

**Council Approved
Minutes
Presbytery of Santa Barbara
“Joining Together. Worshipping God. Loving People”
475th Stated Meeting of the Presbytery of Santa Barbara
Tuesday, November 8, 2022 – 12:00 p.m.
St. Andrew’s Presbyterian Church
All In Person Attendance**

*The Mission of the Presbytery of Santa Barbara:
We, the PCUSA churches and ministries of Ventura, Santa Barbara, and San Luis Obispo counties,
join together to foster vibrant worshipping communities who proclaim and live out the love of Jesus
Christ for one another and our neighbors.*

The 475th Stated Meeting of the Presbytery of Santa Barbara, Presbyterian Church (USA) was convened on November 8, 2022 at 2:00 p.m., at St. Andrew’s Presbyterian Church, Santa Barbara, California, by Moderator-Elect Ruling Elder Diane Kirkpatrick, who opened the meeting with prayer.

Stated Clerk, Sandy Thoits, confirmed the presence of a quorum

Roll was taken by cards.

Attendance: 48 persons

Registered Voters Roll Summary: Total Registered Voters: 39

Teaching Elder Members: 17 (Includes 2 Honorably Retired TE)
Ruling Elder Commissioners: 17. Representing 12 Churches.
Presbytery Officers: 3
 CRE Diane Kirkpatrick Moderator-Elect/Moderator
 RE Sandy Thoits, Stated Clerk
 RE Scott Eschbach, Treasurer
Committee Chair: 2
 Rev. Mickey Fenn (Clergy Support, COPE)
 Rev. Janet Loughry HR (CORN)

Non-Voting Registration: 9

Commissioned Ruling Elders: 1
Corresponding Members: 1
Presbytery Council Member: 1
Visitors/Others: 6

ROLL

CHURCH/TEACHING ELDERS

RULING ELDER

COMMISSIONERS

- Carpinteria	
Jarrett Johnson	
- Goleta	
Jim Pazan	Jim Friestad Marilyn Gross
- Grover Beach	
- Lompoc (Cityview)	Gwen Dunne
- Moorpark	
Keenan Barber	Jan Jue
- Newbury Park	
Tom Stephen	Karen Washburn
Matt Elam	
- Nipomo	
Garrett Andrew	Kathy Nienhouse
- Ojai	
Jeff Holland	Terry Holland
Anthony Jones	
- Oxnard	Sue Meagher
- Paso Robles (Highlands)	
- Pismo Beach	
- Port Hueneme (Living Hope)	
Ron Urzua (and Santa Paula)	Mary Curtis Jennifer Chow
- San Luis Obispo	
John D'Elia	Don Green
- Santa Barbara (First Pres.)	
Ann Conklin (Z)	Yvonne Bazinet Belet Wubet
- Santa Barbara (St. Andrew's)	
Jennifer Fraser (IP)	Dana Monk Caroline Willsie
- Santa Paula	
Ron Urzua (IP) (and Living Hope)	Robert Schleef

Rodney Thompson

- Simi Valley (Stonebridge)
- Summerland
Steve Jacobsen
- Thousand Oaks (Emmanuel)
David Anderson

Other Teaching Elder Members: TE Bruce Lethbridge; TE Suzanne Malloy; TE Jason Micheli, Presbytery Designated General Presbyter.

Committee Chairs (Not listed TE or REC): TE Mickey Fenn, TE Janet Loughry (HR)

Presbytery Officers present: CRE Diane Kirkpatrick, Moderator Elect/Moderator; RE Sandy Thoits, Stated Clerk; RE Scott Eschbach, Treasurer

Other Voting Members: None.

Non-Voting Registration:

- Commissioned Ruling Elders present: CRE Chuck Curtis, FP Santa Barbara
- Corresponding Members: Rev. Mark Hong, Synod So. Calif. & Hawaii Executive and Stated Clerk
- Presbytery Council Member: RE Lee Kirkpatrick (Council Chair)
- Visitors/Others: Joan M Green, FP San Luis Obispo; Linda Hurd, Cityview Community Church, Lompoc; Jenifer Rabenaldt, FP San Luis Obispo; Denise Rodman, FP Santa Barbara; Evelyn Ruehr, FP San Luis Obispo; Rachel Tobler, St. Andrew's

Report from Presbytery Council. Resignation of Moderator. Ruling Elder Lee Kirkpatrick, Chair of Presbytery Council. RE Kirkpatrick reported to Presbytery that the resignation of Moderator Sean Chow was received by Presbytery Council on October 5, 2022; Resignation effective September 28, 2022. Rev. Chow accepted the Executive Director position for the San Diego Presbytery. RE Kirkpatrick reported the following **Motion** to Presbytery from Council:

- **Motion:** That in the absence of the Moderator, Presbytery Council endorses the Moderator Elect (CRE Diane Kirkpatrick) to serve in the capacity of Presbytery Moderator, without regard to the next scheduled election.

RE Kirkpatrick called on Stated Clerk Sandy Thoits, who informed Presbytery that CRE Diane Kirkpatrick, if approved by Presbytery at this meeting, will serve as Moderator of the Presbytery for:

Completion of the current (vacated) term, until the September 9, 2023 Presbytery; and then serve as Moderator of Presbytery, through September 14, 2024.

RE Lee Kirkpatrick stated that since the Motion is from Council, the motion does not need second. RE Kirkpatrick asks for discussion. None. **Motion Approved**

Moderator RE Diane Kirkpatrick asked for the Introduction of First Time Ruling Elder Commissioners: RE Caroline Willsie, St. Andrew's Pres. Church.

Introductions and Seating of Corresponding Members: Rev. Mark Hong, Executive and Stated Clerk. Synod of So. Calif. & Hawaii.

Motion to grant privilege of the floor to Corresponding Members, Committee Members, Candidates Under Care and Inquirers. **Approved**

Motion to Adopt the Agenda, as distributed. **Approved**

Presbytery Adjourned to Celebration of Worship and Communion. Scripture: Philippians 4: 4-9. The message, "Encouragement in Christ," was given by Rev. Ann Conklin. During Worship the names of the ministers and ruling elders who have died since November 2021 were read and remembered in Celebration of the Church Triumphant.

Report of the Designated General Presbyter. Rev. Jason Micheli, Presbytery Designated General Presbyter, read the Presbytery Mission Statement, which also is included on the Agenda for this meeting. Rev. Micheli reported that he is reaching out ministers and churches and meeting people in the Presbytery, as the Presbytery continues on its path to build relationships.

