



SOUTHMINSTER SCHOOL

4200 Cartwright Rd., Missouri City, TX 77459 • 281-261-8872 • 281-499-4430 fax

Employment Application

General Application

Extended Care/Teaching Assistants/Substitute Teachers

Application Date _____

Thank you for applying to Southminster School. Our mission is to provide the highest quality educational experience for children who want to learn in a Christ focused environment from teachers and staff who care for and nurture the whole person - mind, spirit, and body.

Southminster School is accredited by AdvancED. Southminster School is a member of the Association of Christian Schools International and the Houston Association of Independent Schools.

Name in Full _____
Last First Middle

Other Names Used (Married, Maiden, etc): _____

Present Address: _____

Phone: _____ Cell: _____ Email : _____

Permanent Address (if different than above): _____

Social Security Number _____ Date of Birth: _____

License Number _____ State _____

Religious Affiliation: _____ Church Membership _____

Position Desired:

I am applying for _____ position. Age Group _____

Certification: None _____ Child Development Associates Degree _____ Teacher Certification _____

Number of Years of Experience (include age groups you have worked with _____

Educational and Professional Training (Beginning with Most Recent Experience)

High School Diploma_____ Associates Degree_____ Bachelors Degree_____ Masters_____

Colleges or Universities Attended	Course of Study	Degree or Diploma Received
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Employment Experience (Beginning with Most Recent Experience)

Name and Address of Employer	If Teacher, Grade/Subject	Dates of Employment	Reason for Leaving
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____

References

List at least three references including administrators/board members and/or colleagues. Southminster School will be contacting each individual listed. Please provide complete addresses, phone numbers, and email contact information

Name/Title	Email	Phone	Alt. Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Name three areas of strengths that would assist you in providing quality care and education, age appropriate developmental activities, and classroom structure.

Additional Information

Moral turpitude is an act of baseness, vileness, or depravity in the private and social duties which a person owes another member of society or society in general and which is contrary to the accepted rule or right and duty between persons including, but not limited to, theft, attempted, theft, murder, rape, swindling, and indecency with a minor.

Have you ever been convicted of a felony or any offenses involving moral turpitude?

_____ Yes _____ No. If yes, please explain.

Has any court ever received a plea of guilty or a plea of nolo contendere from you for any offense involving moral turpitude, differed further proceedings without entering a finding of guilty, and placed you on probation?

_____ Yes _____ No. If yes, please explain.

CONVICTION OF A CRIME, DEFERRED ADJUCATION OR IMPOSITION OF PROBATION IS NOT AN AUTOMATIC BAR TO EMPLOYMENT. THE BOARD WILL CONSIDER THE NATURE OF THE OFFENSE, THE DATE OF THE OFFENSE, AND THE RELATIONSHIP BETWEEN THE OFFENSE AND THE POSITION FOR WHICH YOU ARE APPLYING.

Why do you desire to leave your present position, or why did you leave your last position?

Have you ever been involuntarily terminated or asked to resign by another employer or another school district? _____ Yes _____ No. If yes, please give the name of the employer or other school district, the date and the reasons for the termination or request for resignation.

I hereby declare that this information is complete and true to the best of my knowledge and belief. I understand that any misrepresentation or falsification of facts shall be sufficient cause for disqualification of this application or termination of employment. Furthermore, it is understood that his application and records become the property of the School, which reserves the right to accept or reject it. I further agree to observe all rules, regulations, and policies of the School if employed.

Signature of Applicant

Date

I hereby authorize Southminster School to conduct work history, personal reference, background check or police record inquiries to determine my acceptability for employment.

Signature of Applicant

Southminster School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, or handicap.

Office Use Only

___ Application

___ Certificate

___ Copy of Diploma

___ Background Check

___ TB Test

___ Contract

___ Copy of Transcripts

___ Red Cross Certification