Council Approved

Minutes

Presbytery of Santa Barbara
"Joining Together. Worshipping God. Loving People"
464thStated Meeting of the Presbytery of Santa Barbara
Saturday, February 8, 2020 – 9:30am.
Coastal Community Church, Grover Beach

The Mission of the Presbytery of Santa Barbara:

We, the PCUSA churches and ministries of Ventura, Santa Barbara, and San Luis Obispo counties, join together to foster vibrant worshipping communities who proclaim and live out the love of Jesus Christ for one another and our neighbors.

The 464th Stated Meeting of the Presbytery of Santa Barbara, Presbyterian Church (USA) was convened on February 8, 2020 at 9:30 a.m. at Coastal Community Church, Grover Beach, California, by Moderator Rev. Tom Stephen, who opened the meeting with prayer.

Stated Clerk, Sandy Thoits, confirmed the presence of a quorum

Roll was taken by registration cards. The roll of the Presbytery is constituted by those who have signed the registration cards.

53 persons indicated attendance:

Registered voters:

Teaching Elders: 17

Ruling Elder Commissioners: 18 Representing 9 churches.

Presbytery Officers (with vote): 3

TE Tom Stephen, Moderator RE Sandy Thoits, Stated Clerk CRE Bonnie Boe, Treasurer

Committee Chair (with vote): 1

RE Scott Eschbach

Non-Voting Registration: 5

Commissioned Ruling Elder: 3 – CRE Carol Benson, CRE Kristy Clark, CRE Mickey Fenn

Corresponding Members: 2 – TE Kristin Leucht (from the Board of Pensions), Member, San Fernando Presbytery; TE Janet Ewart, Member, Presbytery of San Francisco

Visitors/Others: 9

CHURCH/TEACHING ELDERS

RULING ELDER COMMISSIONERS

- Carpinteria

Jarrett Johnson

- Goleta

- Grover Beach

Andy Rock Paul Dugan

- Lompoc (Cityview)

- Moorpark

Keenan Barber Brenda Kermode

Vera Rhimes Chris Berkelo

- Newbury Park

- Nipomo Gail Lopez

- Ojai

- Oxnard

Ted Brandt Randy Metz

Kurt Lehnhardt

- Paso Robles (Highlands)

James Baird

- Pismo Beach

Robert Crouch Susan Freer

- Port Hueneme (Living Hope)

Ron Urzua (and Santa Paula)

- San Luis Obispo

- Santa Barbara (First Pres.)

Charles Svendsen Diane Kirkpatrick

Lee Kirkpatrick Tamara Skov

- Santa Barbara (St. Andrew's)

Dana Monk Nancy Russo

- Santa Paula

Ron Urzua (and Living Hope) Penny Carlson

Robert Schleef

- Simi Valley (Stonebridge)

Ashley Chelonis

- Summerland
- Thousand Oaks (Emmanuel)

Craig Williams
David Anderson

Joyce Maxwell Steve Bagdanov Elaine Nanz

Other Teaching Elder Members: Joel Drenckpohl, Janet Loughry, Suzanne Malloy, David Mosgofian Koeker, Chris Pritchett, Jim Seeber

<u>Commissioned Ruling Elders present</u>: CRE Carol Benson (Monte Vista); CRE Kristy Clark (Nipomo Community Pres.); CRE Mickey Fenn (The Way Station NWC).

Committee Chair: Scott Eschbach

<u>Corresponding Members</u>: TE Kristin Leucht (from the Board of Pensions), Member, San Fernando Presbytery; TE Janet Ewart, Member, Presbytery of San Francisco

<u>Presbytery Officers present</u>: TE Tom Stephen, Moderator; RE Sandy Thoits, Stated Clerk; CRE Bonnie Boe, Treasurer

Others: From Safe Harbor NCD: RE Tom Cochrun, RE Monty Rice

<u>Visitors</u>: Caron Campbell, Scott Campbell, Tad Miller, Kyle Smith, Melissa Smith, Roy Smith, Susan Updegrove

Introduction of First Time Ruling Elder Commissioners: Elaine Nanz & Steve Bagdanov (Emmanuel Thousand Oaks), Chris Birkelo, Vera Rhimes (Moorpark), Kurt Lehnhardt, Randy Metz (Oxnard), Robert Schleef (Santa Paula), Nancy Russo (St. Andrew's).

