

Draft –
Council Approved

Minutes

Presbytery of Santa Barbara

**“Joining Together. Worshipping God. Loving People”
462nd Stated Meeting of the Presbytery of Santa Barbara
9:30am Saturday, September 21, 2019
Summerland Presbyterian Church**

The Mission of the Presbytery of Santa Barbara:

We, the PCUSA churches and ministries of Ventura, Santa Barbara, and San Luis Obispo counties, join together to foster vibrant worshipping communities who proclaim and live out the love of Jesus Christ for one another and our neighbors.

The 462nd Stated Meeting of the Presbytery of Santa Barbara, Presbyterian Church (USA) was convened on September 21, 2019 at 9:30 a.m. at Summerland Presbyterian Church, Summerland California, by Moderator Ruling Elder Tamara Skov, who opened the meeting with prayer.

Stated Clerk, Sandy Thoits, confirmed the presence of a quorum

Roll was taken by cards. 43 persons indicated attendance:

Registered voters: 40

Teaching Elders: 21

Ruling Elders: 15 Representing 10 churches.

Presbytery Officers (with vote): 3

RE Tamara Skov, Moderator

RE Sandy Thoits, Stated Clerk

CRE Bonnie Boe, Treasurer

Committee Chair (with vote): 1

CRE Chuck Curtis

Non-Voting Registration: 3

Commissioned Ruling Elder: 1 – CRE Mickey Fenn

Corresponding Members: 1 – TE Mark Hong, Synod Executive and Stated Clerk

Visitor cards: 1 – Casey Crouch, YAAD Nominee for General Assembly

CHURCH/TEACHING ELDERS

- Carpinteria

Jarrett Johnson

- Goleta

Jim Pazan

- Grover Beach (Coastal Community)

RULING ELDER

COMMISSIONERS

Twila Goodrick

John Bloomer

Jeannie Cavendar, CRE

- Lompoc (Cityview)
Randy Working
 - Moorpark
 - Newbury Park
Tom Stephen
Matt Elam
 - Nipomo
 - Ojai
Jeff Holland
 - Oxnard
 - Paso Robles (Highlands)
 - Pismo Beach
Robert Crouch
 - Port Hueneme (Living Hope)
 - San Luis Obispo
Dennis Falasco
 - Santa Barbara (First Pres.)
 - Santa Barbara (St. Andrew's)
Steve Jacobsen
 - Santa Paula
Ron Urzua
 - Simi Valley (Stonebridge)
Cynthia Purvis
 - Summerland
Bart Tarman
 - Thousand Oaks (Emmanuel)
Craig Williams
David Anderson
- Karen Washburn
- Terry Holland
- Paul Moranda
Anette Tarin
- Meryle Gaston
Diane Kirkpatrick, CRE
Lee Kirkpatrick
- Scott Eschbach
Mona Wise
- Penny L. Carlson
- Ashley Chelonis
- Joyce Maxwell

Other Teaching Elder Members: Peter Buehler, Janet Loughry, Suzanne Malloy, David Mosgofian Koeker; Jim Seeber, Dan Stevens, Kate Wiebe

Commissioned Ruling Elders present: CRE Jeannie Cavender (Goleta); CRE Chuck Curtis (First Pres. Santa Barbara); CRE Mickey Fenn (The Way Station NWC); CRE Diane Kirkpatrick (First Pres. Santa Barbara).

Corresponding Members: TE Mark Hong, Executive Presbyter and Stated Clerk, Synod of Southern California and Hawaii

Presbytery Officers present: RE Tamara Skov, Moderator; RE Sandy Thoits, Stated

Clerk; CRE Bonnie Boe, Treasurer

Installation of New Moderator, Rev. Tom Stephen. Moderator Tamara Skov invited Rev. Tom Stephen, Moderator- Elect to come forward to be installed as Presbytery Moderator for the coming year and asked the Installation Questions. Rev. Stephen answered the questions in the affirmative. Elder Skov presented Rev. Stephen with the Presbytery Celtic Cross, symbol of office of Moderator, and the gavel as a sign of parliamentary authority. Presbytery members prayed for and affirmed their support of Rev. Stephen in this office and ministry.

