

Presbytery of Santa Barbara

Report of the Stated Clerk and Consent Agenda May 15, 2021

Consent Agenda

NOTE: All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed at the meeting.

The Stated Clerk:

- Recommends **approval** by Presbytery of the February 6, 2021 Minutes of the 468th meeting of the Presbytery of Santa Barbara.
- Recommends **approval** by Presbytery of the Minutes of the March 9, 2021 Special Called Presbytery Meeting of the Presbytery of Santa Barbara.
- Recommends **approval** by Presbytery for roll taken for today's Zoom platform meeting by pre meeting online registration and video confirmation of attendance. The roll of the Zoom Presbytery meeting shall be constituted by those persons who registered for the meeting and attended the meeting. This Zoom meeting will be recorded. Attendance during the Zoom meeting shall be confirmed by the Stated Clerk. Screen shots may be taken for attendance confirmation. This motion **approves** these provisions and a motion to set aside S.R. 2.10 (paper enrollment cards).
- Recommends **approval** by Presbytery of the following dates for Presbytery Stated Meetings in 2022, format and locations to be determined:
 - Sat. February 5, 9:30AM
 - Sat. May 14, 9:30AM
 - Sat. September 17, 9:30AM
 - Tues. November 8, 2:00PM
- That Presbytery **elect** the following members of the Property and Finance Committee to serve as Board of Trustees of the Presbytery of Santa Barbara (annual election):
 - RE Scott Eschbach, Chair
 - TE James Baird
 - RE Penny Carlson
 - CRE Bonnie Boe, Controller
 - CRE Mickey Fenn
 - RE Beth Hubert
 - TE Ted Brandt
- Recommends that Presbytery **approve** the **Recommendation on Plan for Parity** between Teaching Elders and Ruling Elders at Presbytery Meetings, For Presbytery Approval – May

15, 2021. Effective as of the September 18, 2021 Presbytery Meeting, approved by Presbytery Council. **SEE ATTACHEMENT 1 BELOW**, at the end of this Report.

- The Board of Trustees of the Presbytery of Santa Barbara reports it met on April 22, 2021 and elected the following officers:
 - President – TE James Baird
 - Secretary – RE Sandy Thoits
 - Treasurer – RE Scott Eschbach
 - Controller – CRE Bonnie Boe

- Consent Agenda Items for **Approval** from the **Committee on Ministry**:
 - Recommends the **approval** of the 2021 Salary Survey Report, reported at this Presbytery Meeting. Minimum Salary for 2021 of \$54,260 for all installed pastors. *The Salary Survey Report will be displayed on the screen at the meeting.*
 - Approve a Motion to grant the request and designation of **Honorably Retired to Rev. Stephen Jacobsen**, effective November 30, 2020.
 - Approve a Motion to **Dismiss Rev. Eugenia Gamble** to the Presbytery of South Alabama. Rev. Gamble was received by the Presbytery of South Alabama on 3/21/20.
 - Approve a motion to **Dismiss Rev. Randy Working** to San Fernando Presbytery. Rev. Working was received by San Fernando Presbytery on 2/23/21.
 - **Church Triumphant: Rev. Arthur Beals (H.R.)**. April 8, 2021, 89 years.

- Presbytery Council recommends that Presbytery **approve** a motion to set aside until the September 18, 2021, Presbytery meeting, the Presbytery Standing Rules for these committees to be in compliance with the Standing Rules, as listed below.
 - Move to set aside Standing Rule 5.10 - Presbytery Council, to allow 7 Teaching Elders and 5 Ruling Elders.
 - Move to set aside Standing Rule 6.51- Committee on Ministry to allow time to bring the committee membership in compliance with minimum 6 members and one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.52 - Committee for Preparation for Ministry, to bring committee membership into compliance with one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.61 – Personnel Committee to bring committee membership into compliance with 6 members and one-half Teaching Elder and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.62 – Committee of Representation/Nominations (CORN) to bring committee membership into compliance with 6 members and one-third Teaching Elder and two-thirds Ruling Elders. Equal male and female representation.
 - Move to set aside Standing Rule 6.53 – Clergy Support to allow time to bring the committee membership in compliance with six members.

