery Meeting.
 - Consensus: CORN to work with the Personnel Committee to recommend a Search Committee of 7 or 9 members, for Presbytery approval.
- Lompoc Presbyterian Church Dismissal Process: The Stated Clerk reported that the Presbytery Response Team (PRT), met by Zoom with the Session dismissal team. The check list was reviewed and updated, and documents are being provided by the church.
- Received a report from the Committee on Representation & Nominations (CORN) with the names of Ruling Elders and Teaching Elders who have agree to serve on committees. The report with nominations to go to Presbytery for approval on September 18.
- Church Development Committee Report: CDC approved a grant of \$500 for Resurrection Church NWC at Coastal Community Church (Grover Beach) for Learning Pod support for school supplies. The \$500 is from the CDC budget line. RE Lee Kirkpatrick will serve as the liaison to First Pres. SLO for their Mission Study.
- Council discussed planning for the September 18th Presbytery meeting, including initial plans for a “blended” meeting, online and in person, at First Presbyterian Church, Santa Barbara.

August 11, 2021 Meeting

- Presbytery Council reviewed and received the Presbytery Financial Reports from the Treasurer, including the January – July, 2021 Statement of Operations – General Operations, Statement of Financial Position, Balance Sheet. The P&F Committee plans to review the Restricted Funds to determine what funds might be available to put to good use.
- Council discussed the topic of planning for in person committee and Council meetings; due to COVID activity and county restrictions, no resumption yet for in person committee meetings. Meeting to continue by Zoom.
- Council heard a report from the Stated Clerk, Sandy Thoits, about a Zoom meeting she had with the church Clerks of Session. For the Annual Review of Session Minutes, the Clerks requested to postpone the review for 2019 and 2020 Minutes until the restrictions are lifted and the meeting can take place in person (not by Zoom).
- The Stated Clerk reported on changes to Robert’s Rules of Order (2020) with suggested Bylaws/Standing Rules provisions regarding Zoom and other electronic meetings. Council approved establishing a “Committee of Three” to review this topic and to propose the specific provisions to amend the Presbytery Standing Rules for Electronic Presbytery Meetings, and to bring recommendations to Council. Committee members: Tom Stephen, Janet Loughry, Sandy Thoits.
- Heard a report from the Group of Six and University Ministry Board Task Force regarding plans for bringing nominations and election of UMB Board Members to Presbytery.
- Regarding the Search Committee for the Designated General Presbyter position, Council approved including 2 alternates for the Committee.
- Council discussed planning for the 2022 Budget, with committees/chairs to complete a Mission & Vision Worksheet, for Council discussion review. The intent is to bring the 2022 Budget to Presbytery at the November 9 Presbytery meeting.
- Planning for September 18 Presbytery Meeting: Council determined to change the meeting format from hybrid/blended to a full Zoom meeting, due to new COVID restrictions and mask mandate in Santa Barbara County.
- Council heard a report from the Church Development Committee about Church in the Park NWC, Santa Paula and Council approved submitting a Growth Grant Application to PC(USA) 1001 New Worshipping Communities.
- Council heard a report from the Clergy Support Committee about upcoming programs and events: September: Conflict Management Workshop; October: Spiritual Growth; November: Clergy Retreat; December: Grief Workshop
- Heard a report about a Presbyterian Women Gathering to take place on May 21, 2022 at First Presbyterian Church Santa Barbara.

September 1, 2021 Meeting

- Reviewed information on Per Capita received from congregations this year.
- Heard a report regarding the Lompoc PRT process and receipt of appraisal report.
- Reviewed and discussed planning for the September 18 Presbytery Meeting. Council approved the Tentative Agenda for the 9/18 Presbytery Meeting.
- Reviewed nominations of University Ministry Board members, for election at the 9/18 Presbytery Meeting

- Heard a report from the Personnel Committee regarding the annual review of the Stated Clerk. Personnel Committee to bring forth recommendation at the September 18 Presbytery Meeting to elect RE Sandy Thoits as Stated Clerk for a 1-year term. RE Thoits has agreed to serve.
- Heard a report from the Personnel Committee confirming the Designate General Presbyter (DGP) Position Description, including that the position is a $\frac{3}{4}$ time position designated for 2-4 years. Position Description to go for Presbytery review and action item at the September 18 Presbytery Meeting. Council determined motions for Presbytery approval regarding the DGP Position for the September 18th Presbytery Meeting.
- Heard a report from CORN regarding nominations for election at the September.
- CPM reported that this year's Ordination Exam Readers will be for Presbytery approval at the 9/18 Presbytery Meeting.
- Heard a report from Rev. Joel Drenckpohl about Front Porch Campus Ministries, including welcoming students back to campus for the Fall term. October 10th is the Front Porch fundraising event.
- Post meeting follow up:
 - Council members reviewed, discussed and approved a Motion by email vote for a revised Tentative Agenda for the 9/18/21 Presbytery Meeting. Agenda includes a motion requested by 2 Commissioners to pause any hiring of a General Presbyter in order to spend at least one Presbytery meeting to discuss alternative hiring options.
 - Proposed Presbytery Revitalization Program: Council also approved (by email) a proposal to Presbytery to develop a Presbytery Revitalization Program: Motion to set aside funds in the amount of \$50,000 for future revitalization program(s) in our Presbytery and the Church Development Committee will oversee the creation of program(s) with Presbytery approval.