Introductions and Seating of Corresponding Members: TE Kristin Leucht (from the Board of Pensions), Member, San Fernando Presbytery; TE Janet Ewart, Member, Presbytery of San Francisco

Motion to grant privilege of floor to Corresponding Members and Committee Members.

Approved

Motion to Adopt the Agenda as distributed. **Approved**

Motion to adopt the Consent Agenda (Attachment 1), as distributed Approved

The November 12, 2019, Presbytery Minutes were approved with the Consent Agenda.

Welcome by host church: Rev. Andy Rock, Pastor of Coastal Community Church, welcomed the Presbytery.

Report of the Stated Clerk. Elder Sandy Thoits, Stated Clerk, reminded the Presbytery of the upcoming 2020 Presbytery meeting dates and locations. The May 16, 2020, meeting will include a nominations report and election of committee members and officers, including Presbytery Moderator and Moderator Elect. A form for submitting nominations for Moderator and Moderator Elect was included in the Stated Clerk's Report and packet for this meeting. The deadline for submission of nominations to the Stated Clerk is May 1, 2020.

The Moderator announced that a Certificate of Appreciation to the Presbytery Disaster Response Task Force was received from Thousand Oaks Remember, expressing appreciation for the donation from the Presbytery Response Fund to assist with healing from the Thousand Oaks Borderline shooting. Moderator Tom Stephen presented the Certificate to Rev. Suzanne Malloy, Chair of the Presbytery Disaster Response Task Force.

Presbytery Adjourned for a time of Worship, devotion and prayer, led by Rev. Paul Dugan and the Coastal Community Praise Band.

Presbytery reconvened.

Report of Presbytery Council. Ruling Elder Tamara Skov, Chair of Presbytery Council.

- Introduction of the Council. RE Tamara Skov introduced the members of
 Presbytery Council and thanked the Council members for their dedicated service.
 Special appreciation was given for Craig Williams for his dedicated service on
 Presbytery Council and as Chair of the Church Development Committee, as he
 will soon be moving out of the area.
- Treasurer's Report. CRE Bonnie Boe. Treasurer Bonnie Boe presented and explained items in the three Financial Reports included in the packet for this meeting: Budget v Actual (January December 2019); Profit & Loss (January December 2019); Balance Sheet (as of December 31, 2019). The Balance Sheet is reflective of the current state of the Presbytery finances. The auditors are expected to begin working on the 2019 Audit soon. Endowment Committee: The Property & Finance Committee is planning to form an Endowment Committee; interested persons are asked to contact Treasurer Bonnie Boe.

Motion to receive the Treasurer's report, Budget v Actual (January – December

2019); Profit & Loss (January – December 2019); Balance Sheet (as of December 31, 2019) was made, seconded. **Approved**

- Update Lompoc PRT. Council Chair RE Tamara Skov reported that a Chair is needed and being sought for the Presbytery Response Team (PRT) for the request for dismissal from Lompoc Presbyterian (Cityview Community Church).
- Second Reading of Child Protection Policy, for Approval. RE Tamara Skov announced that the Presbytery Child Protection Policy is before Presbytery for second reading and vote on approval. The first reading of the policy was at the November 12, 2019 Presbytery Meeting. A Motion to approve the Child Protection Policy was made, seconded. Unanimous.
 Approved
- Second Reading of Sexual Misconduct Policy, for Approval. RE Tamara Skov announced that the Presbytery Sexual Misconduct Policy, is before Presbytery for second reading and vote on approval. The first reading of the policy was at the November 12, 2019 Presbytery Meeting. A Motion to approve the Sexual Misconduct Policy was made, seconded. Unanimous.
 Approved
- Personnel Committee Chair and CORN Chair needed. RE Tamara Skov announced that Chairpersons are needed for the Personnel Committee and CORN (Nominations), suggestions and nominations may be submitted to Tamara Skov as Chair of Council.