Introduction of First Time Ruling Elder Commissioners: Rev. Janet Loughry introduced Anette Tarin and Paul Moranda as first time Ruling Elder Commissioners from Oxnard Presbyterian Church.

Motion to grant privilege of floor to Corresponding Members and Committee Members.
Approved

Motion to Adopt the Agenda as distributed.
Approved

Motion to adopt the Consent Agenda (**Attachment 1**), as distributed
Approved

May 18, 2019, Presbytery Minutes were approved with the Consent Agenda.

Rev. Bart Tarman, Pastor of Summerland Presbyterian Church, welcomed the Presbytery, shared about the history of the Summerland Church, which is the only church on Summerland. The Church motto for many years is “Love is Spoken Here.” The church has grown from six members to full congregation on Sundays for worship. Rev. Dan Stevens prayed for the Summerland Church.

Report of the Stated Clerk. Elder Sandy Thoits, Stated Clerk, announced details on the meeting of Presbytery Clerks of Session for review of minutes, scheduled for 2:00pm in the church conference room; the dates and locations of upcoming Presbytery meetings; reminder on the Sexual Harassment Prevention Training requirement and flyer with information on training (Certificates of Completion should be emailed to the Stated Clerk).

Presbytery Adjourned to Celebration of Worship, with message given by Rev. Ron Urzua. Rev. David Mosgofian Koeker assisted in worship.

Presbytery reconvened.

Moderator Tom Stephen asked those present to share with another person – “What did you receive today in worship that you will hold onto during the business meeting today.” Several people shared their responses with the Presbytery, followed by a prayer given by the Moderator.

Treasurer's Report. CRE Bonnie Boe

-- *Financial Report:* The Treasurer presented a handout of the Presbytery Balance Sheet, as of August 31, 2019, which is the result of on the review by the auditors over the last two years. Treasurer Bonnie Boe then highlighted items on Profit & Loss Financial Report, January – August, 2019 and answered questions from presbyters. The El Montecito Dismissal funds are booked as an account receivable. Regarding the item “Presbytery Held Restricted Funds”: As of September 12, 2019, all of the accounts payable that needed to be passed through have now been passed through and paid to the specific organizations.

Motion to receive the Treasurer's report, Profit & Loss Financial Report, January – August 31, 2019, and Balance Sheet as of August 31, 2019, was made, seconded.

Approved

-- *Audit Report.* The auditors are finished with the audit process and reports through 2017. They are now working on the year 2018. The current plan is to present the 2018 Presbytery of Santa Barbara Audit to Presbytery at the November 12 Presbytery meeting.

Planning Team Update. Rev. Dan Stevens, Chair of the Planning Team, highlighted some current efforts by the Planning/Implementation Team. The Team's goal is to help the Presbytery to live into and implement the Presbytery Mission Statement, including fostering vibrant worshipping communities.

- Newsletter. The Presbytery newsletter is a way for people to connect as a Presbytery and to foster vibrant worshipping communities. Submissions are welcome.
- Rev. Stevens encouraged Presbytery members and commissioners to make a goal of coming regularly to Presbytery meetings.
- Focus on Presbytery Committees. Ashley Chelonis, ruling elder from Stonebridge Church, Simi Valley and member of the Planning Team, shared about the team's goal and efforts to identify and build improved functioning of all the committees of the Presbytery. This includes establishing ways that the history of the committee can be passed on to the new members and next chair; set expectations and goals; that each member of the committee understands their role in the committee; connecting and encouraging ruling elders and teaching elders to serve on committees.
- Sharing the Bright Spots. Dan Stevens shared the benefits of creating a common story together and to encourage each other. Dan introduced a Video Presentation from Coastal Community Church - Rev. Andy Rock and Rev. Paul Dugan.

Church on the World Committee Report. CRE Chuck Curtis reported on the program plans for the Santa Barbara Mission Conference. January 31 – Feb 1, 2020. “Radical Kinship” is the theme; Keynote speakers. Kara Powell from Fuller Youth Institute (author of “Sticky Faith”) and Father Greg Boyle from Homeboy ministries (author of “Barking the Choir”). A copy of each of these books were available for each church at the Presbytery meeting.

Report of Presbytery Council. Elder Tamara Skov, Council Chair, reported that Presbytery Council meets on the first Wednesday of each month at Goleta Presbyterian Church and everyone is welcome to come to the meetings.

