

Council Approved
Minutes
Presbytery of Santa Barbara
“Joining Together. Worshipping God. Loving People”
463rd Stated Meeting of the Presbytery of Santa Barbara
2:00pm Tuesday, November 12, 2019
Monte Vista Presbyterian Church

The Mission of the Presbytery of Santa Barbara:

We, the PCUSA churches and ministries of Ventura, Santa Barbara, and San Luis Obispo counties, join together to foster vibrant worshipping communities who proclaim and live out the love of Jesus Christ for one another and our neighbors.

The 463rd Stated Meeting of the Presbytery of Santa Barbara, Presbyterian Church (USA) was convened on November 12, 2019 at 2:00 p.m. at Monte Vista Presbyterian Church, Newbury Park, California, by Moderator Rev. Tom Stephen, who opened the meeting with prayer. Included in the prayer, the names the ministers and ruling elders who have died since November 2018 were read and remembered in Celebration of the Church Triumphant.

Stated Clerk, Sandy Thoits, confirmed the presence of a quorum

Roll was taken by cards. 45 persons indicated attendance:

Registered voters: 37

Teaching Elders: 20

Ruling Elder Commissioners: 13 Representing 11 churches.

Presbytery Officers (with vote): 3

TE Tom Stephen, Moderator

RE Sandy Thoits, Stated Clerk

CRE Bonnie Boe, Treasurer

Committee Chair (with vote): 1

CRE Chuck Curtis

Non-Voting Registration: 7

Commissioned Ruling Elder: 2 – CRE Carol Benson, CRE Mickey Fenn

Corresponding Members: 3 – TE Mark Hong, Synod Executive and Stated Clerk; Mike Harbert, Moorpark Interim Pastor, San Fernando Presbytery; Maggie Harmon, Presbyterian Foundation

Non-voting ruling elder cards: 2 – Cindy Vodraska, David Wing

Other Visitors – Chris Harris, CPA; Chung Cam, CPA

CHURCH/TEACHING ELDERS

- Carpinteria

Jarrett Johnson

- Goleta

RULING ELDER

Patti Stetson

COMMISSIONERS

- Grover Beach (Coastal Community)

- Lompoc (Cityview)

Randy Working

- Moorpark

- Newbury Park

Matt Elam

Danny Benson

Karen Washburn

- Nipomo

Robyn Myli

- Ojai

Jeff Holland

Terry Holland

- Oxnard

Ted Brandt

Betsy Harry

- Paso Robles (Highlands)

- Pismo Beach

Robert Crouch

Susan Freer

- Port Hueneme (Living Hope)

Ron Urzua (and Santa Paula)

Carol Norton

- San Luis Obispo

Dennis Falasco

Harry Sharp

- Santa Barbara (First Pres.)

Charles Svendsen

Erik Wiebe

Fred Marsh

- Santa Barbara (St. Andrew's)

Scott Eschbach

Mona Wise

- Santa Paula

Ron Urzua (and Living Hope)

- Simi Valley (Stonebridge)

Neal Nybo

Jonathan Lusche

Cynthia Purvis

- Summerland

- Thousand Oaks (Emmanuel)

Craig Williams

David Anderson

Joyce Maxwell

Other Teaching Elder Members: Peter Buehler, Marvel Hitson, Janet Loughry, Suzanne Malloy, David Mosgofian Koeker

Commissioned Ruling Elders present: CRE Carol Benson (Monte Vista); CRE Chuck Curtis (First Pres. Santa Barbara); CRE Mickey Fenn (The Way Station NWC).

Corresponding Members: TE Mark Hong, Executive Presbyter and Stated Clerk, Synod of Southern California and Hawaii; TE Mike Harbert, Member, San Fernando Presbytery; Maggie Harmon from the Presbyterian Foundation.

Presbytery Officers present: TE Tom Stephen, Moderator; RE Sandy Thoits, Stated Clerk; CRE Bonnie Boe, Treasurer

Others: Cindy Vodraska (Non-voting RE, Monte Vista); David Wing (Non-voting RE, Emmanuel Thousand Oaks); Chris Harris, CPA; Chung Cam, CPA.

