

## Presbytery of Santa Barbara

### Report of the Stated Clerk and Consent Agenda February 8, 2020

#### Consent Agenda

**NOTE:** All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed at the meeting.

#### The Stated Clerk:

- Recommends **approval** by Presbytery of the November 12, 2019 Minutes of the 463<sup>rd</sup> meeting of the Presbytery of Santa Barbara.
- Recommends **approval** by Presbytery of the following locations for Presbytery Meetings. *Location for September 19 is for approval at this meeting.*
  - Sat. February 8, 9:30AM – Coastal Community Church, Grover Beach
  - Sat. May 16, 9:30AM – Oxnard Presbyterian Church
  - *Sat. September 19, 9:30AM – Goleta Presbyterian Church*
  - Tues. November 10, 2:00PM – First Presbyterian Church, Santa Barbara
- Presbytery Council recommends that Presbytery **approve** a motion to set aside until the May 16, 2020, Presbytery meeting, the Presbytery Standing Rules for these committees to be in compliance with the Standing Rules, as listed below.
  - Move to set aside Standing Rule 6.51- Committee on Ministry to allow time to bring the committee membership in compliance with one-half Teaching Elders and one-half Ruling Elders.
  - Move to set aside Standing Rule 6.52 - Committee for Preparation for Ministry, to bring committee membership into compliance of a minimum of 4 members and one-half Teaching Elders and one-half Ruling Elders.
  - Move to set aside Standing Rule 6.61 – Personnel Committee to bring committee membership into compliance with 6 members and one-half Teaching Elder and one-half Ruling Elders.
  - Move to set aside Standing Rule 6.62 – Committee of Representation/Nominations (CORN) to bring committee membership into compliance with 6 members and one-third Teaching Elder and two-thirds Ruling Elders. Equal male and female representation.
  - Move to set aside Standing Rule 6.54 – Permanent Judicial Commission to bring commission membership into compliance.
  - Move to set aside Standing Rule 6.63 – Property and Finance to allow time to bring the committee membership in compliance with seven members.
- Ministerial Changes:
  - Rev. Michael Harbert. Remove Temporary Membership (Laboring within Bounds). Approval at this meeting, Consent Agenda.

- Reports that Rev. Tracy Vining, Honorably Retired. Dismissed to Evangelical Order of Presbyterians (Removed from Presbytery rolls), as of November 12, 2019.

### **Stated Clerk Report**

- **Call for Nominations for Presbytery Moderator and Moderator Elect:** Presbytery will elect the Presbytery Moderator (2020-2021) and Moderator Elect (2020-2021) at the Saturday, May 16, 2020 Presbytery Meeting. Presbytery Standing Rules 3.22 provides for 90-days' notice for the Call for this election. See Nominations form with information, attached as Attachment A to this Stated Clerk Report (below).
- Review of Session Minutes for 2017 and 2018:
  - The Stated Clerk met with the Clerks of Session from the following churches for Review of Session Minutes on Tuesday, November 12, 2019 at 12:00PM at Monte Vista Presbyterian Church. 2017 and 2018 Minutes reviewed and approved: Santa Paula, Emmanuel (Thousand Oaks), Oxnard, Moorpark, Ojai, Living Hope (Port Hueneme), Stonebridge (Simi Valley), Monte Vista (Newbury Park).
  - The Stated Clerk met with the Clerks of Session from the following churches for Review of Session Minutes on Saturday, December 7, 2019 at 10:00AM at First Presbyterian Church San Luis Obispo. 2017 and 2018 Minutes reviewed and approved: First Presbyterian Church San Luis Obispo, Nipomo Community Presbyterian Church, Pismo Beach Community Presbyterian Church.
- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: [www.sbpres.org](http://www.sbpres.org)

### **Report of the Presbytery Council**

Presbytery Council usually meets monthly. The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. If you would like to attend a Council meeting, please contact Sandy Thoits, Stated Clerk, [stated-clerk@sbpres.org](mailto:stated-clerk@sbpres.org), for the dates and times for the upcoming Council meetings. If you have concerns or recommendations, please contact the Moderator (Tom Stephen), Chair of Council (Tamara Skov), or Stated Clerk (Sandy Thoits) or attend a Council meeting.

#### **December 4, 2019 Meeting**

- Presbytery Council heard a report from the Stated Clerk that the SB 1343 – Sexual Harassment Prevention Training, deadline was extended by Governor Newsom from January 1, 2020 to January 1, 2021. Council approved extending the Presbytery deadline for completion of the training per SB 1343 (as previously notified to Presbytery minister members and CRE) to January 1, 2021. The Stated Clerk to notify Presbytery members, CRE and Clerks of Session of the deadline extension.
- Presbytery Council heard a report from the Property & Finance Committee that letters have been emailed to all Presbytery Churches/Clerks of Session regarding Presbytery, General

Assembly and Synod 2020 Per Capita amounts. G.A. = \$8.95/member. Synod = \$2.85/member. Presbytery Per Capita = \$57.00/member. Each church Clerk of Session received a letter with the specific amount for the church based on membership number.