Election of 224th General Assembly TE and RE Commissioners and YAAD (2020, Baltimore, MD). The Moderator called upon Elder Tamara Skov, as previous Moderator, to moderate this portion of the Agenda. Nomination procedures provided for submission of Nomination forms by the September 1, 2019 deadline. Nomination Forms were received by the Stated Clerk for: Teaching Elder Commissioner: Rev. Tom Stephen, nominated by Session of Monte Vista Presbyterian Church; Young Adult Advisory Delegate (YAAD): Casey Crouch, nominated by Session of Pismo Beach Presbyterian Church. No nominations were received for Ruling Elder Commissioner.

The Stated Clerk announced that Presbytery will elect one Ruling Elder Commissioner to the 224th General Assembly at the November 12, 2019, Presbytery meeting. Presbytery must elect on 11/12 to comply with the reporting deadline to the Office of General Assembly. Presbytery minister members and commissioners are encouraged to make efforts to seek and nominate ruling elders for the position. A nomination form was distributed in the packet for this meeting. *The deadline to submit nomination is November 1, 2019.*

Election: Elder Skov pointed out the written Nominees' Answers to questions posed to the two nominees. Both nominees confirmed that they will be available to report to the Presbytery meeting following the General Assembly and will keep in contact to answer questions from churches and Presbytery committees in the future.

- YAAD Nomination: Casey Crouch, member of Pismo Beach Community Presbyterian Church, nominated by the Session. Casey is within the age range for YAAD and is a college student at UCLA. Presbyters asked and Casey answered questions.

Motion to elect Casey Crouch as YAAD to the 224th PC(USA) General Assembly (2020), unanimously **Approved**

- Teaching Elder Commissioner: Rev. Tom Stephen, pastor of Newbury Park Presbyterian Church, nominated by the Session. Presbyters asked and Rev. Stephen answered questions.

Motion to elect Rev. Tom Stephen as Teaching Elder Commissioner to the 224th PC(USA) General Assembly (2020), unanimously **Approved**

CORN/Nominations.

- *Nominations/Election of Committee Members.* Rev. Tom Stephen reported on that a new chair is needed for CORN; please contact Tom Stephen to express interest or to nominate someone for the chair position.

Clergy Support Committee Report. *Rev. Janet Loughry, Chair.* The Committee has been meeting individually in person with the church pastors to connect and also ask

“what can Presbytery do for you?” The next focus is to meet with the Interim Pastors and reach out to the other ministers in the Presbytery.

Church Development Committee (CDC). *Rev. Craig Williams, Chair.* Rev. Williams reported on the current grant projects underway and encouraged members to reach out to the CDC if interested in finding out about grants for new worshipping communities. Rev. Williams also reported that the Mission Study process and resources are available to all churches, not just churches in the transition/interim process of pastoral change. This includes helpful demographics through Mission Insite. Please contact Rev. Williams if interested (craigw@epconline.org).

Lunch. The Presbytery dismissed for lunch at 11:45am and reconvened at 12:45pm.

Rev. Tom Stephen, Moderator, reconvened the meeting and asked for those present to share in answer to the question: “What’s a highlight for you from the first part of the meeting? Feedback included: Preaching by Ron Urzua, the music, a Balance Sheet, Casey Crouch (YAAD), our new Moderator, our past Moderator.

Committee Reports and Motions.

– **Committee on Ministry.** Rev. Jeff Holland.

- Rev. Jeff Holland, Chair, presented the committee’s recommendation to examine Rev. James Pazan for membership in the Presbytery of Santa Barbara, and consider his terms of call as pastor of Goleta Presbyterian Church. The congregation at Goleta met on August 25, 2019 and voted to call Rev. Pazan as Pastor, to begin work on October 13, 2019. Rev. Pazan is a minister member in good standing of the Presbytery of San Diego. Jeff Holland, COM Chair, called upon Jarret Johnson, COM member for this item and introduction of Rev. Pazan. Rev. Pazan shared about his faith background, call to ministry. He then read his Statement of Faith and responded to questions from presbyters.

Motion to cease examination made, seconded and **approved.** Rev. Pazan and family were excused from the room.

