

Southminster School Summer Information

Attention Elementary Parents: Important Information

The first day of elementary school (PreK-5th grade) is **Wednesday, August 15th, 2017**. Parents will attend a **Parents only** orientation in the Church Sanctuary on **Monday, August 13th**. The meeting will begin promptly at 6:30pm. Following the general meeting, parents will meet in their child's assigned classroom to obtain specific information about expectations for the year. After school activity vendors and our new caterer, Road Runner Foods, will be available, so please come early and look around!

Meet the Teacher will be on **Tuesday, August 14th** for students and their parents to visit their assigned classroom from 10 – 11:00 am.

Please complete and return the following forms by August 17, 2018. Forms are available on the website under the Summer Information Tab.

- Student Information Sheet
- Extended Care Registration Form, if you plan to use Extended Care
- Merchandise Order Form, if needed

Parent Handbook

The revised Parent Handbook is available on the school website. It details the policies and procedures, to which all families must adhere. Please click on the **Parents** tab and then the **Handbook/Tips** tab to access the handbook file. You will be asked to **sign** the **Student Emergency Procedure Card** that you have read the Parent Handbook and will abide by the policies therein. Parents will receive the Student Emergency Procedure Cards and Clinic Emergency Card at the Parent Orientation.

School Supplies

Students in Pre-K through 5th grade are asked to have a backpack, large supply box, a water bottle, a box of Kleenex, Clorox Wipes and Headphones (no earbuds) on the first day of school. **Please do not purchase backpacks with wheels.** Other school supplies needed for the school year are provided by Southminster School. Should a student misplace or misuse materials, the purchase of new materials will be at the parent's expense.

Uniforms

- We removed the sweater vest from the uniform. However, beginning in 1st grade, shirts must be tucked in and a belt must be worn.
- Tennis shoes are the only acceptable footwear. No open-toes shoes, boots, or slip on shoes may be worn.
- Only (jackets/sweatshirts/sweaters) purchased through Southminster School or School Outfitters by Lands' End are allowed to be worn inside the school building.
- Every Friday, students may wear any Southminster School shirt with jeans or appropriate shorts.
- Southminster School Spirit Days are the last Friday of each month. On Spirit Days students may dress for the given theme.

Extended Care

Everyone that has enrolled their child in extended care will receive one key card (which is included in their extended care registration fee) to access the building during extended care hours only. Additional key cards are \$15 each. Please do not write the school name, address or any other identifying information on the Key Card. Each Key Card has an individual ID number coded to a specific family member. **To insure the added safety of each child, all parents, grandparents, nannies, etc. who pick up during extended care hours must stop by the school office to have their driver's license scanned in order to receive an ID badge for extended care pick-up.**

Do You Have a Question? The Website is the Answer!

When is the first day of school? Need another copy of a form? All these questions and more can be answered by a visit to the Southminster School website: www.southminsterschool.org