Discussion from Planning Team. Present Structure and Future Structure of Presbytery. Rev. Tom Stephen, on behalf of the Planning Team, shared about the current focus of the Planning Team as the team is working on fulfilling the Vision and Mission Statements. The Planning Team continues to seek input and feedback from Presbytery members, ruling elder commissioners, and churches. At this meeting, the Planning Team asked Presbyters to break up into small groups to review information and give feedback on survey forms handed out (and available online) on these topics:

- Committees. Rev. Janet Loughry, from the Planning Team, reviewed that the number of churches in the Presbytery has declined from 33 churches several years ago to currently 20 chartered churches, 1 New Church Development and 4 New Worshipping Committees. Ruling Elder Ashley Chelonis, from the Planning Team, introduced the group discussion time. A handout "Committees of the Presbytery" was distributed, with a list of current Committees, descriptions, number and open positions.
 - O Survey questions: What three Committees are most vital to the mission of the Presbytery? What two changes would you make to our committee structure to make it more effective? What prevents you from serving on a committee? What else would you like to tell us about our present committee structure?
 - The forms were collected and RE Ashley Chelonis read from responses from the forms, with further verbal input from Presbyters.

Hiring a New Lead Position for the Presbytery. The small groups were given a handout form: "Santa Barbara Presbytery Survey – Hiring a New Lead Position for the Presbytery. Groups and individuals were asked to discuss the topic, fill out and return the form. Response pages were collected and will go to the Planning Team for review and report back to Presbytery at the next meeting.

Break for Snack Break. The Presbytery dismissed for a snack break at 11:30 a.m. and reconvened at 11:45 a.m.

Moderator Rev. Tom Stephen reconvened the meeting. Rev. Tom Stephen led a prayer for the Carpinteria Community Church congregation and community. With a court date coming up on a civil lawsuit related to the former youth director, prayers are given for a fair resolution, healing and hope for the victims and their families, and all those affected.

Committee Reports and Motions

- Committee on Ministry. Rev. Jarret Johnson, from the Committee on Ministry, reported.
 - Examination of Rev. Keenan Barber for membership. Rev. Johnson presented the committee's recommendation to examine Rev. Keenan Barber for membership in the Presbytery of Santa Barbara and consider his terms of call as pastor of Moorpark Presbyterian Church. The congregation at Moorpark met on December 13, 2019 and voted to call Rev. Barber as Pastor, to begin work on January 27, 2020. Rev. Barber is a minister member in good standing of the Pacific Presbytery. Rev. Johnson introduced Rev. Barber to read his Statement of Faith. Rev. Barber shared about his faith background and call to ministry. He then read his Statement of Faith and responded to questions from presbyters.

Motion to cease examination made, seconded and **approved.** Rev. Barber was excused from the room.

It was moved and carried that Rev. Keenan Barber be enrolled as an active member of the presbytery upon his dismissal from the Pacific Presbytery.

Rev. Jarrett Johnson presented Rev. Barber's terms of call.

Salary	\$51,000
Supplement for Social Security Tax	\$ 3,902
Housing Allowance	\$50,000
Continuing Education Reimbursement	\$ 2,000
Professional Expense Reimbursement	\$ 3,700

Paid vacation leave of 31 calendar days annually

Paid continuing education leave of 2 weeks annually, cumulative up to 6 weeks.

Full participation in Board of Pensions Benefits Plan.

It was moved and carried to accept Rev. Barber's terms of call.

Rev. Barber returned to the room and Members of Moorpark Presbyterian Church and friends gathered around, and asked for God's blessing on his ministry.

It was moved and carried that the presbytery authorize the Committee on Ministry to approved Rev. Barber's Installation plans and to report back to the presbytery as soon as possible.