Report of the Stated Clerk. Stated Clerk Sandy Thoits reported that proposed Amendments to the Book of Order from the 225th General Assembly Presbytery have been received for Presbytery review and vote by Presbytery. Presbytery Council has formed a subcommittee of Council to propose a plan to Council on a process for Presbytery to review and vote on these Amendments. The Stated Clerk then referred to the written Stated Clerk Report and Consent Agenda distributed for this meeting and attached as **Attachment 1** to these Minutes.

Motion to adopt the Consent Agenda (Attachment 1), as distributed **Approved**

The September 17, 2022, Presbytery Minutes were approved with the Consent Agenda.

Certificate Programs, New Theological Seminary. Rev. John D'Elia introduced himself as a member of Santa Barbara Presbytery since 2020; he is also the President of New Theological Seminary of the West. Rev. D'Elia shared about programs available at the Seminary, including CLP and CRE certificate programs. Rev. D'Elia welcomed Presbyters to contact him for more information.

Recognition of Certificate (APA), Denise Rodman. Rev. Ann Conklin, Pastor at First Presbyterian Church Santa Barbara, introduced Denise Rodman, Church Business Administrator at FPSB. Rev. Conklin announced that Denise Rodman has studied diligently and is to be congratulated for her

completion of all the courses and requirements for receiving a Level I certification in Church Administration by the Administrative Personnel Association of the Presbyterian Church USA. Rev Conklin commended Denise Rodman for her dedication and achievement. Rev. Conklin reported that as a Certified Church Administrator, Denise Rodman is invited to Presbytery Meetings and granted the privilege of the floor, without vote.

Report of Presbytery Council. Ruling Elder Lee Kirkpatrick, Chair of Council reported. RE Kirkpatrick encouraged ruling elders and ministers to consider serving on Presbytery Committees and to contact Rev. Janet Loughry, Chair of CORN.

- **Treasurer’s Report.** Ruling Elder Scott Eschbach, Treasurer, reported. A written Financial Report (Year to date, 10/31/22) was included in the reports distributed for this meeting. RE Eschbach also showed the report on the large screen in the sanctuary for Presbyters to view and he highlighted and explained some of the items from the Statement of Financial Position and the Statement of Activities. Statement of Financial Position: Total Liabilities & Net Assets: \$6,333,751. Statement of Activities: Total Income, through 10/31/22: \$563,340. Total Expenses, through 10/31/22: \$513,519. Net Operating Income \$49,821. Highlands Mortgage Principal: \$47,963. Net Income through 10/21/22: \$1,858. Per Capita received from churches to date (\$187,217) exceeds Per Capita budget amount to date (\$168,322). RE Eschbach expressed appreciation to the congregations for the Per Capita giving.
 - o **Motion** to Receive the Treasurer’s report. Seconded. **Approved**
- **Committee of Three. Ratification of Amendments to Presbytery Standing Rules and Bylaws for Electronic and Teleconference Meetings and Voting; Ratification of Actions taken at Presbytery Meetings.** Stated Clerk Sandy Thoits reported on the status of the process to update and amend the Presbytery Standing Rules and Bylaws, specifically for Zoom and hybrid Presbytery and committee meetings. These amendments are recommended by the Presbytery Council and the Presbytery’s attorney. In order to vote on the Ratification, there must be a quorum of Teaching Elder and Ruling Elder Commissions present in In Person at the Presbytery Meeting. RE Thoits reported that a In Person quorum is present at this meeting. A 2/3 vote is required for the motions to be approved. RE Thoits reported and explained that two Motions are before Presbytery for approval: The First Motion is to APPROVE and IMPLEMENT the Amendments to the Standing Rules and Bylaws. The Second Motion RATIFIES the actions taken at the Presbytery Meetings that were held by Zoom and Hybrid Formats:
 - o **2020:** May 16 – Zoom; September 19 – Zoom; November 10 – Zoom
 - o **2021:** February 6 – Zoom; March 9 (Special Called) – Zoom; May 15 – Zoom; September 18 – Zoom; November 9 – Zoom
 - o **2022:** February 5 – Zoom; May 14 – Hybrid In person and Zoom. At First Presbyterian Church Santa Barbara; September 17 – Hybrid In person and Zoom. At Monte Vista Pres. Church, Newbury Park.
 - **Motion** from Presbytery Council for the Presbytery to Approve and Implement by a two third vote Amendments A, B, C, D, E, F, G and H to the Presbytery’s Standing Rules and Amendments I and J to the Presbytery’s Bylaws (each in the form attached hereto as **ATTACHMENT 2**), thereby ratifying the actions taken

by the Presbytery on November 8, 2021, in approving the First Reading of these amendments and ratifying the actions taken by the Presbytery on February 5, 2022, in approving the Second Reading. The Moderator called for discussion and questions. None given. **Motion Approved (unanimous)**

- **Motion** from Presbytery Council for the Presbytery to ratify by a two-thirds vote the actions taken by the Presbytery of Santa Barbara, by the Presbytery of Santa Barbara Council, by any committees of the Presbytery of Santa Barbara, by any committees of the Presbytery of Santa Barbara Council, and by the Presbytery of Santa Barbara Board of Trustees (so long as such actions were each reported by such body to any body to which such report is required) to the extent the action was taken during the pandemic at meetings where the applicable pandemic restrictions prevented the body from safely meeting with a live, in person, meeting. The Moderator called for discussion and questions. None given. **Motion Approved (unanimous)**

Committee Reports

- **COPE.** Presbytery Meetings Format. Rev. Mickey Fenn, Chair of COPE reported that the committee is considering the format for upcoming Presbytery meetings (In Person, Zoom, Hybrid). A survey to gather feedback on this topic was sent out by email to Presbyters just before this meeting. Rev. Fenn encouraged Presbyters to complete the survey.
- **Church Development Committee (CDC).** Rev. Mickey Fenn, Chair of CDC expressed appreciation for the diligent efforts by the committee members. Meetings have been taking place with each of the New Worshipping Communities, and committee members are hearing about the ministries helping people in need and being in worship together. The revitalization fund was set aside by Presbytery with CDC to recommend uses of the funds. CDC plans to gather information from churches about needs. Rev. Fenn also reported that the Santa Maria Fund, which holds proceeds from the sale of the Santa Maria church, is under review by CDC for possible recommendations to Presbytery.
- **CORN.** Rev. Janet Loughry, Chair of CORN, reported one committee member nomination for Presbytery approval. **Motion** to elect CRE Bob Ramos, from Santa Paula to the Church Development Committee (CDC), Class of 2025. **Approved**
- **Presbytery Response Team, Cityview Lompoc.** Rev. Janet Loughry, PRT Chair, reported that the PRT is working diligently on the steps required by the Revised Gracious Dismissal Policy. The Session has not yet provided all of the required information for completing the worksheet and reports.
- **Committee on Ministry.** Rev. Jarrett Johnson reported that the Summerland Presbyterian Church has elected a Pastor Nominating Committee. At First Pres. San Luis Obispo, a Designated Pastor Search team has been elected. Coastal Community Church has posted the MIF for the position on Church Leadership Connection. Rev. Bob Crouch has resigned as pastor of Community Presbyterian Church, Pismo Beach. He will serve through Christmas and

then take a new position as a bereavement counselor at the hospital in San Luis Obispo. The COM will be resuming triennial visits to Pastors & Sessions. The purpose is to serve Pastors and Sessions, to hear about ministry successes, the health of congregations, and ideas for how COM or Presbytery can be supportive of Pastors and Churches