Introduction of First Time Ruling Elder Commissioners: Ruling Elder Karen Washburn introduced first time Ruling Elder Commissioner Danny Benson from Monte Vista Presbyterian Church.

Motion to grant privilege of floor to Corresponding Members and Committee Members.

Approved

Motion to Adopt the Agenda as distributed.

Approved

Motion to adopt the Consent Agenda (**Attachment 1**), as distributed

Approved

September 21, 2019, Presbytery Minutes were approved with the Consent Agenda.

CRE Carol Benson from Monte Vista Presbyterian Church, welcomed the Presbytery.

Report of the Stated Clerk. Elder Sandy Thoits, Stated Clerk, reported that a meeting with several Clerks of Session to review the 2017 and 2018 Session Minutes took place prior to today's meeting; announced a reminder on the Sexual Harassment Prevention Training requirement and flyer with information on training (Certificates of Completion should be emailed to the Stated Clerk); referred to a Cybersecurity handout with helpful information from the PC(USA); encouraged presbyters to consider serving on Synod committees.

Presbytery Adjourned to Celebration of Worship with Communion.

Presbytery reconvened.

Moderator Tom Stephen asked for a motion and **Motion** was made from the floor, seconded, to change the order of the Agenda to move up the Report from the Synod Assembly.

Approved

Report from November 2nd Synod Assembly – Rev. Suzanne Malloy. Rev. Malloy shared about presentations and action from the November 2nd meeting of the Synod of Southern California and Hawaii, including the Presbyterian Chaplaincy at the USC/LA County Medical Center, Zephyr Point Conference Center (Lake Tahoe), recent Synod Grants. The Synod 2020 Budget was approved. Synod Per Capita remains at the same amount as 2019 - \$2.85. Rev. Suzanne Malloy was installed as Synod

Moderator Elect.

Treasurer's Report. CRE Bonnie Boe

-- *Financial Report:* Treasurer Bonnie Boe presented and explained the Presbytery Balance Sheet, as of September 30, 2019, which brings the Balance Sheet up to date, pursuant to the work by the auditors over the last 2 ½ years and the completed 2018 Audit. The Profit & Loss Financial Report to date is included in the handout with the proposed 2020 Budget. The El Montecito Dismissal funds are booked as an account receivable. The restricted ministry assets are paid on a quarterly basis.

Motion to receive the Treasurer's report, Balance Sheet as of September 30, 2019, and Profit and Loss Financial Report (shown in the proposed 2020 Budget) was made, seconded.

Approved

-- *Audit Report.* Auditors Chris Harris, CPA. Chung Cam, CPA were present and reported to Presbytery. The 2017 Audit and 2018 Audit are complete, and copies have been distributed to Presbyters.

Motion to receive 2017 Audit was made, seconded.

Approved.

Motion to receive 2018 Audit was made, seconded.

Approved.

Report of Presbytery Council.

- *2020 Proposed Budget.* Scott Eschbach, Chair, Property & Finance Committee. Ruling Elder Scott Eschbach presented the 2020 Proposed Presbytery of Santa Barbara Budget, which has been approved by Council to go to Presbytery for approval. Scott highlighted and explained several items: (1) Front Porch and Mission Conference expenses are included in the Budget; (2) "Ministry Share" has been replaced with the term "Per Capita." The budgeted amount for Presbytery Per Capita (top line under Operating Income) of \$241,878, is based on a per capita of \$57 per church member in the Presbytery. (3) Allowance for doubtful per capita is included, \$62,667. The source of funding for doubtful per capita (deficit) is from Presbytery funds set aside in reserves for operations.
- A **Motion** was made from the floor and seconded **to Amend** the 2020 Proposed Budget to remove the Administrative Pastor position and related staff expenses listed in the Proposed Budget.
- A **Motion** was made from the floor and seconded **to Postpone** further discussion and action on the original Motion on the Budget and the Motion to Amend, until later in the meeting, after the scheduled presentation of further information on the proposed Administrative Pastor position.

