

Background Check

Southminster School works in collaboration with and under the authority of local and state public authorities to ensure the safety of its students. We must therefore comply with their procedures. Any adult who plans to visit/assist in classrooms, volunteer, or chaperone on field trips must submit a background check form with a copy of his/her driver's license. Those who plan to drive on field trips MUST complete state mandated fingerprinting. The background check form below and a copy of a valid driver's license must be submitted to the school office **at least 3 weeks** in advance of the field trip. This will allow enough time for fingerprinting to be completed if it is necessary. Please assist us with this procedure to ensure that Southminster School is a safe place for all of our children.



Southminster School
 4200 Cartwright Rd
 Missouri City, TX
 USA
 77459
 Phone: 281-261-8872
 Fax: 281-499-4430
 www.southminsterschool.org

All items with an asterisk (*) are required including Social Security number.

Copy of Driver's License is also required.

*Date:

Initial (First Time Check) FBI Check (Fingerprinting)
 24 Month Check (Renewal) Staff, Faculty, Substitutes, After School Vendors

*Name:

*Address:

Address (Cont.):

*City:

*State/Province:

*Zip/Postal Code:

County:

*SS Number:

*Driver's License number:

*State of Issue:

*Date of Birth:

*Gender: Male Female

*Home or Cell Phone:

*Email:

Relationship to Southminster School

- Parent -- Child's Name _____
 Grandparent -- Child's Name _____
 Church Member

Reason for Background Check

- Staff
 Caregiver
 Volunteer
 After School Vendor
 Other _____

*Race (Required by State)	*Ethnicity (Required by State)
<input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Asian/Pacific Islander <input type="radio"/> Black <input type="radio"/> White	<input type="radio"/> Hispanic <input type="radio"/> Other

Other Names (Married, Maiden, etc.)

First Name:	<input type="text"/>	Middle Name:	<input type="text"/>	Last Name:	<input type="text"/>
First Name:	<input type="text"/>	Middle Name:	<input type="text"/>	Last Name:	<input type="text"/>

All sections must be complete before background check can be processed.

OFFICE USE ONLY

<input type="radio"/> Date Entered	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="radio"/> DPS	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="radio"/> DFPS	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="radio"/> FBI	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>