

RJCO Coordinating Committee Commitments and Agreements for Responsibility and Accountability



In the capacity of achieving the purpose of the RJCO Coordinating Committee, Committee Members are committed to:

- 1) complete their three year term;
- 2) maintain active and paid membership through the three year term;
- 3) participate in, and meet with (by phone or in person) at least one RJCO Subcommittee between each quarterly Coordinating Committee Meeting;
- 4) actively recruit new members and Coordinating Committee Candidates (when vacant seats arise);
- 5) participate in a minimum of 3 out of 4 quarterly Coordinating Committee Meetings (by phone or in person) typically scheduled for February, May, August, and November;
- 6) be as responsive as possible to correspondence seeking input or feedback;
- 7) respond to all email correspondence indicating "Response Needed by (date)" in the subject line by the date requested; and,
- 8) proactively communicate personal or professional changes that may interfere in their capacity to fulfill these commitments, and explore creative solutions to potential gaps in responsibility that may arise out of these changes in capacity.

As proponents of restorative justice, the Coordinating Committee is committed to honesty and transparency in our interactions with each other and our communities, and meaningful accountability when our actions impact each other, our work, or our coalition. In that light, as a Coordinating Committee Member, we are committed to the following approaches when the aforementioned commitments are not being fulfilled, when our actions are negatively impacting others, or others' actions are negatively impacting us.

- 1) If someone has caused harm or caused disruption to the effective or efficient operation of RJCO, they are encouraged to proactively and directly communicate with those they have impacted. If instead, someone feels they have been harmed or impacted negatively as a result of someone else's actions, they too are encouraged to be proactive by directly communicating with those causing the impact. The purpose of this proactive communication is to collectively identify impacts, explore responsibility, make agreements to address the impact and pave a path forward for continued work on behalf of RJCO members.
- 2) At any point, those impacted or causing impact can request a facilitated dialogue, conference, or circle to name impact, name responsibilities, address the impact, and pave a path forward for continued work on behalf of RJCO members. These meetings are to be requested through someone in the Executive Committee. The Executive Committee Member approached for this role will meet with the identified stakeholders, and support those involved in determining who should be in the room, who should facilitate, and where and when such a meeting should take place.
- 3) If impacted parties are not willing to participate in such a meeting when requested, then the Coordinating Committee must make a determination on how to address the situation, and how to successfully move forward restoratively. If this circumstance unfolds, the Coordinating Committee will actively and consciously reflect on, discuss, and apply the RJCO values as outlined in the Coalition's by-laws.

I am committed to fulfilling the responsibilities of the Coordinating Committee as defined in this form.

Print Name

Signature

Date