Approved

Election of RE Commissioner to 224th General Assembly (2020, Baltimore, MD). Nomination procedures provided for submission of Nomination forms by the November 1, 2019 deadline. One Nomination Form was received by the Stated Clerk. Ruling Elder Susan Freer was nominated by the Session of Pismo Beach Community Presbyterian Church. Susan Freer submitted her written answers to the Nominee Questions, which were provided to Presbytery. The Moderator called Susan Freer forward and she answered questions from the floor and spoke about her enthusiasm for serving in this

role.

Motion to elect Ruling Elder Susan Freer as Ruling Elder Commissioner to the 224th PC(USA) General Assembly (2020). **Approved**

Planning Team Update.

- *Celebrating the Bright Spots.* Rev. Kristy LaBarge from Impact reported on the Summer 2019 mission trips. The participants are multi-generational. Phil Haik, a member at Emmanuel Presbyterian Church, shared about his meaningful experience helping special needs youth in Ukraine.
- *Report from Planning Team.* Rev. Dan Stevens reported that the Planning Team is focusing on committee functioning.

Presbyterian Foundation. *Maggie Harmon, Ministry Relations Officer.* Maggie Harmon shared about the Presbyterian Foundation programs and resources, including Stewardship Navigator and the online giving program.

Committee Reports and Motions

- **Personnel Committee.** Rev. Dennis Falasco.
 - Report on completion of Stated Clerk annual review and proposed hours and compensation as set forth in proposed 2020 Budget.
 - Two proposed policy documents are presented at this meeting for first reading, to come before Presbytery for approval at the February 8, 2020 Presbytery Meeting: Sexual Misconduct Policy and Child Protection Policy. Churches should be aware that these types of policies are required by the Book of Order for churches.
 - Administrative Pastor Draft Position Description. Ruling Elder Scott Eschbach reported that the Position Description presented to Presbytery is a draft, and this is intended as a ¾ time position. It comes out of work by the Planning Team and is continuing to be worked on at the Council level. Presbytery members are asked to share feedback, comments and questions.
 - Bookkeeper Position. The position is open and candidates are being considered and interviewed.
- **Committee on Ministry.** Rev. Jeff Holland.
 - Rev. Jeff Holland, Chair, reported.
 - Rev. Tracy Vining (HR) has requested to be dismissed to the Evangelical Covenant Order of Presbyterians (ECO). Motion from COM to dismiss Rev. Tracy Vining (HR) has requested to be dismissed to the Evangelical Covenant Order of Presbyterians (ECO). **Approved**
 - Tools of Transition. The COM policy handbook Tools of Transition has been revised and distributed for Presbytery approval. **Motion** to approve the Tools of Transition. **Approved.**
Appreciation and commendations were expressed for Rev. Kate Wiebe for her excellent work and efforts in updating the policy.

- Terms of Call for Rev. Joel Drenckpohl, Director, Front Porch Campus Ministry. Joel is an employee of the Presbytery. COM recommends approval of Joel's Terms of Call for 2020, reflecting a 4% increase from 2019. **Motion to Approve Terms of Call** as follows (and included in the Proposed 2020 Presbytery Budget):

• Salary	\$79,656
• Pension & Medical	\$29,473
• Medical/Dental benefit	\$ 1,800
• Continuing Education	\$ 1,500
• Misc. Expense	\$ 2,000
• Mileage	\$ 2,500
• Cell Phone	\$ 1,560

Motion Approved

- **2020 Proposed Budget.** The Moderator reminded the Presbyters that the Motion before the floor regarding the 2020 Proposed Budget is a **Motion to Amend** the Proposed Budget to remove the Administrative Pastor position from the Budget. Discussion and vote. **Motion to amend fails.**
 - **Motion** to Approve the Proposed 2020 Budget as distributed. **Approved.**
- **Church in the World.** CRE Chuck Curtis, reported on the upcoming Mission Conference. Publicity is out to the churches. This year the UCSB Gospel Choir will perform on Friday night.
- **Report from PC(USA) Mid-Council Leaders Gathering.** Rev. Tom Stephen reported that he attended the gathering in October in Baltimore. Stated Clerk Sandy Thoits also attended for the Presbytery. Helpful information was shared and resources were gathered the presentations and workshops.

