

## Application For Facility Usage

North Point Christian Church

Organization /Individual requesting usage:			
Date Requested:		Time of Event:	
Event to be Hosted:			
Description of Activities:			
Approximate Number of Guests:			
<b>Please mark the rooms requested for usage(refer to the attached map and room descriptions below):</b>			
Liferoom #1	Living room atmosphere. 10-12 occupants		
	Half Day \$15.00	Full Day \$30.00	
Liferoom #2	Conference/meeting room. Rectangle or round tables available. 16-20 occupants		
	Half Day \$15.00	Full Day \$30.00	
Quad	Multi-purpose room. Four divider walls allow options for room configurations. 40 occupants		
	Half Day \$50.00	Full Day \$100.00	
North Hall	Large multipurpose space. Tables, chairs, and sound technicians available upon request. 220 occupants		
	Half Day \$125.00	Full Day \$200.00	
Nursery	Play space for preschoolers. Attached bathroom and changing station.		
	<b>Use of Nursery is free with the rental of any space.</b>		
Kitchen	Warming kitchen with 2 stoves, 2 microwaves, and 2 fridges. Pass-through bar to North Hall.		
	<b>Use of Kitchen is free with the rental of any space.</b>		
***please note intentions of kitchen use in activity descriptions (i.e. serving, warming, baking/cooking)***			
Commons	Fellowship area with couches, low tables, high-top tables, and a coffee bar. Approximately 50 occupants		
	Half Day \$50.00	Full Day \$100.00	
Building	Details to be discussed with a staff member including the presence and shared usage of the space by NPCC.		
	Half Day \$200.00	Full Day \$300.00	
Wedding	\$300.00	Includes rehearsal the day before the wedding. Times will be discussed with a staff member.	

Contact Info:		
Name:	Phone:	Email:
Name:	Phone:	Email:
Signature:		Date:

<b>For Office Use Only</b>						
Date Received:	Received By:		Date Reviewed:	Reviewed By:	Accepted:	Declined: