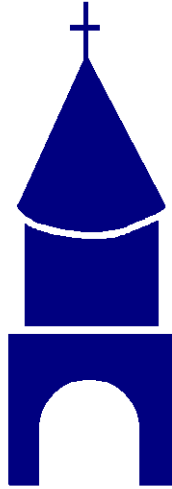


# Galilee Montessori



After Care Program



The After Care program was added in 2010 to better serve our families. This program provides a nurturing and stimulating environment where students can continue to develop their social, emotional and cognitive abilities past the standard school day.

## **Policies & Procedures**

### **Hours**

- 12:10-3:30 pm Monday-Friday

### **Attending After Care**

After Care is available to any enrolled Primary or Elementary students. To attend, parents must enroll their child in this program by completing a registration form, which can be found on our website or at the school office. Several options are available to best suit each family's needs. Drop-ins are available on a first come first serve basis as space is limited.

### **After Care**

Primary students attending After Care will have lunch in their classroom, followed by a nap or a second work cycle. The first carpool dismissal is at 2:30pm. For the children staying beyond that time, they will be taken outside to the playground for a second recess from 2:45-3:30pm.

### **Sample Schedule**

12:10-1:00 pm	Lunch
	Practical Life lessons/Chores
1:00-3:00 pm	Nap (all three year olds)
1:00-1:15 pm	Story time
1:15-2:30 pm	Afternoon Activities (gardening, care for pets, games, nature walks, art and music study)
2:45-3:30 pm	Outdoor Play

## Lunch Procedure

Students attending After Care must bring a packed lunch from home. Lunch will begin at 12:10 pm. Students will set the tables with placemats, cups and pitchers of water. Once the students have unpacked their lunches, a blessing will be shared and the students may eat lunch and enjoy one another's company. If your child will be staying past 2:30 pm, remember to pack an afternoon snack for him/her.

- Please send your child to school with a nutritious lunch **and snack**. Keep in mind that nourishment directly affects classroom behavior and concentration levels.
- Consider fruit as a dessert. No candy, cupcakes or sugary treats.
- Only send water in their water bottles. Juice or sugary drinks are not permitted.

## Nap

Nap is offered to our 3 year olds during aftercare each day. Mesh cots are provided for the children to nap on. If your child would like a blanket to use during nap, please provide them with a small blanket to use during the week. The blankets will be kept in individual bins inside their classroom and distributed during nap.

## Clothing

When possible, dress children in clothes and shoes they can fasten and unfasten themselves. Remember to dress appropriately for the weather as we will be going outside every day.

## Inclement Weather

In regard to inclement weather, Galilee Montessori follows the Virginia Beach Public School System. Based on the conditions at school, we may deviate from the public school decision and you will be notified. If the public school system has a two-hour delay, school will begin at 10:45am. Only students that were scheduled to be in After Care for that particular day are welcome to attend. Drop-ins will NOT be available. Pick-up times will follow the regular schedule at 2:30 pm and 3:30 pm.

## Payments

Parents who have children enrolled in After Care may choose to pay in full at the beginning of the school year or may be billed monthly. All families using After Care must be enrolled in FACTS. Monthly invoices will be sent via email by the 8<sup>th</sup> of the following month. Payment will be collected through FACTS no later than the 20<sup>th</sup> of every month.

## Late Pick-up

Children will be transitioned to After Care if parents are late for regular school dismissal times. Parents will be billed \$5.00 and regular After Care rates will apply if parents are more than 30 minutes late. **\*\*If parents are late for the 3:30 pm dismissal time, parents will be billed \$1.00 for every minute past 3:30 pm.\*\***

---

## **After Care Packages & Fee Structure**

Families that register their child for an After Care package will have unlimited use of the program on their child's registered days. Pick-up times should be noted on your child's After Care Registration form. If you need to change your child's pick-up time for a particular day, please email the office at [office@galileemontessori.com](mailto:office@galileemontessori.com) no later than noon. After Care packages have flat rates, and fees will not change for packages based on pick-up times.

- **5-Day Program**  
12:05 pm-3:30 pm  
\$3465.00/year (\$385.00/month)  
Kindergarten: \$990.00/year (\$110.00/month)
- **4-Day Program**  
12:05 pm-3:30 pm  
\$3024.00/year (\$336.00/month)  
Kindergarten: \$864.00/year (\$96.00/month)
- **3-Day Program**  
12:05 pm-3:30 pm  
\$2457.00/year (\$273.00/month)  
Kindergarten: \$702.00/year (\$78.00/month)
- **2-Day Program**  
12:05 pm-3:30 pm  
\$1890.00/year (210.00/month)  
Kindergarten: \$540.00/year (\$60.00/month)
- **Drop-in fee is \$10.00/hour**

\*Days must be selected for 2, 3 or 4-Day packages when the package is purchased. Sibling packages are available at 25% off the second child's package.

## **Contacting Before & Aftercare**

If you need to call the school office, the phone number is 757-428-1034. If no one is in the office to take your call, please leave a message. In the case of an *emergency* you may call the church office at 757-428-3573. Generally, the teachers and assistants are not available to take calls during school hours.

# Notes





3928 Pacific Avenue, Virginia Beach, VA 23451  
office@galileemontessori.com  
757-428-1034