



# Saddleback Children's Center



30322 Via Con Dios · Rancho Santa Margarita, CA 92688 · (949)858-0646

Registration Dates  
\*Priority: Opens  
February 19th  
**\*Deadline: June 7th**

## SUMMER 2019 TUITION INFORMATION

Full Day & 8 Hour Summer Programs begin the week of June 17, 2019

Preschool Summer Programs begin the week of June 25, 2019

*Registration Fees: By May 1<sup>st</sup> - \$20*

*After May 1<sup>st</sup> - \$40*

### MORNING PRESCHOOL PROGRAM

8:30AM – 11:30AM

Morning Preschool is offered in two sessions held on **Tuesday, Wednesday & Thursday** mornings from 8:30 -11:30 a.m.

• T, W, TH	June 25 <sup>th</sup> – July 11 <sup>th</sup>	Session #1 (3 weeks)	\$340.00
• T, W, TH	July 16 <sup>th</sup> – Aug 1 <sup>st</sup>	Session #2 (3 weeks)	\$340.00
• T, W, TH	June 25 <sup>th</sup> – Aug 1 <sup>st</sup>	Both Sessions (6 weeks)	\$645.00

**\*\*IF YOU ENROLL IN OUR JUMPSTART PRESCHOOL PROGRAM PLEASE ADD \$50.00 TO EACH SESSION\*\***

### EIGHT HOUR DAY PROGRAM

7:00am – 3:00pm or 8:00am – 4:00pm (includes preschool)

Our 8 Hour Day Program with Preschool is offered for 8 weeks (from June 17<sup>th</sup> – August 9<sup>th</sup>).

• T, Th	2 Eight Hour days	\$1,025.00
• <u>M, W, F</u> or <u>T, W, TH</u>	3 Eight Hour days	\$1,380.00
• M-F	5 Eight Hour days	\$1,930.00

### FULL DAY PROGRAM

7:00a.m. – 6:00 p.m. (includes preschool)

Our Full Day Program with Preschool is offered for 8 weeks (from June 17<sup>th</sup> – August 9<sup>th</sup>).

• T, Th	2 Full days	\$1,155.00
• <u>M, W, F</u> or <u>T, W, TH</u>	3 Full days	\$1,560.00
• M-F	5 Full days	\$2,170.00

**\*\*IF YOU ENROLL IN OUR JUMPSTART FULL DAY OR 8 HOUR PROGRAM PLEASE ADD \$100 TO THE TOTAL TUITION\*\***

**\*\*VBS (Vacation Bible School)** through Community Lutheran Church is included with our Full Day & Eight Hour Day Programs. It is a separate registration through the Church for all others. VBS dates are August 5<sup>th</sup>- 9<sup>th</sup>. Please contact the Church for more information at 949/858-0307.

**\*Important:** If you registered for the 2019-20 School Year already, you will register for summer as a "returning family."

## Registration Instructions – Register through MyProcure:

### New Families-

1. Go to <https://www.myprocure.com/Login/EnterEmail> or visit [saddlebackchildrencenter.org](http://saddlebackchildrencenter.org) and go to the admissions page.
2. Once you enter your email address, you will receive a code to set up your parent portal through MyProcure.
3. Once your initial registration is approved, you will need to then follow the instructions below as if you are a returning family.
4. In addition to step 5 below, you will receive an enrollment packet to complete prior to your child's start date.

### Returning Families-

1. Go to MyProcure.com.
2. Enter your email address (the email you have on file with Saddleback Children's Center) and choose Go.
3. From your MyProcure homepage, click on the menu, then click on "registration" and choose the program of interest.
4. Once you select the program of interest you will also be required to pay a registration fee using TuitionExpress.
5. Once your registration is approved, you will receive a confirmation email. Please bring in the printed and signed confirmation page to the office once complete. This is required for admittance and will remain in your child's file.

## **SUMMARY OF FINANCIAL POLICIES: SUMMER 2019**

### **New and Returning Students:**

- A \$40.00 non-refundable registration fee must be paid when you register to reserve your space.
- Register for Summer School by May 1, 2019 to receive a 50% registration discount.

### **Payment Schedule:**

- Tuition for our Preschool Summer sessions is due in full at the time of registration.
- Full Day Program and 8 Hour Program tuition may be split into two payments. The first ½ of tuition is due by June 15<sup>th</sup> & the second 1/2 is due by July 15<sup>th</sup>.
- Refunds for Preschool tuition are available if cancellation is made in writing, on or before May 31, 2019. Refund requests will not be considered after May 31<sup>st</sup>.

### **\*\*Please Note:**

- The entire school will be closed July 4<sup>th</sup> for Independence Day.
- Our school will also be closed during the week of August 12<sup>th</sup>-16<sup>th</sup>.
- Our school will re-open for the Fall Session Full Day Programs on August 19<sup>th</sup>, and Preschool Programs on August 26<sup>th</sup>.