There being no further business, the meeting adjourned with prayer at 5:05 p.m.

The 464th Meeting of the Presbytery of Santa Barbara will be held Saturday, February 8, 2020 at 9:30a.m. at Coastal Community Church, Grover Beach

Respectfully submitted,

Sandy Thoits
Stated Clerk

Attachment 1

Report of the Stated Clerk and Consent Agenda November 12, 2019

Consent Agenda

NOTE: All items on the Consent Agenda will be presented for approval on one motion; however, any item may be removed for discussion and separate vote. Other Consent Agenda items may be distributed at the meeting.

The Stated Clerk:

- Recommends **approval** by Presbytery of the September 21, 2019 Minutes of the 462nd meeting of the Presbytery of Santa Barbara.
- Recommends **approval** by Presbytery of the following locations for Presbytery Meetings. February 8 and May 16, 2020 have already been approved by Presbytery. Location for September 19 is pending. *Location for November 10 is for approval at this meeting.*
 - Sat. February 8, 9:30AM – Coastal Community Church, Grover Beach
 - Sat. May 16, 9:30AM – Oxnard Presbyterian Church
 - Sat. September 19, 9:30AM – Central Location
 - *Tues. November 10, 2:00PM – First Presbyterian Church, Santa Barbara*
- Presbytery Council recommends that Presbytery **approve** a motion to set aside until the February 8, 2020, Presbytery meeting, the Presbytery Standing Rules for these committees to be in compliance with the Standing Rules, as listed below.
 - Move to set aside Standing Rule 6.51- Committee on Ministry to allow time to bring the committee membership in compliance with one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.52 - Committee for Preparation for Ministry, to bring committee membership into compliance of a minimum of 4 members and one-half Teaching Elders and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.61 – Personnel Committee to bring committee membership into compliance with 6 members and one-half Teaching Elder and one-half Ruling Elders.
 - Move to set aside Standing Rule 6.62 – Committee of Representation/Nominations (CORN) to bring committee membership into compliance with 6 members and one-third Teaching Elder and two-thirds Ruling Elders. Equal male and female representation.
 - Move to set aside Standing Rule 6.54 – Permanent Judicial Commission to bring commission membership into compliance.
 - Move to set aside Standing Rule 6.63 – Property and Finance to allow time to bring the committee membership in compliance with seven members.
- Recommends approval of the Classification of Clergy, as of 11/1/19 (**See below – at the end of this Report**)

Stated Clerk Report

- Reports that at this meeting (November 12, 2019), Presbytery will elect 1 Ruling Elder GA Commissioner.
- Reports that during worship today we will remember those Ministers and Ruling Elders who have died since November 2018.
- Ministerial Changes:

- Rev. James Pazan (Goleta), received from Presbytery of San Diego, as of September 30, 2019.
- Review of Session Minutes for 2017 and 2018: The Stated Clerk reports that the first meeting with Clerks of Session for Annual Review of Session Minutes took place on Saturday, September 21, 2:00PM at Summerland Church. Clerk of Session attendees who completed the review and obtained approval from the Stated Clerk of Session Minutes for 2017 and 2018: Merlye Gaston, First Presbyterian Church, Santa Barbara. Sue Arnold, St. Andrew's Presbyterian Church. Two additional meetings for Review of Session Minutes are scheduled for Tuesday, November 12, 2019, 12:00pm at Monte Vista Presbyterian Church and Saturday, December 7, 2019, 11:00am at First Presbyterian Church, San Luis Obispo.
- The Stated Clerk attended the PC(USA) Mid-Council Leaders Gathering and Association of Stated Clerks Meeting, October 18 – 21, Baltimore, MD; the Synod Commission of Assembly Meeting (via Zoom) on October 12, and the Synod Assembly meeting at Tustin Presbyterian Church on Saturday, November 2, 2019.
- The Agenda, Reports, Minutes and other documents for this Meeting are posted on the Presbytery Website: www.sbpres.org

Report of the Presbytery Council

Presbytery Council meets the first Wednesday each month, 10:00AM at Goleta Presbyterian Church (except for July). The meetings are open, and Presbytery members are encouraged to attend for all or part of the meetings. Meetings usually run 4 hours. If you have concerns or recommendations, please contact the Moderator (Tom Stephen), Chair of Council (Tamara Skov), or Stated Clerk (Sandy Thoits) or attend a Council meeting.