- o **Motion** from COM: Rev. Neal Nybo membership status changed to Honorably Retired status as of November 1, 2022. **Approved**

- **Personnel Committee.** RE Karen Washburn. Chair of the Personnel Committee welcomes Rev. Jason Micheli to the Presbytery staff. The committee is grateful for the Presbytery employees and the service by the members of the Committee. The Committee brings a recommendation for the 2023 personnel budget, to be presented at this meeting with the 2023 Presbytery Budget.
- **Property & Finance.** RE Scott Eschbach, Chair, reported that the 2019 and 2020 Audits (Financial Review) have finally been completed by the auditors and received by Presbytery. The 2021 Audit is not yet completed.
 - o **2023 Proposed Budget.** RE Eschbach referred to the 2023 Draft Budget, distributed to Presbyters. RE Eschbach reviewed and explained some items. The 2022 Budget was also listed for on the document for reference. Staff Expenses: Include a full year for the Designated General Presbyterian and reflects terms of call. The Stated Clerk and Accountant compensation both increased by the same percentage.
 - Total Operating Income: \$739,838
 - Total Ministry Support Expense: \$199,250
 - Total Staff Expense: \$483,739
 - Total Administrative Expense: \$ 62,720
 - Estimated Debt Service \$ 59,753
 - Grand Total All Expenses \$805,467
 - Projected Net Income \$-65,629
 - Funded from Operating Reserves \$ 65,629

Motion from the Property & Finance Committee to approve the 2023 Budget as presented. **Approved**

- **Front Porch Report.** Rev. Jim Pazan reported for Rev. Joel Drenckpohl. The fundraiser on October 15 at the Madonna Inn went very well, with over \$100,000 in donations raised, exceeding the goal of \$80,000 from the event.
- **Committee on Preparation of Ministry.** Rev. Ron Urzua, Chair, reported that the Committee does not have any action items or further report.
- **Clergy Support.** Rev. Jennifer Fraser, Chair, reported on planning for a retreat day on December 1. The Committee is planning new workshops for clergy in 2023, including expanding to bring in speakers and presenters in from outside of the Presbytery.

- **Church in the World Committee.** Rev. Matt Elam, Chair, reported and shared the names of the Committee members. The Santa Barbara Mission Conference dates are February 3 – 4, at First Presbyterian Church Santa Barbara. The theme is “Engage.” This year, increased attendance by young adults is a goal. The budget has been increased to pay for the cost for 20 young adults who would not usually attend. Presbyters are encouraged to ask young adults to register and attend. Lenten Series – This is a new this year, to take place on four Sunday evenings, from the end of February through early March. Topic: “Engagement of Kingdom and Culture.” Impact teams: The Committee has a goal for 7 churches from the Presbytery to send leaders and young adults to go on the Impact trips next year.

- **Presbyterian Women.** CRE Diane Kirkpatrick reported that the November 5th Presbyterian Women Gathering at First Presbyterian Church, Santa Barbara, was a success.

There being no further business, Moderator Diane Kirkpatrick gave the closing prayer. The meeting adjourned at 4:00 p.m.

Next Presbytery Meeting – Saturday, February 11, 2023 at 9:30a.m. Location and format to be determined.

2023 Presbytery Meeting Dates: (Location and Format to be determined)

- Sat. February 11, 9:30AM
- Sat. May 13, 9:30AM
- Sat. September 9, 9:30AM
- Tues. November 14, 2:00PM

Respectfully submitted,

Sandy Thoits
Stated Clerk

ATTACHMENT 1

Report of the Stated Clerk and Consent Agenda November 8, 2022

New/Reconsidered Business Items at this Presbytery Meeting: Please note that the Presbytery Standing Rules, Section 2.29 provides: NEW/RECONSIDERED BUSINESS: The intent to introduce an item of new business or to reconsider a previous presbytery action at a stated meeting of the Presbytery *shall be made in writing to the Stated Clerk within one hour after the meeting has been called to order.* The moderator shall announce at the next appropriate interval the item to be considered.

Consent Agenda

All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed before and at the meeting.

***Note:** Presbytery Standing Rules 12.20 SUSPENSION: The Standing Rules may be suspended by a two-thirds (2/3) vote of the members present at the stated meeting.

The Stated Clerk:

- Recommends **approval** by Presbytery of the September 17, 2022, Minutes of the 474th meeting of the Presbytery of Santa Barbara.
- Recommends approval of the Classification of Clergy, as of 10/31/22. **See below – Exhibit A, at the end of this Report.**
- Consent Agenda Item for **Approval** from the **Presbytery Council**: Presbytery Council recommends that Presbytery **approve a *Motion to suspend** until the next Presbytery Meeting on February 11, 2023: Presbytery Standing Rules 4.20F, “Ordinarily, a member of the Presbytery shall serve on only one standing committee at a time.”
- Presbytery Council recommends that Presbytery approve a ***motion to suspend** until the February 11, 2023, Presbytery meeting, the Presbytery Standing Rules for these committees to be in compliance with the Standing Rules, as listed below.
 - Move to set aside Standing Rule 5.10 - Presbytery Council, to allow 8 Teaching Elders and 5 Ruling Elders.
 - Move to set aside Standing Rule 6.51- Committee on Ministry to allow time to bring the committee membership in compliance with minimum 6 members and one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.52 - Committee for Preparation for Ministry, to bring committee membership into compliance with one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.62 – Committee of Representation/Nominations (CORN) to bring committee membership into compliance with 6 members and one-third Teaching Elder and two-thirds Ruling Elders. Equal male and female representation.
 - Move to set aside Standing Rule 6.63 – Property & Finance to allow for 8 members on the committee (more than 7 members as specified in SR 6.63).
 - Move to set aside Standing Rule 6.53 – Clergy Support to allow time to bring the committee membership in compliance with minimum 6 members.
 - Move to set aside Standing Rule 6.54 – Permanent Judicial Commission to bring commission membership into compliance.
- That Presbytery ENTER upon the permanent record, at the close of the meeting, those information items provided to Presbytery but not otherwise acted upon.