- Received a report from the Lompoc PRT that a letter has been received from the Lompoc Session regarding acknowledgement of the Trust Clause and property subject to PC(USA) Constitution.
- Heard a report from the Personnel Committee of the need for a new Chair for the Personnel Committee.
- Council reviewed feedback from the November 12 Presbytery Meeting regarding the proposed Presbytery Administrative Pastor position description and seeking further input from Presbytery members, including gathering input at the February 8, 2020, Presbytery meeting. Council referred follow up tasks to the Planning Team.
- Heard a report from the Church in the World Committee on plans for the 2020 Mission Conference.

### January 15, 2020 Meeting

- Presbytery Council reviewed the Presbytery Financial Reports from the Treasurer: November, 2019 Financials and 12/31/2019 Preliminary Profit and Loss.
- Approved the Tentative Agenda for the February 8, 2020, Presbytery Meeting, with meeting time modified from the usual schedule. 9:30AM – 1:00PM. Lunch will not be served.
- Reminder that the Sexual Misconduct Policy and Child Protection Policy will go to Presbytery for second reading and approval at the February 8, 2020 Presbytery Meeting.
- Council heard a report from the Planning Team on plans for “table talks” regarding the Presbytery Pastor/EP/GP type position and committee structure/needs.
- Council reviewed inquiries from Front Porch and Impact regarding confirmation of equity balances as of 12/31/18 in the Audit Report.
- Heard a report from the Front Porch Task Force regarding a request from Front Porch Council for a small increase in 2020 Terms of Call for Front Porch Director Joel Drenckpohl. Council approved bringing a motion to Presbytery at the 2/8/20 meeting for the proposed increase in the salary portion of Terms of Call, as requested by Front Porch Council.
- Council approved a motion from the Personnel Committee to offer to Presbytery employees the ability to participate in 403(b) retirement plans, including the Board of Pensions Retirement Savings Plan; the offer allows employee contributions; this does not include matching or contributions from the Presbytery.
- Heard a report from Presbytery Women that the PW Spring Gathering will be held on May 23, 2020.

ATTACHMENT A  
CALL FOR NOMINATIONS  
FOR PRESBYTERY MODERATOR AND MODERATOR ELECT

FROM: Stated Clerk Sandy Thoits  
TO: All Presbytery Minister Members, Sessions and Ruling Elder Commissioners

Presbytery will elect the Presbytery Moderator (2020-2021) and Moderator Elect (2020-2021) at the **Saturday, May 16, 2020 Presbytery Meeting**. Presbytery Standing Rules (S.R.) 3.22 (see below) provides for 90-days notice for the Call for this election. The descriptions of Moderator and Moderator Elect positions are set forth below.

**Important Notes:**

- The Moderator Elect position for 2019 – 2020 is currently vacant.
- The term for the Moderator elected at the 5/16/20 Presbytery Meeting is Sept. 19, 2020 – Sept. 18, 2021.
- The Moderator serves as Chair of Presbytery Council for the year immediately after his/her term as Moderator.
- Current Moderator, Rev. Tom Stephen, is a Teaching Elder. Ordinarily the next Moderator after a Teaching Elder will be a Ruling Elder; not required. (SR 3.22)
- The Moderator Elect elected at the 5/16/20 Presbytery meeting will serve in a leadership role for 3 years: 1 year as Moderator Elect, then 1 year as Moderator, then 1 year as Chair of Presbytery Council.

**NOMINATION FOR MODERATOR  
MODERATOR ELECT**

The following person(s) *has/have agreed to be nominated* for election on May 16, 2020:

**Nomination for Presbytery Moderator – Term Sept. 19, 2020 – Sept. 18, 2021**

Nominee \_\_\_\_\_

Ruling Elder \_\_\_\_\_ Teaching Elder \_\_\_\_\_ (check) E-mail address: \_\_\_\_\_

**Nomination for Presbytery Moderator Elect – Term Sept. 19, 2020 – Sept. 18, 2021**

Nominee \_\_\_\_\_

Ruling Elder \_\_\_\_\_ Teaching Elder \_\_\_\_\_ (check) E-mail address: \_\_\_\_\_

Nominated by (include your E-mail address): \_\_\_\_\_

(Pastor, Session member, Ruling Elder Commissioner to Presbytery)

**NOMINATIONS DUE TO STATED CLERK BY MAY 1, 2020 – See below**

*From the Presbytery of Santa Barbara Standing Rules*

3.21 MODERATOR: The moderator shall be elected at the May stated Presbytery meeting and installed at the next stated meeting, and shall serve for one year. The moderator's duties shall be those described in G-3.0104.

3.22 MODERATOR-ELECT: Calls for moderator-elect nominations shall be notified by the Stated Clerk through the Presbytery Office to all participating church sessions a minimum of 90 days prior to the May meeting. Nominees must have been active in Presbytery meetings for at least two years. The moderator-elect shall also be elected at the May meeting and installed at the next stated meeting. The moderator-elect shall become a member of the Presbytery Council with voice and vote. The moderator-elect shall perform the duties of the moderator either when requested by the moderator to do so, or in the case of the absence, incapacity or death of the moderator. The term of office shall be concurrent with that of the moderator. When the moderator is a teaching elder, the moderator-elect will ordinarily be a ruling elder, and viceversa.

***Return this form no later than May 1, 2020 to:***

*Sandy Thoits, Stated Clerk  
Presbytery of Santa Barbara  
Stated-clerk@sbpres.org  
6067 Shirrell Way, Goleta, CA 93117*