Motion Approved

Examination of Rev. Chris Pritchett for membership. Rev. Johnson presented the committee's recommendation to examine Rev. Chris Pritchett for membership in the Presbytery of Santa Barbara, as a Member At Large of Presbytery. Rev. Pritchett is serving in a volunteer capacity as Parish Associate at Summerland Presbyterian Church. Rev. Barber is a minister member in good standing of the Seattle Presbytery. Rev. Johnson introduced Rev. Pritchett to read his Statement of Faith. Rev. Pritchett shared about his faith background and call to ministry. He then read his Statement of Faith and responded to questions from presbyters.

Motion to cease examination made, seconded and **approved.** Rev. Pritchett was excused from the room.

It was moved and carried that Rev. Chris Pritchett be enrolled as an active member of the presbytery upon his dismissal from the Seattle Presbytery.

Rev. Barber returned to the room and members and friends gathered around, and asked for God's blessing on his ministry.

- Committee on Preparation for Ministry. Rev. David Anderson, Chair, reported that Jared Del Dosso has been certified by the Committee on Preparation for Ministry as ready to receive a call.
- Property and Finance. Elder Scott Eschbach. Refer to Committee minutes in the packet; no further report.
- **Personnel Committee.** No report.
- Church in the World. Elder Lee Kirkpatrick reported on the success of this year's Mission Conference, with 449 registered guests, the largest attendance in the history of the Mission Conference. Thank you to everyone who helped.

- ➤ Clergy Support. Rev. Janet Loughry announced that she will be contacting pastors about scheduling a Bible Study group meeting.
- ➤ Church Development Committee. Rev. Craig Williams
 - o *Front Porch Campus Ministry*. Rev. Williams stated a **Motion** from CDC as follows: That Presbytery approve an adjustment to Rev. Joel Drenckpohl's salary to increase his salary by 1% over the amount that was reported at the November 12, 2019 Presbytery Meeting.

Motion Approved

Moderator Rev. Tom Stephen announced about an Informational program on 1001 New Worshipping Communities, March 19, 2pm, at The Way Station.

There being no further business, the meeting adjourned with prayer at 12:50 p.m.

The 465th Meeting of the Presbytery of Santa Barbara will be held Saturday, May 16, 2020 at 9:30a.m. The meeting will be co-hosted by Oxnard First Presbyterian Church and The Way Station NWC, at Oxnard First Presbyterian Church.

Respectfully submitted,

Sandy Thoits Stated Clerk

Attachment 1

Report of the Stated Clerk and Consent Agenda February 8, 2020

Consent Agenda

NOTE: All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed at the meeting.

The Stated Clerk:

- ➤ Recommends **approval** by Presbytery of the November 12, 2019 Minutes of the 463rd meeting of the Presbytery of Santa Barbara.
- Recommends approval by Presbytery of the following locations for Presbytery Meetings. Location for September 19 is for approval at this meeting.
 - o Sat. February 8, 9:30AM Coastal Community Church, Grover Beach
 - o Sat. May 16, 9:30AM Oxnard Presbyterian Church
 - o Sat. September 19, 9:30AM Goleta Presbyterian Church
 - Tues. November 10, 2:00PM First Presbyterian Church, Santa Barbara

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- Presbytery Council recommends that Presbytery approve a motion to set aside until the May 16, 2020, Presbytery meeting, the Presbytery Standing Rules for these committees to be in compliance with the Standing Rules, as listed below.
 - Move to set aside Standing Rule 6.51- Committee on Ministry to allow time to bring the committee membership in compliance with one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.52 Committee for Preparation for Ministry, to bring committee membership into compliance of a minimum of 4 members and one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.61 Personnel Committee to bring committee membership into compliance with 6 members and one-half Teaching Elder and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.62 Committee of Representation/Nominations (CORN) to bring committee membership into compliance with 6 members and one-third Teaching Elder and two-thirds Ruling Elders. Equal male and female representation.
 - Move to set aside Standing Rule 6.54 Permanent Judicial Commission to bring commission membership into compliance.
 - Move to set aside Standing Rule 6.63 Property and Finance to allow time to bring the committee membership in compliance with seven members.

Ministerial Changes:

- Rev. Michael Harbert. Remove Temporary Membership (Laboring within Bounds). Approval at this meeting, Consent Agenda.
- Reports that Rev. Tracy Vining, Honorably Retired. Dismissed to Evangelical Order of Presbyterians (Removed from Presbytery rolls), as of November 12, 2019.