It was moved and carried that Rev. James Pazan be enrolled as an active member of the presbytery upon his dismissal from the Presbytery of San Diego.

Rev. Jeff Holland presented Rev. Pazan’s terms of call.

Salary	\$45,000
Supplement for Social Security Tax	\$ 5,000
Housing Allowance	\$45,000
Continuing Education Reimbursement	\$ 1,600
Auto Expense Reimbursement	\$ 400

Professional Expense Reimbursement \$ 1,000

Moving expenses TBD.

Paid vacation leave of 31 calendar days annually

Paid continuing education leave of 14 calendar days annually

Full participation in Board of Pensions Benefits Plan.

It was moved and carried to accept Rev. Pazan's terms of call.

Rev. Pazan returned to the room and Members of Goleta Presbyterian Church, and friends and family gathered around, and asked for God's blessing on his ministry.

It was moved and carried that the presbytery authorize the Committee on Ministry to approved Rev. Pazan's installation plans and to report back to the presbytery as soon as possible.

- **Rev. Holland then presented** the Committee's recommendation to move Rev. Anne Shelton to Honorably Retired membership status. **Approved**
- **Rev. Holland then presented** the Committee's recommendation, upon the request of the Session of Nipomo Presbyterian Church, that Rev. Eugenia Gamble, be designated as Pastor Emeritas at Nipomo Presbyterian Church. **Approved**
- **Personnel Committee.** Rev. Dennis Falasco, Chair, reported that the part time Bookkeeper position is open and applicants are being sought. The Personnel Committee and Planning Team have been reviewing a possible presbytery administrative pastor position, for submission to Council for consideration.
 - *Nomination and Election of Stated Clerk.* Rev. Falasco reported that on the one-year term is expiring for the Stated Clerk position and the recommendation of the Committee and Council to nominate current Stated Clerk, Ruling Elder Sandy Thoits to be elected to a one-year term as Stated Clerk of the presbytery, through September 21, 2020. **Motion** made to elect Sandy Thoits as Stated Clerk of the Presbytery of Santa Barbara through September 21, 2020, unanimously. **Approved**
- **Committee on Preparation for Ministry.** Rev. David Anderson, Chair, reported that CPM currently has two candidates under care - Jared Del Dosso and Mickey Fenn. New members of CPM are needed. The committee is looking for people who are theologically trained and people with compassion to support the candidates.
- **Property and Finance.** Elder Scott Eschach reported on two items.
 - *Ministry Share.* The financial reports presented by the Treasurer indicate that that Ministry Share giving is below the budgeted amount for 2019,

expenses are also below budget. Churches are encouraged to pledge and submit ministry share. P&F members are willing to come and meet with church Sessions and answer questions on ministry share. The committee is starting to work on the draft budget for 2020 and plans to present the proposed budget to Presbytery at the November 12, 2019 Presbytery meeting.

- *Balance Sheet.* Scott Eschbach reviewed and explained some items on the Balance Sheet presented by the Treasurer; receiving the Balance Sheet is a hallmark since it has taken a couple of years working diligently with the auditors. Property & Finance has the role of guidance and oversight and is available to answer questions.

There being no further business, the meeting adjourned with prayer at 1:35 p.m.

The 463rd Meeting of the Presbytery of Santa Barbara will be held on November 12, 2019, beginning 2:00 p.m. at Monte Vista Presbyterian Church, Newbury Park.

Respectfully submitted,

Sandy Thoits
Stated Clerk

ATTACHMENT 1

Consent Agenda and Clerk's Report September 21, 2019 Presbytery Meeting

Consent Agenda

NOTE: All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed at the meeting.

The Stated Clerk:

- Recommends **approval** by Presbytery of the May 18, 2019 Minutes of the 461st meeting of the Presbytery of Santa Barbara.
- Recommends **approval by Presbytery of the following locations** for Presbytery Meetings, February 8 and May 16, 2020. Locations for September 19 and November 19 to be determined:
 - Sat. February 8, 9:30AM – Coastal Community Church, Grover Beach
 - Sat. May 16, 9:30AM – Oxnard Presbyterian Church
 - Sat. September 19, 9:30AM – Central location
 - Tues. November 10, 2:00PM – Central location

- Presbytery Council recommends that Presbytery **approve** Teaching Elder David Anderson (Chair of the Committee on Preparation for Ministry) as an Ordination Exam Reader for 2019.

