FACTS Family Online Instructions

FACTS SIS (Formerly RenWeb) gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

FACTS Family Online (formerly ParentsWeb) is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You can make payments to your account and view and update other family contact information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer or Smart Phone

Here's how to access our easy-to-use **FACTS Family Online**:

- First, you need to make sure that the school has your email address in FACTS SIS.

- Next, go to www.factsmgt.com.

- Click the **blue Parent Log in** in the top right corner then select **FACTS Family Online (ParentsWeb)**.

- Click **Create New ParentsWeb Account** link at the bottom of the Log in screen.

- Type your school's District Code: **SO-TX (All Caps- this is case sensitive)** and your email address (from which you receive school communication) and an email will be sent to you with a link that is only valid for 6 hours.

- Click the **Click to change password** link. A web browser displays your Name and RenWeb ID.

Change/Create Password					
Name	**Person ID User Name**		**Password**	**Confirm**	
Addison Grant 62					Save Password

- Type a **User Name**, **Password** and **Confirm** the password. Parents will use the email address on record with the school as their username to enroll. Parents who share a common email address will create a unique user name for the second parent by adding -2 to the end of the common email address. An example would be **johnandmary@gmail.com** will be **johnandmary@gmail.com-2** for the second parent. This ensures that every parent using the system will have a unique user name.
- Click **Save Password**. A message displays at the top of the browser, "**User Name/Password successfully updated**."

- You can now log into FACTS Family Online from www.factsmgt.com using your new User Name and Password.

We look forward to your participation. Together we can continue to improve our children's academic development as well as communication between our school and your home.