October 2, 2019 Meeting

- Presbytery Council heard a report on the status of near completion of the audits for 2017 and 2018.
- Received a report from the Personnel Committee on the status of search for applicants for the Bookkeeper position and annual review of Stated Clerk. Personnel recommended and Council approved changes to Stated Clerk hours and compensation for the 2020 Presbytery budget to 20 hours per week at \$35 per hour.
- Reviewed and gave input on a draft of a Presbytery Administrative Pastor position description coming out of the Planning Team process.
- Heard a report from the Personnel Committee on the status of Presbytery policies to go to Presbytery for approval: Sexual Misconduct Policy; Child Protection Policy. These policies are required by the Book of Order and are being updated to current.
- Received a report from the Lompoc PRT regarding status, property title topic, and follow up.
- Received a report from the Property & Finance Committee regarding budget preparation process and status.

- Regarding the use of El Montecito Dismissal Funds and other non-designated funds: Council approved a motion to create a Finance Strategy Task Force with members from Council (or designated by Council) to meet and report to Council with recommendations on how to proceed with the use of all undesignated funds of the Presbytery. The Task Force to be made up of Council members or designated members from P&F, CDC, COM, Personnel, Planning Team. Jeff Holland will Chair this Task Force, contact members appointed and call the first meeting.

November 6, 2019 Meeting

- Presbytery Council reviewed and approved receiving the final 2017 Audit and 2018 Audit, from auditors Chris Harris, CPA and Chung Cam, CPA, from the firm of Damitz, Brooks, Nightingale, Turner & Morrisset. The 2017 and 2018 Audits to go to Presbytery at the November 12, Presbytery Meeting.
- Council received a report from the Property & Finance Committee on the proposed 2020 Presbytery Budget. Council reviewed and approved the 2020 Presbytery Budget to go to Presbytery for approval at the November 12 Presbytery Meeting.
- Approved the Sexual Misconduct Policy and Child Protection Policy to go to Presbytery for first reading on at the November 12 Presbytery Meeting.
- Approved the Agenda for the November 12 Presbytery Meeting.
- Heard a report from the PC(USA) Mid- Council Leaders Gathering from Moderator Tom Stephen and Stated Clerk Sandy Thoits.
- Determined to decline a request for GA (2020) Overture Concurrence from another Presbytery.
- Heard from the Church Development Committee about the receipt of a \$7,500 PC(USA) New Worshipping Community Seed Grant for Hope and Peace Park, Camarillo.

PRESBYTERY OF SANTA BARBARA CLERGY CLASSIFICATION NOVEMBER 2019

ACTIVE MEMBERS

PASTORS (101)

1. James Baird	7. Jarrett Johnson	13. Barton Tarman
2. Ted Brandt	8. Neal Nybo (105)	(108/299)
3. Robert Crouch	9. James Pazan	14. Ron Urzua
4. Dennis Falasco	10. Andrew Rock	15. Craig Williams (191)
5. Jeff Holland	11. Tom Stephen	16. Randy Working (191)
6. Stephen E. Jacobsen (105)	12. Charles Svendsen (105)	
105 – Interim Pastor	108 – Temp. Pastor	191 – Designated Pastor

Of the 20 churches: SANTA PAULA & LIVING HOPE are sharing; NIPOMO is seeking Designated pastor. FIRST PRESBYTERIAN SB, MOORPARK, ST. ANDREW'S, SIMI VALLEY have an interim.