- That Presbytery RECOGNIZE that the action items approved at this meeting, taken together with all votes responding to requests by sub bodies of the Presbytery, as fulfilling the Presbytery's responsibility to review the work of the continuing committees, and special organizations, in accordance with the principles of Administrative Review of G-3.0108a of the Book of Order.

Stated Clerk Report

- The Stated Clerk Reports that during today's worship service we will remember those Ministers and Ruling Elders who have died since November 2021 – Church Triumphant.
- AT THIS MEETING – Amendments for Presbytery Standing Rules and Bylaws, Ratification of Actions: Upon confirmation by the Stated Clerk that the quorum requirement is met In Person at this meeting:
 - Motion to be made at this Meeting by the Council for the Presbytery to approve and implement by a two third vote Amendments A, B, C, D, E, F, G and H to the Presbytery's Standing Rules and Amendments I and J to the Presbytery's Bylaws (each in the form distributed for this meeting), thereby ratifying the actions taken by the Presbytery on November 8, 2021, in approving the First Reading of these amendments and ratifying the actions taken by the Presbytery on February 5, 2022, in approving the Second Reading.
 - For more information, see this document distributed with the reports for this meeting: *Formal Approval of Amendments to Presbytery of Santa Barbara, Standing Rules and Amended By-Laws. Ratification of Actions Approved Virtually During the Pandemic Restrictions*
- The Board of Trustees of the Presbytery of Santa Barbara reports it met on May 5, 2022. At this meeting, the Board of Trustees Approved a Motion To Adopt Amendments I and J to Article VII, Section 1 of the Presbytery of Santa Barbara Amended By-Laws, as specified in the document "Proposed Amendments to Presbytery of Santa Barbara The Standing Rules and Amended By-Laws." (Reference: February 5, and May 14, 2022 Presbytery Meeting documents and Minutes)
- Reports that an Installation Service for Rev. Garrett Andrew, from Designated Pastor to Pastor at Nipomo Community Presbyterian Church took place on September 18, 2022.
- Reports that, as directed by Presbytery Council, the Stated Clerk on May 18, 2022 mailed annual letters to all 11 churches previously dismissed from the Presbytery to confirm compliance continued with membership and use of real property with a qualifying reformed denomination, pursuant to the dismissal agreement with each church. As of October 31, 2022, letters have been *received from all churches previously dismissed*, confirming compliance and membership in the ECO: A Covenant Order of Evangelical Presbyterians: Cambria Presbyterian Church, Community Pres. Ventura, Cottonwood Community Fellowship (Los Alamos), El Montecito Pres. Church, Malibu Pacific Church,

Morro Bay Pres. Church, Orchard Presbyterian Church, Santa Ynez Valley Presbyterian Church, Templeton Presbyterian Church, Trinity Presbyterian Camarillo, Orcutt Pres. Church.

- Report on Annual Congregational Minutes Review: The Stated Clerk scheduled two in-person meetings to conduct the Annual Minutes Review with the Clerks of Session. Due to COVID 19, the Minutes Review did not take place in 2020 or 2021. Minutes Years that need to be reviewed are: 2019, 2020, 2021. Plan: Review 2019 & 2020 Minutes in 2022. Review 2021 & 2022 Minutes in 2023. Upcoming dates/locations scheduled:
 - Completed: Sat., September 17, 12:30PM at Monte Vista Pres. Church. Minutes were reviewed, partners checking the Minutes and Checklists. Participants listed below. *All Minutes were approved with no exceptions.* Stated Clerks participating:
 - Chris Buchanan. Santa Paula
 - Mary Curtis. Living Hope
 - Brenda Kermode. Moorpark
 - Cindy Vodraska. Monte Vista
 - Rev. David Anderson (Clerk of Session currently vacant). Emmanuel (Thousand Oaks)
 - Scheduled: Tuesday, November 8, 12:00PM at St. Andrew's Presbyterian Church. To take place before the start of the Presbytery Meeting on 11/8.
- 2023 Presbytery Meetings. Format (Hybrid, Zoom, In Person) to be determined.
 - Sat. February 11, 9:30AM
 - Sat. May 13, 9:30AM
 - Sat. September 9, 9:30AM
 - Tues. November 14, 2:00PM
- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: www.sbpres.org

Report of the Presbytery Council

Presbytery Council usually meets monthly on the first Wednesday of the month at 10:00AM, by Zoom. The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. If you would like to attend a Council meeting, please contact Sandy Thoits, Stated Clerk, stated-clerk@sbpres.org, for the dates and times for the upcoming Council meetings. If you have concerns or recommendations, please contact the Chair of Council (Lee Kirkpatrick) Moderator- Elect (Diane Kirkpatrick), or Stated Clerk (Sandy Thoits).

October 5, 2022 Meeting

- Presbytery Council welcome Rev. Jason Micheli, new Presbytery Designated General Presbyter. Rev. Micheli reported plans for reaching out to meet pastors and congregations.

- Council heard a report that Presbytery Moderator Sean Chow has resigned from the Moderator position, due to plans for new employment in San Diego Presbytery.
- Council and Stated Clerk reviewed the process for filling the Moderator vacancy. Council approved a **motion**, for Presbytery on Nov. 8: That in the absence of the Moderator, Council endorses our Moderator Elect (RE Diane Kirkpatrick) to serve in the capacity of Presbytery Moderator, without regard to the next scheduled election.
- Heard a report from the COPE Committee regarding the September 17 Presbytery Meeting, the hybrid format, some challenges with technology, and the need to be sure to have a quorum for in person attendance (voting for amendments to Standing Rules and Bylaws). Council approved a motion to hold the November 8 Presbytery meeting as an *all in person* attendance meeting.
- Council approved a motion to send a survey out to Presbytery on the format of future Presbytery Meetings.
- Council reviewed a schedule for the process of review and approval by Presbytery of the Proposed Amendments to the Book of Order from the 2022 GA.
- Heard a report from the Church Development Committee regarding process for crafting a Presbytery-wide revitalization plan (Revitalization Funds) and plans for seeking input from Council and Sessions.
- Heard a report from the Property & Finance Committee Chair and the draft 2023 Presbytery Budget.
- Heard a report from the Presbytery Response Team (PRT) for the dismissal process with the Lompoc (Cityview) church and next steps. PRT Chair is Rev. Janet Loughry.
- Heard a report about Front Porch Campus Ministry from Rev. Joel Drenckpohl, Director. Theme for this year is "Exploring the Divine." The first event had over 400 students sharing a meal together. The annual fundraiser - October 15.