Stated Clerk Report

- Call for Nominations for Presbytery Moderator and Moderator Elect:
 Presbytery will elect the Presbytery Moderator (2020-2021) and Moderator Elect (2020-2021) at the Saturday, May 16, 2020 Presbytery Meeting.
 Presbytery Standing Rules 3.22 provides for 90-days' notice for the Call for this election. See Nominations form with information, attached as Attachment A to this Stated Clerk Report (below).
- Review of Session Minutes for 2017 and 2018:
 - The Stated Clerk met with the Clerks of Session from the following churches for Review of Session Minutes on Tuesday, November 12,

- 2019 at 12:00PM at Monte Vista Presbyterian Church. 2017 and 2018 Minutes reviewed and approved: Santa Paula, Emmanuel (Thousand Oaks), Oxnard, Moorpark, Ojai, Living Hope (Port Hueneme), Stonebridge (Simi Valley), Monte Vista (Newbury Park).
- The Stated Clerk met with the Clerks of Session from the following churches for Review of Session Minutes on Saturday, December 7, 2019 at 10:00AM at First Presbyterian Church San Luis Obispo. 2017 and 2018 Minutes reviewed and approved: First Presbyterian Church San Luis Obispo, Nipomo Community Presbyterian Church, Pismo Beach Community Presbyterian Church.
- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: www.sbpres.org

Report of the Presbytery Council

Presbytery Council usually meets monthly. The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. If you would like to attend a Council meeting, please contact Sandy Thoits, Stated Clerk, stated-clerk@sbpres.org, for the dates and times for the upcoming Council meetings. If you have concerns or recommendations, please contact the Moderator (Tom Stephen), Chair of Council (Tamara Skov), or Stated Clerk (Sandy Thoits) or attend a Council meeting.

December 4, 2019 Meeting

- ➤ Presbytery Council heard a report from the Stated Clerk that the SB 1343 Sexual Harassment Prevention Training, deadline was extended by Governor Newsom from January 1, 2020 to January 1, 2021. Council approved extending the Presbytery deadline for completion of the training per SB 1343 (as previously notified to Presbytery minister members and CRE) to January 1, 2021. The Stated Clerk to notify Presbytery members, CRE and Clerks of Session of the deadline extension.
- ➤ Presbytery Council heard a report from the Property & Finance Committee that letters have been emailed to all Presbytery Churches/Clerks of Session regarding Presbytery, General Assembly and Synod 2020 Per Capita amounts. G.A. = \$8.95/member. Synod = \$2.85/member. Presbytery Per Capita = \$57.00/member. Each church Clerk of Session received a letter with the specific amount for the church based on membership number.
- ➤ Received a report from the Lompoc PRT that a letter has been received from the Lompoc Session regarding acknowledgement of the Trust Clause and property subject to PC(USA) Constitution.
- ➤ Heard a report from the Personnel Committee of the need for a new Chair for the Personnel Committee.

- Council reviewed feedback from the November 12 Presbytery Meeting regarding the proposed Presbytery Administrative Pastor position description and seeking further input from Presbytery members, including gathering input at the February 8, 2020, Presbytery meeting. Council referred follow up tasks to the Planning Team.
- ➤ Heard a report from the Church in the World Committee on plans for the 2020 Mission Conference.