ASSOCIATE PASTORS (103)

17. David Anderson	20. Matt Elam	23. Erik Wiebe
18. Megan Babayco	21. Jonathan Lusch	
19. Paul Dugan	22. Cynthia Purvis	

RETIRED MEMBERS (299)

24. Jan Armstrong (HR)
 25. Charles Arnold (HR)
 26. James Bain, Jr. (HR)
 27. Art Beals (HR)
 28. David Beamer (HR)
 29. Dona Behmer (HR)
 30. Eric Bond (HR)
 31. Peter Buehler (HR)
 32. Harold Bussell (HR)
 33. Jeffrey Cheadle
 34. Robert Coppock (HR)
 35. Jeff Cotter (HR)
 36. Varre Cummins (HR)
 37. Eugenia
 Gamble*(HR)
 38. Charles Griffin (HR)
 39. Luanne Griguoli (HR)
 40. Gordon Hess (HR)
 41. Diana Hopkins (HR)

42. Curtis Illingworth
 (HR)
 43. Kathryn Johnson
 (HR)
 44. Janet Loughry (HR)
 45. Ann Martel (HR)
 46. Marsha Martin (HR)
 47. Jill Martinez (HR)
 48. Michael McKim (HR)
 49. Kristina McKinlay
 (HR)
 50. Fredrick Morgan
 (HR)
 51. Judith Muller (HR)
 52. Jim Nielsen (HR)
 53. Bob Ohman (HR)
 54. Aahmes Overton
 (HR)
 55. Judy Rarick (HR)
 56. Dale Ridenour (HR)

57. Dana P. Shaw
 58. John R. Springer*
 (HR)
 59. Daniel J. Stevens
 (HR)
 60. Alan G. Stones (HR)
 61. ^Barton Tarman
 (108/299)
 62. Tracy Vining (HR)
 63. Richard Wardlaw
 (HR)
 64. Robert Wedaa (HR)
 65. Robert Whitaker
 (HR)
 66. Jon Wilson (HR)
 67. James L. Witty (HR)
 68. Kenneth Working*
 (HR)
 69. Marjorie Working
 (HR)

*Emeritus

OTHER ACTIVE MEMBERS

501 – Pastor Serving Another Denomination
 641 – Pastor/Chaplain, Educational Inst.
 703 – Pastor Serving Other Institutions
 797 – Member at Large

503 – Associate Pastor Serving Another Denomination
 701 – Pastor/Chaplain Serving Other Institutions
 791 – Other Validated Ministry

1. James Bultema (791)
 2. Joel Drenckpohl (641)
 3. Marvel Hitson (791)
 4. Kaherine Altin Hysi (501)
 5. Chelsea Leitcher (703)
 6. Bruce Lethbridge (501)
 7. Suzanne Malloy (701)
 8. Szu-Hsing Mao (501)
 9. Chris Milbrath (501)
 10. Zefjan Nikolla (791)
 11. Katherine Weibe (791)

AT-LARGE MEMBERS (797)

70. Tyson Babayco
 71. Scott Beck
 72. Julia Fogg
 73. Tamara Holland
 74. David Koeker
 75. Mark Watson

INACTIVE MEMBERS (795) None

LABORING INSIDE BOUNDS: Michael Harbert, Interim Pastor (105), Moorpark (Member San Fernando Presbytery)

Commissioned Ruling Elders (107)

1. Carol Benson – Newbury Park
2. Bonnie Boe – Moorpark.
3. Peter Bie – Summerland
4. Jeannie Cavender – Goleta
5. Charles Curtis – SB First
6. Mickey Fenn – Monte Vista/The Way Station
7. Katy Griffin – Paso Robles
8. Diane Kirkpatrick – Santa Barbara First.
9. Bob Ramos – Santa Paula

Parish Associates –

1. Tyson Babayco – Ojai
2. Art Beals – Ojai
3. Scott Beck – Ojai
4. Gordon Hess – Santa Barbara First
5. Tamara Holland – Ojai
6. Suzanne Malloy - St. Andrew's
7. Judith Muller - St. Andrew's