- Move to set aside Standing Rule 6.42 – Church in the World, to allow for more than 5 members.
- Move to set aside Standing Rule 5.30B – Committee on Presbytery Enrichment (COPE), to allow for less than 6 members.

Stated Clerk Report

- **Reports that the Presbytery is seeking Nominations for Commissioners to the 225th General Assembly (2022).** The Presbytery will elect 1 Ruling Elder Commissioner, 1 Teaching Elder Commissioner and 1 Young Adult Advisory Delegate (YAAD – Age 17 -23) at the September 21, 2021 Presbytery Meeting. **Nominations Forms** are included in the documents for this meeting (May 15, 2021) and posted on the Presbytery website. **Deadline** to submit Nomination Forms: September 1, 2022. **Format:** Virtual and In Person at PC(USA) headquarters, Louisville, KY. **Dates:** In Person Committee Meetings, over 4 days per Committee, between **June 18 – July 3**, in Louisville, KY (denomination headquarters). Exact dates determined by Committee Assignments. June 18: Worship and Plenary will be a hybrid of online and in-person participants. **July 5-July 9:** Plenary will take place online. **See G.A. Information Article** included with the documents for this meeting. 225th G.A. [Website](#) & [Docket](#)
- 2021 Presbytery Meetings and Locations
 - Sat. September 18, 9:30AM – Hybrid In-Person and Livestream meeting. Central Location.
 - Tues. November 9, 2:00PM – Format and location to be determined.
- Reports that the Stated Clerk’s Annual Review of Session Minutes and Roll books for years 2019 and 2020 have been postponed due to COVID 19 in person meeting restrictions. The Stated Clerk will schedule review dates for later in 2021, as in person meetings are allowed and appropriate.
- Reports that the Synod’s Annual Review of Presbytery Minutes for 2019 and 2020 have been postponed, due to COVID 19 in person meeting restrictions. The review will take place by Zoom meeting on August 18, 2021.
- Reports that in 2020, the Presbytery forwarded to the Synod of Southern California & Hawaii and General Assembly the following Per Capita Amounts: Synod: \$7,254.38. General Assembly: \$17,757.06
- Reports that, as directed by Presbytery Council, the Stated Clerk on April 12, 2021 mailed letters to all 11 churches previously dismissed from the Presbytery to confirm compliance continued with membership and use of real property with a qualifying reformed denomination, pursuant to the dismissal agreement with each church. As of May 5, 2021, letters have been received by the following churches all confirming compliance and membership in the ECO: A Covenant Order of Evangelical Presbyterians: Cottonwood

Community Fellowship (Los Alamos), El Montecito Pres. Church, Malibu Pacific Church, Morro Bay Pres. Church, Templeton Presbyterian Church.

- Reports the current roster of names of members of the Permanent Judicial Commission and list of those members of the Permanent Judicial Commission whose terms have expired within the past six years (Rules of Discipline D-5.0206b):

- Roster of Permanent Judicial Commission:

Name	Church	Term End
Rev. Megan Babayco	Ojai	2022
Rev. Bob Crouch	Pismo Beach	2022
Rev. Steve Jacobsen	At Large	2022
CRE Diane Kirkpatrick	FP Santa Barbara	2024
Rev. John D'Elia	FP SLO	2024
CRE Jeannie Cavender	Goleta	2026

- PJC - Terms Expired

2014

Rev Jeff Bridgeman
 Rev Michael Mudgett
 Elder Wayne Kempton

2016

Rev Peter Buehler
 Rev Dana Shaw
 Elder Sandy Thoits
 Elder Garry Grant

2017

Elder Sada Williams

2018

Rev Dan Birchfield
 Rev Tyson Babayco
 Elder Jim Stueck
 Elder Lee Kirkpatrick
 Elder Wes Shipway