January 15, 2020 Meeting

- ➤ Presbytery Council reviewed the Presbytery Financial Reports from the Treasurer: November, 2019 Financials and 12/31/2019 Preliminary Profit and Loss.
- Approved the Tentative Agenda for the February 8, 2020, Presbytery Meeting, with meeting time modified from the usual schedule. 9:30AM 1:00PM. Lunch will not be served.
- Reminder that the Sexual Misconduct Policy and Child Protection Policy will go to Presbytery for second reading and approval at the February 8, 2020 Presbytery Meeting.
- Council heard a report from the Planning Team on plans for "table talks" regarding the Presbytery Pastor/EP/GP type position and committee structure/needs.
- ➤ Council reviewed inquiries from Front Porch and Impact regarding confirmation of equity balances as of 12/31/18 in the Audit Report.
- ➤ Heard a report from the Front Porch Task Force regarding a request from Front Porch Council for a small increase in 2020 Terms of Call for Front Porch Director Joel Drenckpohl. Council approved bringing a motion to Presbytery at the 2/8/20 meeting for the proposed increase in the salary portion of Terms of Call, as requested by Front Porch Council.
- Council approved a motion from the Personnel Committee to offer to Presbytery employees the ability to participate in 403(b) retirement plans, including the Board of Pensions Retirement Savings Plan; the offer allows employee contributions; this does not include matching or contributions from the Presbytery.
- ➤ Heard a report from Presbytery Women that the PW Spring Gathering will be held on May 23, 2020.

ATTACHMENT A

CALL FOR NOMINATIONS FOR PRESBYTERY MODERATOR AND MODERATOR ELECT

FROM: Stated Clerk Sandy Thoits

TO: All Presbytery Minister Members, Sessions and Ruling Elder Commissioners

Presbytery will elect the Presbytery Moderator (2020-2021) and Moderator Elect (2020-2021)

at the **Saturday, May 16, 2020 Presbytery Meeting**. Presbytery Standing Rules (S.R.) 3.22 (see below) provides for 90-days notice for the Call for this election. The descriptions of Moderator and Moderator Elect positions are set forth below.

Important Notes:

- ➤ The Moderator Elect position for 2019 2020 is currently vacant.
- ➤ The term for the Moderator elected at the 5/16/20 Presbytery Meeting is Sept. 19, 2020 Sept. 18, 2021.
- ➤ The Moderator serves as Chair of Presbytery Council for the year immediately after his/her term as Moderator.
- ➤ Current Moderator, Rev. Tom Stephen, is a Teaching Elder. Ordinarily the next Moderator after a Teaching Elder will be a Ruling Elder; not required. (SR 3.22)
- ➤ The Moderator Elect elected at the 5/16/20 Presbytery meeting will serve in a leadership role for 3 years: 1 year as Moderator Elect, then 1 year as Moderator, then 1 year as Chair of Presbytery Council.

	NOMINATION FOR MODERATOR MODERATOR ELECT
The fo	ollowing person(s) has/have agreed to be nominated for election on May 16, 2020:
	Nomination for Presbytery Moderator – Term Sept. 19, 2020 – Sept. 18, 2021
	Nominee
	Ruling Elder (check) E-mail address:
2021	Nomination for Presbytery Moderator Elect – Term Sept. 19, 2020 – Sept. 18,
	Nominee

Ruling Elder (check) E-mail address:
Nominated by (include your E-mail address):(Pastor, Session member, Ruling Elder Commissioner to Presbytery)
NOMINATIONS DUE TO STATED CLERK BY MAY 1, 2020 – See below

From the Presbytery of Santa Barbara Standing Rules

- 3.21 MODERATOR: The moderator shall be elected at the May stated Presbytery meeting and installed at the next stated meeting, and shall serve for one year. The moderator's duties shall be those described in G-3.0104.
- 3.22 MODERATOR-ELECT: Calls for moderator-elect nominations shall be notified by the Stated Clerk through the Presbytery Office to all participating church sessions a minimum of 90 days prior to the May meeting. Nominees must have been active in Presbytery meetings for at least two years. The moderator-elect shall also be elected at the May meeting and installed at the next stated meeting. The moderator-elect shall become a member of the Presbytery Council with voice and vote. The moderator-elect shall perform the duties of the moderator either when requested by the moderator to do so, or in the case of the absence, incapacity or death of the moderator. The term of office shall be concurrent with that of the moderator. When the moderator is a teaching elder, the moderator-elect will ordinarily be a ruling elder, and viceversa.

Return this form no later than May 1, 2020 to:

Sandy Thoits, Stated Clerk Presbytery of Santa Barbara Stated-clerk@sbpres.org 6067 Shirrell Way, Goleta, CA 93117