



THE CHURCH OF THE INCARNATION

Application for Use of Tables and Chairs

Church of the Incarnation

292 Liberty Street

Harrisonburg, VA 22801

(540)432-5533

This application must be filed with the Parish Administrator a minimum of 7 business days prior to the date of the requested use of the property of the Church of the Incarnation. The completed form will be reviewed and upon determination of request, the applicant will receive a confirmation email from the Parish Administrator.

Name of Applicant: _____ Date of application: _____

Phone number: _____ Email Address: _____

Date of Event: _____ Type of Event: _____

Address of Event: _____

Will the event be an indoor or outdoor event? _____

Requested Pick-up Time: _____ Requested Drop-off Time: _____

Property Requested:

- Chairs (If so, how many? _____)
- Rectangular Tables (If so, how many? _____)
- Round Tables (If so, how many? _____)

I am aware that I am responsible to cover costs of any damage done to the Church of the Incarnation property.

Applicant Signature: _____ Date: _____