2020

Rev. Suzanne Malloy
 Rev. Jill Martinez

- Annual Statement of Insurance Coverage 2021-2022: As required by the Book of Order(G-3.0122) it is noted that Presbytery of Santa Barbara, through annually renewed policies issued by the Insurance Board, has property and liability coverage to protect the Presbytery's facilities, programs, staff, and elected and appointed officers, current policy

period 1/1/2021 – 1/1/2022. [Property – Boiler – Inland Marine; Commercial Crime; General & Professional Liability including Sexual Misconduct and Hired & Non-owned Automobile; Excess General & Professional Liability Coverage; CyberEdge Coverage aka Network Security; D&O Liability including Employment Practices; Umbrella Liability - \$5 million; Excess Umbrella Liability - \$25 million), Master Workers Compensation Coverage. Policies are through Insurance Board (various carriers) and its Workers' Compensation Insurance, The Hartford Insurance Company, through ADP.

- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: www.sbpres.org
- 2020 Statistics Reporting. The Stated Clerk completed and filed the required Presbytery Year-End Forms with the Office of General Assembly. Final statistics report - **See below for 2020 Church Statistics Report.** Presbytery total membership change: - 85 members as of 12/31/20 (compared to 12/31/19).

Summary Membership Report for 360-616 2020

<u>Location</u>	<u>Pin #</u>	<u>Church Name</u>	<u>Begin Total</u>	<u>Adj. Member.</u>	<u>New Member. Total</u>	<u>Cert Gains</u>	<u>Youth Profess.</u>	<u>Profess. / Reaffirm.</u>	<u>Cert Losses</u>	<u>Death Losses</u>	<u>Deleted Losses</u>	<u>End Total</u>	<u>Diff</u>
Camarillo	11448	Tai Amer Pres Of Ventura	29	0	29	0	0	0	0	3	0	26	-3
Carpinteria	919	Community	127	0	127	0	0	0	0	3	0	124	-3
Goleta	4287	Goleta	131	0	131	0	0	0	0	2	0	129	-2
Grover Beach	11147	First	164	0	164	0	0	0	0	2	10	152	-12
Lompoc	922	First	99	-47	52	0	0	3	0	0	0	55	3
Moorpark	10959	Moorpark	259	0	259	2				3	10	248	-11
Newbury Park	4434	Monte Vista	194	0	194	0	0	3	0	7	1	189	-5
Nipomo	4320	Community	147	0	147	0	0	0	2	7	43	95	-52
Ojai	925	Ojai	366	0	366			1		6		361	-5
Oxnard	927	First	147	0	147	0	0	0	0	5	7	135	-12
Paso Robles	12169	Highlands Community	342	0	342			93				435	93
Pismo Beach	928	Community	83	0	83	2		4	0	2		87	4
Port Hueneme	5772	Living Hope	70	0	70	0	0	1	0	4	2	65	-5
San Luis Obispo	930	First	268	0	268		1	6	0	15	28	232	-36
Santa Barbara	931	First	344	0	344			7	3	15		333	-11

Santa Barbara	4413	St Andrews	185	0	185	3	0	0	1	4	4	179	-6
Santa Paula	933	First	74	0	74	0	0	0	0	5	3	66	-8
Simi Valley	4450	Simi Valley	403	0	403	0	0	0	0	7	16	380	-23
Summerland	935	Summerland	61	0	61	0	0	7	0	0	0	68	7
Thousand Oaks	1052	Emmanuel	289	0	289	4		2		2	2	291	2
Totals			3782	-47	3735	11	1	127	6	92	126	3650	-85

Report of the Presbytery Council

Presbytery Council usually meets monthly on the first Wednesday of the month at 10:00AM, by Zoom. The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. If you would like to attend a Council meeting, please contact Sandy Thoits, Stated Clerk, stated-clerk@sbpres.org, for the dates and times for the upcoming Council meetings. If you have concerns or recommendations, please contact the Moderator (Tom Stephen), Chair of Council (Janet Loughry), or Stated Clerk (Sandy Thoits).