November 2, 2022 Meeting

- Presbytery Council heard a report from Rev. Jason Micheli, Designated General Presbyter, resources and training he is receiving from the Office of General Assembly, scheduling and having meetings with Pastors and visiting congregations. Rev. Micheli plans to visit all of the Presbytery churches.
- Heard a report from Treasurer Scott Eschbach about the receipt of the 2019 and 2020 Presbytery Audits (financial review).
- Heard a report from the Property & Finance Committee and Treasurer Scott Eschbach with a proposed 2023 Presbytery Budget. Council approved the 2023 Budget, to be presented for approval at the November 8 Presbytery Meeting. 2023 per capita - \$75.77 per member.
- Heard a report from the Stated Clerk regarding a process for Council and Presbytery to review and provide a schedule for Presbytery to vote on the Book or Order Amendments proposed, from this year's 225th General Assembly. Council approved a sub-committee of Council Members to review the items and propose a plan to Council at the December 7 Council Meeting. Sub-committee: Jen Fraser, Scott Eschbach, Lee Kirkpatrick, Sandy Thoits.

- Discussed plans for the November 8, Presbytery Meeting, in person, at St. Andrew's Presbyterian Church, Santa Barbara. Communion and Church Triumphant will be included.
- Approved the COPE Committee to send a survey to Presbytery regarding the format and other items related to planning for Presbytery Meetings. Approved the host for 5/13/22 Presbytery Meeting: First Presbyterian, San Luis Obispo.
- Heard a report from the Committee on Preparation for Ministry; motion to be brought to Presbytery on 11/8, to advance one Inquirer to Candidacy.
- Heard a report from the Church Development Committee regarding the Revitalization funds. Report on the history of the Santa Maria Funds, current status and planning.
- Heard a report from the Presbytery Response Team for Cityview (Lompoc) dismissal, dismissal Worksheet items, status and timing for next steps.
- Heard a report from the Stated Clerk that the Proposed Amendments to the Presbytery Standing Rules and Bylaws will come before Presbytery for approval at the November 8 Presbytery Meeting. In Person Quorum is required to vote on the Amendments.
- Approved a Motion from the CORN Committee, to *Dismiss with Appreciation* the Planning Team (Council designated team). The Planning Team's tasks and efforts over several years included the Presbytery-wide Visioning Process, including the Presbytery Vision/Missions statements, and recommendation for creating a Designated General Presbyter position. Planning Team members: CRE Bonnie Boe, RE Ashley Chelonis, Rev. Mickey Fenn, Rev. Janet Loughry, Rev. Andy Rock, CRE Tim Smith, Rev. Tom Stephen, Rev. Dan Stevens (Chair), RE Sandy Thoits.
- Heard about plans for the Santa Barbara Mission Conference, February 3-4, 2023. *Engage: Engage Your City, Engage the World*. Keynote speakers: Becca Stevens, Dr. A.J. Swoboda.
- Heard a report from Rev. Jarrett Johnson, COM Chair, of plans for starting triennial visits with churches and pastors, visiting churches in person.
- Heard a report on the upcoming Presbyterian Women Gathering, November 5 at First Presbyterian Santa Barbara.

Respectfully Submitted,

Sandy Thoits, Stated Clerk
Presbytery of Santa Barbara

EXHIBIT A
CLERGY CLASSIFICATION
PRESBYTERY OF SANTA BARBARA
NOVEMBER 8, 2022

ACTIVE MEMBERS

PASTORS (101 – Pastor or Co-Pastor)

- | | | |
|----------------------------|------------------------------|-------------------------|
| 1. David Anderson
(191) | 7. Robert Crouch | 13. James Pazan |
| 2. Garrett Andrew | 8. John D'Elia (105) | 14. Andrew Rock |
| 3. James Baird | 9. Jennifer Fraser | 15. Jonathan Saur |
| 4. Keenan Barber | 10. Jeff Holland | 16. Tom Stephen |
| 5. Ted Brandt | 11. Stephen
Jacobsen(105) | 17. Ron Urzua |
| 6. Ann Conklin | 12. Jarrett Johnson | |
| 105 – Interim Pastor | 108 – Temp. Pastor | 191 – Designated Pastor |

Of the 20 churches: SANTA PAULA & LIVING HOPE are sharing; SUMMERLAND and FIRST PRESBYTERIAN SLO have Interim Pastors. CITYVIEW COMMUNITY LOMPOC, no installed pastor

ASSOCIATE PASTORS (103)

- | | |
|----------------|---------------------|
| 18. Paul Dugan | 20. Anthony Jones |
| 19. Matt Elam | 21. Jonathan Lusche |

RETIRED MEMBERS (299)

- | | | |
|--------------------------------|---------------------------------|-------------------------------|
| 22. Jan Armstrong (HR) | 39. Stephen E. Jacobsen
(HR) | 53. Dana P. Shaw |
| 23. Charles Arnold (HR) | 40. Kathryn Johnson
(HR) | 54. John R. Springer*
(HR) |
| 24. James Bain, Jr. (HR) | 41. Janet Loughry (HR) | 55. Daniel J. Stevens
(HR) |
| 25. David Beamer (HR) | 42. Ann Martel (HR) | 56. Barton Tarman(HR) |
| 26. Dona Behmer (HR) | 43. Marsha Martin (HR) | 57. Richard Wardlaw
(HR) |
| 27. Eric Bond (HR) | 44. Jill Martinez (HR) | 58. Robert Wedaa (HR) |
| 28. John Burnett (HR) | 45. Michael McKim (HR) | 59. Robert Whitaker
(HR) |
| 29. Peter Buehler (HR) | 46. Kristina McKinlay
(HR) | 60. Jon Wilson (HR) |
| 30. Harold Bussell (HR) | 47. Fredrick Morgan
(HR) | 61. James L. Witty (HR) |
| 31. Jeffrey Cheadle | 48. Judith Muller (HR) | 62. Marjorie Working
(HR) |
| 32. Robert Coppock (HR) | 49. Jim Nielsen (HR) | |
| 33. Jeff Cotter (HR) | 50. Bob Ohman (HR) | |
| 34. Varre Cummins (HR) | 51. Judy Rarick (HR) | |
| 35. Luanne Griguoli (HR) | 52. Dale Ridenour (HR) | |
| 36. Gordon Hess (HR) | | |
| 37. Diana Hopkins (HR) | | |
| 38. Curtis Illingworth
(HR) | | |

*Emeritus

OTHER ACTIVE MEMBERS

- | | |
|---|---|
| 301 – Evangelist | 302 – Executive of Presbytery |
| 501 – Pastor Serving Another Denomination | 503 – Associate Pastor Serving Another Denomination |
| 641 – Pastor/Chaplain, Educational Inst. | 701 – Pastor/Chaplain Serving Other Institutions |
| 703 – Pastor Serving Other Institutions | 791 – Other Validated Ministry |
| 797 – Member at Large | |

