

**MOUNT OLIVE LUTHERAN CHURCH**  
**MMC MEETING MINUTES**  
**October 20, 2020 (approved 11-17-20)**  
**Via Zoom due to COVID**

**1. Meeting Called to Order:**

A meeting of the MOLC MMC was initiated by President Tony Walsh at 7:02 pm on October 20, 2020. Pastor Jon led the group in a devotion from Lutheran Missionaries entitled "Refuge" based on Psalm 46:1-3. Pastor Jon also led the group in prayer.

*Attendees present:* Brian Towley, Pastor Jon Haakana, Len Ackermann, Micki Larrabee, Rob Polster, Rolf Schomburg, and Tony Walsh.

*Attendees not present:* Harold Matson

*Agenda*

Rolf Schomburg made the motion to approve the agenda for tonight's meeting.  
Robert Polster seconded. Motion confirmed.

*Approval of MMC Minutes:*

Micki Larrabee made the motion to approve the minutes from the August 18, 2020 MMC meeting.  
Robert Polster seconded. Motion ratified.

**2. Administration Work (Pastor Jon)**

a. Pastor's Report

- 1) We started back to onsite on June 14 and had been running 38% attendance compared to 2019. Since September 13, the average attendance each week has been 184, which is 54% of 2019 attendance. On the last date communion was offered, 194 people were communed between services and drive through communion.
- 2) We are gaining new families because we are open and some other churches are not.
- 3) Rally Day: Having two food trucks and beautiful weather allowed for everything to go very well.
- 4) Sunday Activities: We have two adult studies, Family Sunday School, and two youth classes going.
- 5) Wednesday Nights: We have confirmation, one adult class, and senior youth going.
- 6) The Second Annual Oktoberfest was held on 9-26-20; 60+ people attended.
- 7) October 24: A new Young Adult (ages 18-30 years) Lunch and Launch will be held.
- 8) On Thanksgiving Eve at 6:30pm, there will be a live service streamed and then remain available to watch thereafter. There will be no in-person attendance.

b. Financial Report:

The fiscal year 2019-2020 brought in 97% of the budgeted income. The net difference between offering and expenses was +\$45,781.

For the first three months of the 2020-2021 fiscal year (July, August, September), the net difference between income and expenses was +\$17,538.

The dedicated building fund needs \$17,270.06 each month. Currently, this fund is borrowing from the general fund. The current balance in the dedicated fund is -\$28,960.44.

\*\* At the Vision Assembly meeting on October 25, we will present where the financial picture is at, highlight the CARES Act, and discuss the benefit of combining the general fund with the dedicated funds so we will have one work plan to cover everything.

c. Budget update – Approve FY21 Work Plan:

Pastor Jon reviewed the proposed 2020-2021 work plan by comparing it to the 2019-2020 work plan.

\* The total budget being proposed for 2020-2021 is \$965,139 compared to the 2019-2020 budget of \$1,057,227. This is a decrease of -8.8%.

A few highlights from each area of the work plan to explain the decrease:

*Ministry Staff:* No choir salary, Alex's salary, six-month worship director

*Administration:* No DCA hired, computer system changes, maintenance contracts

*Welcome:* Not doing certain events due to COVID

*Worship:* No choir and COVID changes

*Word:* Increased amount of people using Portals of Prayer and Lutheran Witness

*Work:* COVID changes

*Witness:* Reduced advertising

*Youth:* Added a 'young adult ministry' line item

*MOECC:* Linda will remain as the director until the end of December, 2020.

Linda was able to obtain a grant of \$25,500 for the time period of September 15 – December 15, 2020. If future grants are approved, that would be equivalent to \$51,000. The amount of grants will determine how much money will come out of the church's working plan to go toward the preschool.

A motion was made to approve the 2020-2021 work plan as written to propose to the congregation at the Vision Assembly meeting on 10-25-20, with the addition to combine the mortgage with the work plan instead of having it be its own fund.

Rolf Schomburg made the motion to approve the work plan.

Len Ackermann seconded. All were in favor. Motion confirmed.

d. Trustees Report:

Todd is doing an excellent job keeping everything organized and just handling everything at the church.

Shelves were built in Todd's closet to store all of the needed supplies and cleaning materials.

We continue to have a contract with Schwickert's Company for the HVAC and roof.

We have had one wedding and a few funerals. We are trying not to have any meals out of the kitchen. One funeral provided box lunches.

e. Human Resource Team

This committee is an ad hoc committee being formed for just this purpose.

Pastor Jon has written job descriptions for DCA, Director of Worship, and Preschool Director.

This committee will facilitate how to go about meeting the church's needs and putting it all together.

Penny Walsh will schedule the first meeting in the future.

Effective 1.01.21, Kari Watkins and Amy Wade will assume the role of temporary codirectors to continue running the preschool until the position is filled permanently.

f. Nominations:

Positions that need to be filled:

President replacing Tony

Treasurer replacing Len

One Member at Large replacing Robert

Two additional Member at Large positions are needed and can be filled with a 'no vote' due to its members exiting their position during the duration of their term.

**3. Open Forum:**

Next Vision Assembly Meeting: TENTATIVE January 3, 2021 at 10:45

This will need to be announced by December 4.

**4. Upcoming meeting dates:**

October 25, 2020 @ 10:45 or so: Vision Assembly Meeting---meeting in person

November 17, 2020 @ 7:00 MMC Meeting

Sunday, January 3, 2021 @ 10:45 or so: Vision Assembly Meeting (Tentative)

January 19, 2021 @ 7:00 MMC Meeting

**5. Closing Prayer/Meeting Adjourned:**

Tony ended the meeting in prayer. The meeting was adjourned at 8:30pm.

**Prayerfully Submitted,**

**Micki Larrabee, MMC Secretary**