February 3, 2021 Meeting

- Presbytery Council reviewed and received the Presbytery Financial Reports from the Treasurer, including the January – December 2020 Statement of Operations – General Operations (Unaudited) and Statement of Financial Position
- Presbytery Council confirmed to hold the May 15, 2021 Presbytery Meeting by Zoom.
- Heard a report on plans for the February 6, 2021 Presbytery Meeting.
- Reviewed and discussed planning the March 9, 2021 Special Called Presbytery Meeting.
- Heard a report from the Presbytery Disaster Response Task Force regarding status of designated funds.
- Heard highlights from the “Rising to the Moment” program and the Mission Conference.
- Heard a report from the CDC Chair that a “Resources” tab has been added to the Presbytery website. Items added are the Mission Study document and the Grant Opportunities list.
- Approved Rev. Mickey Fenn to serve as Chair of COPE.

March 3, 2021 Meeting

- Presbytery Council discussed planning and approved the Tentative Agenda for the March 9 Special Called Presbytery Meeting.
- Council reviewed the Financial Survey and results. 222 people received the Survey, with 84 responses. Council discussed the history of the last several years of progress and the 2021 Budget item for a Designated GP position.
- Heard a report from the UMB Property Management Task Force on UMB history, formation, background and corporate status.
- Heard a report from the Disaster Response Task Force and approved changing the name of the “Area of Greatest Need Fund” to the “General Disaster Relief Fund.”

- Heard a report from the Church in the World Committee on an upcoming Lenten virtual program, "Faith and..." The 2022 Mission Conference is titled: "Healing the Divide. Pursuing the Reconciliation of God," January 28-29, 2022.
- Stated Clerk Sandy Thoits reported that the Annual Church Statistics reporting has been completed.

April 7, 2021 Meeting

- Presbytery Council approved the 2/6/21 Presbytery Meeting Minutes and the 3/9/21 Special Called Presbytery Meeting Minutes.
- Reviewed and received the financial reports from the Treasurer.
- Heard a report from the Treasurer and approved a Motion from the Property & Finance Committee to disburse \$4,652 to IMPACT, in settlement of negotiations of amounts past due arising from assumptions that formed the basis for the audits of 2017-2018.
- Determined to hold the May 15, 2021 Presbytery Meeting by Zoom. Discussed plans for holding the September 18, 2021 Presbytery Meeting by Hybrid In-Person and Livestream meeting. Central Location. First choice: First Pres. Santa Barbara. Back-up: St. Andrew's.
- Approved the dates for **2022 Presbytery Meetings**:
 - Sat. February 5, 9:30AM
 - Sat. May 14, 9:30AM
 - Sat. September 17, 9:30AM
 - Tues. November 8, 2:00PM
- Approved the proposed Recommendation from the Stated Clerk on Plan for Parity for Presbytery Meetings for Presbytery consideration and approval at the May 15, 2021 Presbytery Meeting. Based on end of year 2020 Membership Statistics. Effective at the September 18, 2021 Presbytery Meeting.
- Heard a report from the Stated Clerk from the Zoom gathering with the Presbytery Clerks of Session, on March 4, 2021, and 11 Clerks attended. The Stated Clerk also reported that the Synod will be providing a PJC Training program, by Zoom, in May.
- Received a report regarding the status of the Cityview, Lompoc, Request for Dismissal, recent receipt by the PRT of some financial reports for the past 3 years and current church membership list.
- Council welcomed Rev. Rene Myers from the Presbyterian Agency. Rev. Myers shared information on staffing and structure models in other Presbyteries within her PMA geographic region, provided information and perspectives on topics of church revitalization, community engagement, Presbytery leadership models.

April 28, 2021 Meeting

- Presbytery Council heard a report from the Treasurer that the Presbytery's SBA PPP loan has been forgiven. The income to the Presbytery from the forgiveness will be allocated: \$10,107.00 for unrestricted operations and \$28,000.00 into the Front Porch equity reserve account.
- Heard a report from the Stated Clerk that the annual Church Salary Report for Installed Pastors is completed and will be reported for approval on the Consent Agenda at the May 15 Presbytery meeting.