- | | | |
|---------------------------|----------------------------------|---------------------------|
| 63. James Bultema (791) | 67. Kaherine Altin Hysi
(501) | 71. Chris Milbrath (501) |
| 64. Joel Drenckpohl (641) | 68. Chelsea Leitcher (703) | 72. Jason Micheli (302) |
| 65. Mickey Fenn (301) | 69. Bruce Lethbridge
(501) | 73. Zefjan Nikolla (791) |
| 66. Marvel Hitson (791) | 70. Suzanne Malloy (701) | 74. Katherine Weibe (791) |

INACTIVE MEMBERS (795) None

LABORING INSIDE BOUNDS: None

LABORING OUTSIDE BOUNDS: Neal Nybo (labor outside of the Presbytery bounds and within the bounds of the Inland Northwest Presbytery (Coeure d'Alene, Idaho). 9/18/21

Commissioned Ruling Elders (107)

1. Bonnie Boe – Moorpark.
2. Peter Bie – Summerland
3. Jeannie Cavender – Goleta
4. Kristy Clark – Nipomo
5. Charles Curtis – SB First
6. Diane Kirkpatrick – Santa Barbara First.
7. Bob Ramos – Santa Paula

Parish Associates –

1. Gordon Hess – Santa Barbara First
2. Tamara Holland – Ojai
3. Suzanne Malloy - St. Andrew's
4. Judith Muller - St. Andrew's

ATTACHMENT 2

AMENDMENTS TO PRESBYTERY OF SANTA BARBARA STANDING RULES

AND AMENDMENTS TO PRESBYTERY OF SANTA BARBARA BYLAWS

Amendments to Presbytery of Santa Barbara Standing Rules

CHAPTER XI, Section 12.10 of the Presbytery of Santa Barbara Standing Rules (the “PSB Standing Rules) provides:

“Amendments to these rules may be made by a two-thirds vote of the members present at any stated meeting providing that such changes have been presented in writing at the previous stated meeting. All references to or quotations from the Constitution of the Presbyterian Church (U.S.A.) contained within these Standing Rules shall be deemed amended at such time as said Constitution is amended.”

CHAPTER II, Section 2.24 of the PSB Standing Rules current reads:

2.24 ELECTRONIC MEETINGS AND VOTING

A. ELECTRONIC VOTING POLICY

1. From time to time a matter of routine business needs to be acted on between meetings of the Presbytery Council, a Committee or Commission. At the discretion of the Chair of the entity, it may be determined reasonable to provide

for a vote by email by the members of the entity in the interest of time and efficiency. This procedure is not intended to be used casually or to circumvent healthy discussion regarding a piece of business but rather as a means of conducting non-controversial or routine business expeditiously when necessary.

2. When this method of voting is used, all members must be notified electronically and will have 48 hours to respond. At minimum, a quorum of the members will have to vote on the measure and the votes of those responding will have to be unanimous in order for the measure to be approved. The measure approved will be recorded in the minutes of the subsequent meeting of the entity.

B. TELECONFERENCE VOTING POLICY

1. Occasionally an urgent matter of business may need to be acted upon between the regular meeting dates of the Presbytery Council, a Committee or Commission. At the discretion of the Chair of the entity, it may be determined reasonable to provide for a discussion and subsequent vote on the matter via conference call/video among the members of the entity.
2. When this method of discussion and voting is used, the Chair must notify all members of the matter to be acted upon and the time and date of the conference call at least 48 hours in advance of the call by email/text/telephone call. At minimum, a quorum of the members of the entity must participate in the conference call/video. After discussion of the matter, a majority of those participating in the call must support any measure voted upon in order for it to be approved. The measure approved will be recorded in the minutes of the subsequent meeting of the entity.

AMENDMENT A:

Chapter 2, Section 2.24A, subsections 1 and 2 of the PSB Standing Rules are hereby revoked and replaced in their entirety by the following provisions.

- A. Electronic Voting Policy. From time to time a matter of routine business needs to be acted on between meetings of the Presbytery. At the discretion of the Moderator of that Presbytery, it may be determined reasonable to provide for a vote by email by the members of the Presbytery in the interests of time and efficiency. This procedure is not intended to be used casually or to circumvent healthy discussion regarding that matter of routine business but rather as a means of conducting non-controversial or routine business expeditiously when necessary. All members of the Presbytery will be notified electronically and will have at least seventy-two (72) hours in which to respond to the request. At a minimum, a quorum of the members of the Presbytery must vote on the measure and all responding votes must be affirmative in order for the measure to be approved. A single negative vote will result in non-approval. The measure approved will be recorded in the minutes of the subsequent meeting of the Presbytery and may be amended or rescinded in the same manner as that entity could otherwise amend or rescind a prior approval.

AMENDMENT B:

Chapter 2, Section 2.24B, subsections 1, 2 and 3 of the PSB Standing Rules are hereby revoked and replaced in their entirety by the following provision:

- B. Attendance by Teleconference. Members not physically present in person at a meeting of the Presbytery may by electronic transmission by and to the Presbytery (as defined in Sections 20 and 21 of the California Corporations Code [in the attached Appendix], with the Presbytery being deemed the “Corporation” as that term is used in those sections, which code sections are incorporated herein by this reference) or by electronic video screen communication participate in a meeting of the Presbytery, be deemed present in person, and vote at such a meeting (with all votes, whether given in person or by electronic means counting) whether that meeting is to be held at a designated place or in whole or in part by means of electronic transmission by and to the Presbytery or by electronic video screen communication only (1) if the Presbytery implements reasonable measures to provide Members a reasonable opportunity to participate in the meeting and to vote on matters submitted to the Presbytery, including an opportunity to read or hear the proceedings of the meeting (including hearing all who are present for the meeting, whether in person or by electronic means) concurrently with those proceedings, and (2) if any member votes or takes other action at the meeting by means of electronic transmission to the Presbytery or electronic video screen communication, a record of that vote or action is maintained by the Presbytery sufficient to allow retention, retrieval, and review of the voting record including capable of being rendered into clearly legible tangible form.

CHAPTER 5, Section 5.22 of the PSB Standing Rules currently reads:

- 5.22 MEETINGS: The Presbytery Council shall meet regularly, at least six (6) times with four (4) of those meetings three weeks prior to each stated meeting of the Presbytery or upon call of its chair or any two members of the Presbytery Council and upon its own adjournment.

