



August 2016

Principals  
Teachers

To Whom It May Concern:

The student who has handed you this letter, \_\_\_\_\_, is an active member of the Seventh-day Adventist church. This year a Spiritual Retreat called Pathfinder Camporee, (a Christian event for Elementary and High School aged students) is planned by our Columbia Union Conference and is taking place in Pennsylvania. The student presenting you this letter has expressed an interest in attending this event to be held October 6-9, 2016. Attending this event would require this student to miss one or two days of school, depending on their traveling distance to the event.

My request is that you grant this student a religious holiday with an excused absence so it will not impact the attendance record or academic career in a negative way. This student understands that if this request is granted, they will still need to fulfill the academic obligation for the days of school missed.

I thank you in advance on behalf of the student for honoring this request.

Sincerely,

A handwritten signature in cursive script that reads "Pastor Sherilyn".

Sherilyn O'Fallon  
Associate Youth Director