- Heard a report from the Stated Clerk that Presbytery will elect the 2022 G.A. Teaching and Ruling Elder Commissioners and Young Adult Advisory Delegate at the Saturday, September 18, 2021 Presbytery Meeting. Nomination Forms to be distributed with the materials for the May 15, 2021 Presbytery Meeting.
- Heard a report from the Property & Finance Committee regarding a request from Safe Harbor NCD for information on the remaining funds from the dismissal of the Cambria church.
- Reviewed and discussed the information and feedback from the March 9 Special Called Presbytery Meeting and the April 7 Council Meeting, on the topic of a presbytery leader staff position, including type of position, title, part-time/full-time, financials.
- **Council approved a motion:** (1) That the Presbytery of Santa Barbara hire someone into a position of General Presbyter Designated under the standards of our polity for a term of 2-4 years, as a $\frac{3}{4}$ time position. (2) That an Ad Hoc Committee be appointed by Council to work, in conjunction with the Personnel Committee, to develop a definitive job description for this position. (3) Council appointed the Ad Hoc Committee: Council members Rev. Matt Elam and CRE Diane Kirkpatrick and the Personnel Committee.
- Heard a report from the Clergy Support Committee about upcoming events and forming regional groups for pastors.
- Heard a report from the Church in the World Committee on a new “Rising to the Moment” Curriculum and program.

ATTACHMENT 1
Recommendation on Plan for Parity

Recommendation on Plan for Parity between Teaching Elders and Ruling Elders at Presbytery Meetings
For Presbytery Approval – May 15, 2021
Effective as of the September 18, 2021 Presbytery Meeting

Note – Plan for Parity between Teaching Elders and Ruling Elders at Presbytery Meetings was last approved by Presbytery on May 18, 2019.

General Provisions:

G-3.0301 of the Book or Order: THE PRESBYTERY - Composition and Responsibilities.

The presbytery is the council serving as a corporate expression of the church within a certain district and is composed of all the congregations and ministers of the Word and Sacrament within that district. *The presbytery shall adopt and communicate to the sessions a plan for determining how many ruling elders each session should elect as commissioners to presbytery, with a goal of numerical parity of ministers of the Word and Sacrament and ruling elders. This plan shall require each session to elect at least one commissioner and shall take into consideration the size of congregations as well as a method to fulfill the principles of participation and representation found in F-1.0403 and G-3.0103.* Ruling elders elected as officers of the presbytery shall be enrolled as members during the period of their service. A presbytery may enroll, or may provide by its own rule for the enrollment of, ruling elders during terms of elected service to the presbytery or its congregations. (Emphasis added).

Presbytery of Santa Barbara Standing Rules 2.10 MEMBERS:

The members of the Presbytery consist of all teaching elders duly enrolled, ruling elders elected as officers of the Presbytery during their period of service and, at least two ruling elder commissioner elected by church session in accordance with G-3.0202a, and enrolled at a Presbytery meeting, with the following additional provisions:

ENROLLED: At a Presbytery meeting, Ruling Elders elected by session as commissioners shall be enrolled as voting member commissioners of the Presbytery upon the filing an enrollment card with the Stated Clerk whereon the person certifies their election. Said card shall comprise the roll of the meeting. Chairs of each standing committee, as well as honorably retired members also have voting rights. Corresponding members may have the privilege to deliberate and advice, but will have no vote. Honorably retired teaching elders who have not attended a meeting of Presbytery in the past year will not be included in establishing a plan for parity between teaching and ruling elders at a meeting of the Presbytery.

The Stated Clerk recommends that Presbytery approve the following method of correcting any imbalance of Ruling Elder Commissioners to Teaching Elders of the Presbytery at Presbytery Meetings, based on Section 2.10 of the Presbytery Standing Rules and G-3.0301 of the Book of Order:

The members of the Presbytery shall be:

- A. All teaching elders and commissioned ruling elders duly enrolled and when Presbytery meets, including honorably retired members;
- B. Ruling elders elected as officers of the Presbytery during their period of service;
- C. Chairs of each Standing Committee;
- D. Each church, regardless of the size of the congregation, shall be represented by two ruling elders commissioned by the Session and duly enrolled at the Presbytery Meeting, with the following additional provisions:
 - 1) For churches with membership under 200, no additional ruling elder commissioners
 - 2) For churches with membership of 200-400, one additional ruling elder commissioner
 - 3) For churches with membership of 400-600, two additional ruling elder commissioners
 - 4) For churches with membership over 600, three additional ruling elder commissioners

Annually, the Stated Clerk of the Presbytery shall ascertain the number of resident Teaching Elders who are members of Presbytery and the number of Ruling Elders which the churches are entitled to send as commissioners to Presbytery Meetings pursuant to this recommendation. The Stated Clerk shall bring any imbalance to the attention of the Presbytery at its May Stated Meeting.