AMENDMENT C:

The following section shall be added as Section 5.23 to the PSB Standing Rules:

- 5.23 Attendance by Teleconference. Members of the Presbytery Council not physically present in person at a meeting of the Presbytery Council may by electronic transmission by and to the Presbytery (as defined in Sections 20 and 21 of the California Corporations Code [in the attached Appendix], with the Presbytery being deemed the “Corporation” as that term is used in those sections, which code sections are incorporated herein by this reference) or by electronic video screen communication participate in a meeting of the Presbytery Council, be deemed present in person, and vote at such a meeting (with all votes, whether given in person or by electronic means counting) whether that meeting is to be held at a designated place or in whole or in part by means of electronic transmission by and to the Presbytery or by electronic video screen communication only (1) if the Presbytery implements reasonable measures to

provide members of the Presbytery Council a reasonable opportunity to participate in the meeting and to vote on matters submitted to the Presbytery Council, including an opportunity to read or hear the proceedings of the meeting (including hearing all who are present for the meeting, whether in person or by electronic means) concurrently with those proceedings, and (2) if any member of the Presbytery Council votes or takes other action at the meeting by means of electronic transmission to the Presbytery or electronic video screen communication, a record of that vote or action is maintained by the Presbytery sufficient to allow retention, retrieval, and review of the voting record including capable of being rendered into clearly legible tangible form.

AMENDMENT D:

The following section shall be added as Section 5.24 to the PSB Standing Rules:

- 5.24 Electronic Voting Policy. From time to time a matter of routine business needs to be acted on between meetings of the Presbytery Council. At the discretion of the Chair of the Presbytery Council, it may be determined reasonable to provide for a vote by email by the members of the Presbytery Council in the interests of time and efficiency. This procedure is not intended to be used casually or to circumvent healthy discussion regarding that matter of routine business but rather as a means of conducting non-controversial or routine business expeditiously when necessary. All members of the Presbytery Council will be notified electronically and will have at least seventy-two (72) hours in which to respond to the request. At a minimum, a quorum of the members of the Presbytery Council must vote on the measure and all responding votes must be affirmative in order for the measure to be approved. A single negative vote will result in non-approval. The measure approved will be recorded in the minutes of the subsequent meeting of the Presbytery Council and may be amended or rescinded in the same manner as the Presbytery Council could otherwise amend or rescind a prior approval.

AMENDMENT E:

The following section shall be added as Section 6.13 to the PSB Standing Rules:

- 6.13 Attendance by Teleconference. Members of any Presbytery committee or Presbytery administrative commission not physically present in person at a meeting of that Presbytery committee or Presbytery administrative commission may by electronic transmission by and to the Presbytery (as defined in Sections 20 and 21 of the California Corporations Code [in the attached Appendix], with the Presbytery being deemed the "Corporation" as that term is used in those sections, which code sections are incorporated herein by this reference) or by electronic video screen communication participate in a meeting of that Presbytery committee or that Presbytery administrative commission, be deemed present in person, and vote at such a meeting (with all votes, whether given in person or by electronic means counting) whether that meeting is to be held at a designated place or in whole or in part by means of electronic transmission by and to the Presbytery or by electronic video screen communication only (1) if the

Presbytery implements reasonable measures to provide members of that Presbytery committee or Presbytery administrative commission a reasonable opportunity to participate in the meeting and to vote on matters submitted to that Presbytery committee or that Presbytery administrative commission, including an opportunity to read or hear the proceedings of the meeting (including hearing all who are present for the meeting, whether in person or by electronic means) concurrently with those proceedings, and (2) if any member of that Presbytery committee or administrative commission votes or takes other action at the meeting by means of electronic transmission to the Presbytery or electronic video screen communication, a record of that vote or action is maintained by the Presbytery sufficient to allow retention, retrieval, and review of the voting record including capable of being rendered into clearly legible tangible form.

AMENDMENT F:

The following section shall be added as Section 6.14 the PSB Standing Rules:

- 6.14 Electronic Voting Policy. From time to time a matter of routine business needs to be acted on between meetings of various Presbytery committees or Presbytery administrative commissions. At the discretion of the Chair of a particular Presbytery committee or a particular Presbytery administrative commission, it may be determined reasonable to provide for a vote by email by the members of that Presbytery committee or the Presbytery administrative commission in the interests of time and efficiency. This procedure is not intended to be used casually or to circumvent healthy discussion regarding that matter of routine business but rather as a means of conducting non-controversial or routine business expeditiously when necessary. All members of that Presbytery committee or that Presbytery administrative commission will be notified electronically and will have at least seventy-two (72) hours in which to respond to the request. At a minimum, a quorum of the members of that Presbytery committee or that Presbytery administrative commission must vote on the measure and all responding votes must be affirmative in order for the measure to be approved. A single negative vote will result in non-approval. The measure approved will be recorded in the minutes of the subsequent meeting of that Presbytery committee or that Presbytery administrative commission and may be amended or rescinded in the same manner as that Presbytery committee or that Presbytery administrative commission could otherwise amend or rescind a prior approval.

AMENDMENT G:

The following section shall be added as Section 6.54A to the PSB Standing Rules:

- A. Attendance by Teleconference. Members of the Presbytery permanent judicial commission not physically present in person at a meeting of the Presbytery permanent judicial commission may by electronic transmission by and to the Presbytery (as defined in Sections 20 and 21 of the California Corporations Code [in the attached Appendix], with the Presbytery being deemed the “Corporation” as that term is used in

those sections, which code sections are incorporated herein by this reference) or by electronic video screen communication participate in a meeting of the Presbytery permanent judicial commission, be deemed present in person, and vote at such a meeting (with all votes, whether given in person or by electronic means counting) whether that meeting is to be held at a designated place or in whole or in part by means of electronic transmission by and to the Presbytery or by electronic video screen communication only (1) if the Presbytery implements reasonable measures to provide members of the Presbytery permanent judicial commission a reasonable opportunity to participate in the meeting and to vote on matters submitted to the Presbytery permanent judicial commission, including an opportunity to read or hear the proceedings of the meeting (including hearing all who are present for the meeting, whether in person or by electronic means) and to simultaneously see the other participants concurrently with those proceedings, and (2) if any member of the Presbytery permanent judicial commission votes or takes other action at the meeting by means of electronic transmission to the Presbytery or electronic video screen communication, a record of that vote or action is maintained by the Presbytery sufficient to allow retention, retrieval, and review of the voting record including capable of being rendered into clearly legible tangible form. If one or more members of the Presbytery permanent judicial commission attends a hearing, trial or other adversarial proceeding by teleconference, the Presbytery must have in place safeguards to assure that all Book of Order requirements (such as assuring that only members of the Presbytery permanent judicial commission present throughout a trial participate in the decision under D-11.0304b and that one witness not be present during testimony of another witness in violation of D-14.0301) are adequately met. Notwithstanding the foregoing, for any hearing, trial or other adversarial proceeding before the Presbytery permanent judicial commission, all parties must give prior written consent in order for any hearing, trial or other adversarial proceeding to be attended by some or all of the members of the Presbytery permanent judicial commission by teleconference. Without the prior written consent from all parties, any hearing, trial or other adversarial proceeding must be conducted entirely in person.