Property Finance Committee:

- Recommends **approval** of motion to set aside Standing Rule 3.24A1 through the November 12, 2019 Presbytery Meeting: "Submission of an annual budget, as approved by Property and Finance Committee, for ecclesiastical expenses of the Presbytery to the Presbytery Council; recommendation to the Presbytery at the stated September meeting the per capita amount to meet the ecclesiastical expenses of the Presbytery office for the coming year; and authorize the notification to churches of that approved figure and of the apportionments due." 2020 budget to be presented at the November 12, 2019, Presbytery meeting to be held at Monte Vista Presbyterian Church.
- **Approval** of electing the following ruling elders as members of the Property and Finance Committee for terms listed.
 - RE Penny Carlson Santa Paula (2019, 3yrs)
2022
 - RE Tad Miller San Luis Obispo (2019, 3yrs)
2022

Stated Clerk Report

- Reports that at this meeting (September 21, 2019), Presbytery will elect 1 Teaching Elder Commissioner and 1 Young Adult Advisory Delegate (YAAD) to the 224th General Assembly (2020), June 20-27, 2020 in Baltimore, MD.
 - The Presbytery is still seeking nominations for 1 Ruling Elder GA Commissioner, to be elected at the November 12, 2019 Presbytery Meeting (Monte Vista). The Nomination form for RE GA Commissioner is included in the packet for this meeting (September 21, 2019) and posted on the Presbytery website. The deadline to submit nomination forms to the Stated Clerk is November 1, 2019.
- Ministerial Changes:
 - Rev. Paul Dugan received into the membership of the Santa Barbara Presbytery, 5/19/18, officially Received from Another Denomination (ECO: A Covenant Order of Evangelical Presbyterians) on 6/10/2019, effective May 19, 2018.
 - Rev. Charles J.T. Svendsen received from Los Ranchos Presbytery, as of 7/1/2019.

- Annual Statement of Insurance Coverage: As required by the Book of Order(G-3.0122) it is noted that Presbytery of Santa Barbara, through annually renewed policies issued by the Insurance Board, has property and liability coverage to protect the Presbytery’s facilities, programs, staff, and elected and appointed officers, current policy period 1/1/2019 – 1/1/2020. [Property – Boiler – Inland Marine; Commercial Crime; General & Professional Liability including Sexual Misconduct and Hired & Non-owned Automobile; Excess General & Professional Liability Coverage; CyberEdge Coverage aka Network Security; D&O Liability including Employment Practices; Umbrella Liability - \$5 million; Excess Umbrella Liability - \$25 million) through Insurance Board and its Workers’ Compensation Insurance through GuideOne Insurance.]
- Reports the current roster of names of members of the Permanent Judicial Commission and list of those members of the Permanent Judicial Commission whose terms have expired within the past six years (Rules of Discipline D-5.0206b):

- Roster of Permanent Judicial Commission:

Name	Church	Term End
Rev. Suzanne Malloy	St. Andrew’s	2020
Rev. Jill Martinez	Ret.	2020
Rev. Megan Babayco	Ojai	2022
Rev. Bob Crouch	Pismo Beach	2022
Rev. Steve Jacobsen	At Large	2022
CRE Diane Kirkpatrick	FP Santa Barbara	2024

- PJC - Terms Expired

2014

Rev Jeff Bridgeman
 Rev Michael Mudgett
 Elder Wayne Kempton

2016

Rev Peter Buehler
 Rev Dana Shaw
 Elder Sandy Thoits
 Elder Garry Grant

2017

Elder Sada Williams

2018

Rev Dan Birchfield
 Rev Tyson Babayco
 Elder Jim Stueck
 Elder Lee Kirkpatrick
 Elder Wes Shipway