Application of this Recommendation for Presbytery as of the May 15, 2021 to take effect as of the September 18, 2021 Meeting:

As of May 15, 2021, there are 89 Teaching Elder members of Presbytery, 45 of these are honorably retired. Of these honorably retired members, 7 have actually attended a Presbytery meeting in the past year. In accordance with the Standing Rules, honorably retired teaching elders who have not attended a meeting of Presbytery in the past year will not be included in establishing a plan for parity between teaching and ruling elders at a meeting of the Presbytery: $45 - 7 = 38$. This leaves a potential attendance of Teaching Elders: $51 (89 - 38 = 51)$ Teaching Elders.

RATIONALE for Assignment of Ruling Elder representation to Presbytery. In order to serve compliance with the Book of Order requirement that the size of congregations be considered in determining how many Ruling Elders each Session should elect as commissioners to Presbytery, a method of proportional representation based on membership is recommended in this proposal, as shown in the Chart below. The potential attendance of Teaching Elders per the formula in 2.10 of the Standing Rules (51) compares to the maximum possible Ruling Elder attendance (60).

Objectives: (1) Create an opportunity for parity in numbers of Ruling Elder and Teaching Elder representatives at Presbytery, (2) Follow the Book of Order and Presbytery of Santa Barbara Standing Rules minimum guidelines, (3) Allow each church to have at least two ruling elder representatives as required by the Presbytery Standing Rules, while not disenfranchising members in larger churches.

SEE CHART ON NEXT BELOW

NOTE: Churches with a change in RE Commissioners compared to 2019 Parity:

- Nipomo: From 3 to 2 RE Commissioners
- Paso Robles: From 3 to 4 RE Commissioners
- Simi Valley: From 4 to 3 RE Commissioners

ALLOCATION OF RULING ELDER COMMISSIONERS FOR 2021, ADJUSTED FOR 9/18/21 PRESBYTERY

A Number of commissioners based on church membership role 12/31/20

B Additional commissioners per recommendation

C Total per church

D Column D shows the ratio of members to commissioners (e.g., 1 commissioner for every 94 members for Newbury Park)

Church	Membership 12/31/20	A 2 RE Per Church (2.10)	B Additional based on Membership	C Total	D Ratio
Camarillo TAPCVC	26	2	0	2	13
Lompoc	55	2	0	2	27
Living Hope - Port Hueneme	65	2	0	2	32
Santa Paula	66	2	0	2	33
Summerland	68	2	0	2	34
Pismo Beach	87	2	0	2	43
Nipomo	95	2	0	2	47
Carpinteria	124	2	0	2	62
Goleta	129	2	0	2	64
Oxnard First	135	2	0	2	67
Grover Beach	152	2	0	2	76
SB St. Andrew's	179	2	0	2	89
Newbury Park	189	2	1	3	94
San Luis Obispo	232	2	1	3	77
Moorpark	248	2	1	3	82
Thousand Oaks	291	2	1	3	97
SB First	333	2	1	3	111
Ojai	361	2	1	3	120

Simi Valley	380	2	1	3	126
Paso Robles	435	2	2	4	108
Subtotals	3650	40	9	49	
RE Elected Officers of Presbytery*				3	
Commissioned Ruling Elders (Unless Counted as Officer or Chair of Standing Committee)**				8	
Elders Chairs of Standing Comm.***				0	
TOTALS	3650	40	9	60	

*RE Elected Officers of Presbytery as of May 15, 2021 – 3. Moderator, RE Lee Kirkpatrick; Stated Clerk, RE Sandy Thoits; Treasurer, RE Scott Eschbach

***RE Chairs of Standing Committee – 0