

Church of the Open Door's Mission: To invite people to engage in the struggle of becoming fully alive in God.

Job Title: Next Generation Youth Pastor

Job Status: Regular, 40 hrs a week, Exempt (includes evening and weekend hours)

Ministry Area: Next Generation

Reports to: Pastor of Next Generation

Last Updated: October 2021

Position Summary:

Lead the youth team in planning and executing the major ministry activities of Next Generation Youth Ministry, including weekly ministry nights, special events and retreats, and leading and managing volunteers.

Position Responsibilities:

- Partners with Next Generation Pastor to provide prayerful, discerning, strategic leadership, oversight & evaluation for all of youth ministry offerings including
 - Collaborating on creation of teaching calendar for school year and summer ministry
 - Discerning direction and creating plans for events, class and ministry offerings each year
 - Leads youth team through an annual evaluation process
 - Leads youth team in process for implementing service nights including obtaining sites, recruiting site directors and drivers
- Provides direct leadership and oversight for Middle School Student environments
 - Oversees environments for all for all Middle School Students and Volunteers
 - Plans and executes Wednesday night activities and teaching content for Middle School Students in alignment with Open Door's vision and values
 - Builds relationships and offers support for students and volunteers, offering care and resources as needed
- Recruits, supports and oversees Middle School Team Leaders and Coaches
- Collaborates with Next Generation Team in development and implementation of training for Team Leaders and Coaches
- Communicates with and provides onsite supervision and support of Middle School Coaches and Team Leaders.
- Shepherds, responds to and leads through process of supporting students and families in crisis situations including communicating, following up and tending to the spiritual wellbeing of all the people involved
- Collaborates in planning, organizing and leading summer mission trips
- Leads/Co-leads other trips, retreat and events
- Attends and participates in team and staff meetings
- Maintains clear communication with supervisor, other Next Gen staff, volunteers and students as needed.
- Other duties as assigned by supervisor

Essential Skills and Experience:

- Experience in supervising, developing and leading a team of staff and/or volunteers
- Able to create and implement weekly ministry for adolescents (12-18 years of age)
- Able to delegate to support staff and volunteer leaders
- Strong skills in collaboration and creating a healthy team culture
- Ability to work with various teams including staff, parents, volunteers and students
- Ability to organize and manage multiple priorities to meet deadlines
- Ability to be non-anxious presence while shepherding and responding to students and families in crisis

Essential Skills and Experience (Continued)

- Completes work on time with quality results and can manage multiple interruptions
- Possess excellent organizational and problem solving skills
- Excellent interpersonal and communication skills (oral and written)
- Intermediate computer skills with experience in Microsoft Office Suite and database systems
- Baccalaureate degree in Youth Ministries, Religion, or related education and/or experience

Organizational Commitment:

- Seek to know, understand, support and fulfill the purpose, vision and values of Church of the Open Door.
- Genuine, visible relationship with Jesus Christ; qualities of an elder as described in I Timothy 3.
- Engages in the life of Open Door by attending weekly services.

Physical demands and work environment:

- Employee must be able to move freely throughout the building. Note: reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.