- Reports that, as directed by Presbytery Council, the Stated Clerk on March 28, 2019 mailed letters to all 11 churches previously dismissed from the Presbytery to confirm compliance continued with membership and use of real property with a qualifying reformed denomination, pursuant to the dismissal agreement with each church. *As of June 1, 2019, letters have been received from all dismissed churches confirming compliance and membership in the ECO: A Covenant Order of Evangelical Presbyterians.*
- Synod Approval of Presbytery Minutes (2018): The Stated Clerk attended the Synod meeting of Stated Clerks on August 29, 2019 for Review of Presbytery Minutes. The 2018 Presbytery of Santa Barbara Minutes were approved, with minor errors and omissions.
- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: www.sbpres.org

Report of the Presbytery Council

Presbytery Council meets the first Wednesday each month, 10:00AM at Goleta Presbyterian Church (except for July). The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. Meetings usually run 4 hours. If you have concerns or recommendations, please contact the Moderator, Chair of Council, or Stated Clerk or attend a Council meeting.

June 5, 2019 Meeting:

- Presbytery Council approved sending a letter to churches from the Property & Finance Committee requesting that congregations of the Presbytery report the amount of their intended, total annual Ministry Share payment to Presbytery of Santa Barbara for 2019.
- Designated the members of the Presbytery Response Team for the Lompoc church request for dismissal to another denomination (ECO): Rev. Jim Seeber, RE Susan Freer, CRE Mickey Fenn. Chairperson to be determined.
- Council approved a motion from the Church in the World Committee to consent to a request from PCUSA through PMA Mission Engagement Advisor, Rene Myers, to send a letter with a Matthew 25 brochure to the pastors in the Presbytery inviting them and their churches to join the Matthew 25 movement.
- Approved a motion that the Stated Clerk inform the Presbytery minister members, pastors, CRE and Clerks of Session of the available Sexual Harassment Prevention Courses, which are provided free by the Insurance Board through Praesidium online, for compliance with the new requirements of California law SB1343.

August 7, 2019 Meeting:

- Presbytery Council received a report from the Property & Finance Committee on the information received to date in response to the Ministry Share inquiry letter to churches.
- Council approved a motion requiring the Pastors and CRE's serving in churches and validated ministries in the Presbytery to complete the Harassment Prevention and Misconduct Training by December 31, 2019.
- Approved at motion that the Mission Study requirement applies to congregations in transition seeking a Designation Pastor.
- Council approved \$600 to go to the Mission Conference for the purchase of one copy per church in the Presbytery (20 churches) of both (1) "Sticky Faith for the Family" book (by Kara Powell, speaker at the Mission Conference) and (2) "Barking to the Choir" (by Greg Boyle).

September 4, 2019 Meeting:

- Presbytery Council received a report from the Treasurer of receipt of check for \$65,000 to the Presbytery of Santa Barbara from El Montecito Presbyterian Church for the 2019 dismissal payment under the terms of the Dismissal Agreement with the church.
- Council received a report from the Property & Finance Committee on the status of the Audit and plans for the final draft of the 2017 and 2018 Audits to go to Presbytery at the November 12 Presbytery meeting. The proposed 2020 Budget to go to Presbytery for approval at the November 12 Presbytery meeting.
- Council approved electing Rev. David Anderson as an Ordination Exam Reader for 2019, and approval to bring to Presbytery (Consent Agenda) for the September 21 Presbytery Meeting.
- Lompoc Presbytery Response Team: Council designated Rev. Dennis Falasco, Chair of the PRT.
- Council approved Dennis Falasco as Chair of the Personnel Committee and heard a report on plans for Stated Clerk review, status of the search for candidates for the open Bookkeeper position, and review of recommendations from the Planning Team regarding staffing.
- Welcomed Rev. Dan Stevens and RE Ashley Chelonis, members of the Planning & Implementation Team, who gave a report on current efforts by the team to review and make recommendations to improve committee functioning.

Attachments to September 21, 2019 Presbytery Minutes

Call to Presbytery – Docket
 Agenda
 Stated Clerks Report and Consent Agenda

September 2019 Moderator's Letter
May 18, 2019 Presbytery Minutes (for approval)
Statement of Faith, James Pazan
Property & Finance Minutes July 26, 2019
CPM Minutes May 15, 2019
GA Nominee Answers to Questions
2020 Ruling Elder GA Commissioner Nomination Form
Presbytery Newsletter, September 2019
Presbytery of Santa Barbara Balance Sheet, As of August 31, 2019
Presbytery of Santa Barbara Profit & Loss, January through August 2019