



# Back to School Letter

Dear Parent,

Welcome to **First Friends Preschool at First Baptist Church**. This is the place where your child **will learn how to make friends, be a friend and develop long lasting relationships with their peers**. Playing with **friends** is an important way for young children to learn social skills such as cooperating, not hurting each other's feelings and waiting their turn. It is such a blessing to watch them form **friendships** that may very well last a lifetime!

The **\$100.00 or \$75.00 Registration Fee/Back to School Supply Fee/Parent Card Fee** will secure your child's spot in our Preschool Program. This payment is non-refundable.

**In January, a \$75.00 Supply Fee will be due for the second semester.** Please send this in with your child's tuition. Please make checks out to First Friends Preschool. You may write one check.

**If your plans change over the summer and your child will not be attending in the fall, please notify us as soon as possible. Often times we will have a waiting list for our classes. We ask that if you need to cancel your child's spot, you do so by August 1<sup>st</sup>. Thank you for your cooperation.**

We want to share some important information and dates with you about the 2021-2022 school year:

\*\*\*\***New Parent Orientation** (Any current/past parent is welcome to attend this meeting, but it isn't necessary since you have heard this information before)

Date: Tuesday, August 31<sup>st</sup> in the Church Sanctuary at 6:30 pm

During this meeting, parents/guardians of **newly** registered preschool children will receive important information about the upcoming school year. If possible, we would appreciate this being an "adult" only meeting. A Parent Packet will be given to you with important papers for you to fill out to keep your child healthy, happy and safe at Preschool. A Parent Handbook will be included in the packet for you to read to become more familiar with our policies and procedures. Please remember, the more informed you are about First Friends Preschool, the more comfortable you will be sending your child here.

If you cannot attend this important parent meeting, your Parent Packet will be given to you at the Children's Open House.

\*\*\*\***Back to School Mornings-Children's Open House**

**Beginners and Parents Time Out (PTO) – Wednesday, September 1<sup>st</sup> 9:00 am - 10:00 am**

**Middlers Classes** – Wednesday, September 1<sup>st</sup> 10:00 am - 11:00 am

**PreK Classes** – Thursday, September 2<sup>nd</sup> 9:00 am – 10:00 am

Feel free to stop by during your child's class hour. This opportunity allows your child to meet his/her teacher and become familiar with their classroom and First Friends Preschool. We ask that you spend some time in the classroom and then move on to get the "Scavenger Hunt" paper which is a fun way to learn your way around First Baptist Church. Parents need to stay with their child during the Open House. Thank you for your cooperation.

In closing, we want to thank you for choosing First Friends Preschool and sharing your child with us. We have created a wonderful early childhood environment for your child to express themselves, experience a variety of activities, begin to learn about the world, and develop their "**First Friends!**"

**Please keep this letter!! No other information will be sent to you during the summer months.**

Caring for God's precious children,

Gina Dorsett/Preschool Director  
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Dawn Thurston/Assistant Preschool Director  
[Dawnthurston16@gmail.com](mailto:Dawnthurston16@gmail.com)

**Don't forget-**A copy of your child's birth certificate and immunization record must be on file **2 weeks** following the date of your child's registration. Your child cannot start Preschool without these important documents being on file. You are welcome to drop them by the church anytime. Just take it to the main office, if we are not here.

\*\*\*\*If you prefer you can mail them to First Baptist Church, 4701 Poplar Street, Terre Haute, IN, 47803. Or Fax them to the church – 812-877-9622. Please **DO NOT** email these important documents.

**THE FIRST DAY OF PRESCHOOL IS THE DAY AFTER LABOR DAY- Tuesday, September 7<sup>th</sup> or Wednesday, September 8<sup>th</sup>.**

Be sure to send your child with a backpack, lunch (if needed) and a change of clothes in a zip lock bag. Please pay September tuition on the first day of school using the tuition envelopes that will be in your Parents Packet. Snack fee should also be paid – do not include snack fee with your tuition payment.