AMENDMENT H:

The following section shall be added as Section 6.54B the PSB Standing Rules:

- B Electronic Voting Policy. From time to time a matter of routine business needs to be acted on between meetings of the Presbytery permanent judicial commission. At the discretion of the moderator of the Presbytery permanent judicial commission, it may be determined reasonable to provide for a vote by email by the members of the Presbytery permanent judicial commission in the interests of time and efficiency. This procedure is not intended to be used casually or to circumvent healthy discussion regarding that matter of routine business but rather as a means of conducting non-controversial or routine business expeditiously when necessary. The provision is not intended for use in connection with any hearing, trial or other adversarial proceeding. All members of the Presbytery permanent judicial commission will be notified electronically and will have

at least seventy-two (72) hours in which to respond to the request. At a minimum, a quorum of the members of the Presbytery permanent judicial commission must vote on the measure and all responding votes must be affirmative in order for the measure to be approved. A single negative vote will result in non-approval. The measure approved will be recorded in the minutes of the subsequent meeting of the Presbytery permanent judicial commission and may be amended or rescinded in the same manner as the Presbytery permanent judicial commission could otherwise amend or rescind a prior approval.

Amendments to Presbytery of Santa Barbara By-Laws

Article VII, Section 1 of the Presbytery of Santa Barbara Amended By-Laws (the “PSB By-Laws”) provides

“Upon direction of and approval by the PRESBYTERY, new By-Laws shall be adopted or these By-Laws shall be amended or repealed by a majority of the Trustees acting in their capacity as members, provided the amendments are not contrary to California Law.”

AMENDMENT I:

The following shall be added to Article IV of the PSB By-Laws as Section 11:

Section 11. Attendance by Teleconference. Trustees not physically present in person at a meeting of the Presbytery Board of Trustees may by electronic transmission by and to the Presbytery (as defined in Sections 20 and 21 of the California Corporations Code, with the Presbytery being deemed the “Corporation” as that term is used in those sections, which code sections are incorporated herein by this reference) or by electronic video screen communication participate in a meeting of the Presbytery Board of Trustees, be deemed present in person, and vote at such a meeting (with all votes, whether given in person or by electronic means counting) whether that meeting is to be held at a designated place or in whole or in part by means of electronic transmission by and to the Presbytery or by electronic video screen communication only (1) if the Presbytery implements reasonable measures to provide Trustees serving on the Presbytery Board of Trustees a reasonable opportunity to participate in the meeting and to vote on matters submitted to the Presbytery, including an opportunity to read or hear the proceedings of the meeting (including hearing all who are present for the meeting, whether in person or by electronic means) concurrently with those proceedings, and (2) if any Trustee serving on Presbytery Board of Trustees votes or takes other action at the meeting by means of electronic transmission to the Presbytery or electronic video screen communication, a record of that vote or action is maintained by the Presbytery sufficient to allow retention, retrieval, and review of the voting record including capable of being rendered into clearly legible tangible form. The same protocol may be followed for attendance by teleconference at meetings of any committee of the Presbytery Board of Trustees.

AMENDMENT J:

The following section shall be added to Article IV of the PSB By-Laws as Section 12:

12. Electronic Voting Policy. From time to time a matter of routine business needs to be acted on between meetings of the Presbytery Board of Trustees. At the discretion of the President of the Presbytery Board of Trustees, it may be determined reasonable to provide for a vote by email by the members of the Presbytery Board of Trustees in the interests of time and efficiency. This procedure is not intended to be used casually or to circumvent healthy discussion regarding that matter of routine business but rather as a means of conducting non-controversial or routine business expeditiously when necessary. All members of the Presbytery Board of Trustees will be notified electronically and will have at least seventy-two (72) hours in which to respond to the request. At a minimum, a quorum of the members of the Presbytery Board of Trustees must vote on the measure and all responding votes must be affirmative in order for the measure to be approved. A single negative vote will result in non-approval. The measure approved will be recorded in the minutes of the subsequent meeting of the Presbytery Board of Trustees and may be amended or rescinded in the same manner as the Presbytery Board of Trustees could otherwise amend or rescind a prior approval. The same protocol may be followed for electronic voting by the members of any committee of the Presbytery Board of Trustees.

Appendix to Amendments to Standing Rules and to By-Laws

California Corporations Code

Section 20 reads:

“Electronic transmission by the corporation” means a communication (a) delivered by (1) facsimile telecommunication or electronic mail when directed to the facsimile number or electronic mail address, respectively, for that recipient on record with the corporation, (2) posting on an electronic message board or network which the corporation has designated for those communications, together with a separate notice to the recipient of the posting, which transmission shall be validly delivered upon the later of the posting or delivery of the separate notice thereof, or (3) other means of electronic communication, (b) to a recipient who has provided an unrevoked consent to the use of those means of transmission for communications under or pursuant to this code, and (c) that creates a record that is capable of retention, retrieval, and review, and that may thereafter be rendered into clearly legible tangible form. However, an electronic transmission under this code by a corporation to an individual shareholder or member of the corporation who is a natural person, and if an officer or director of the corporation, only if communicated to the recipient in that person's capacity as a shareholder or member, is not authorized unless, in addition to satisfying the requirements of this section, the consent to the transmission has been preceded by or includes a clear written statement to the recipient as to (a) any right of the recipient to have the record provided or made available on paper or in nonelectronic form, (b) whether the consent applies only to that transmission, to specified categories of communications, or to all communications from the corporation, and (c) the procedures the recipient must use to withdraw consent.

Section 21 reads:

“Electronic transmission to the corporation” means a communication (a) delivered by (1) facsimile telecommunication or electronic mail when directed to the facsimile number or electronic mail address, respectively, which the corporation has provided from time to time to shareholders or members and directors for sending communications to the corporation, (2) posting on an electronic message board or network which the corporation has designated for those communications, and which transmission shall be validly delivered upon the posting, or (3) other means of electronic communication, (b) as to which the corporation has placed in effect reasonable measures to verify that the sender is the shareholder or member (in person or by proxy) or director purporting to send the transmission, and (c) that creates a record that is capable of retention, retrieval, and review, and that may thereafter be rendered into clearly legible tangible form.