

EMPLOYMENT APPLICATION NURSERY CAREGIVERS



SAINT ANDREW PRESBYTERIAN CHURCH * IOWA CITY, IOWA 52246-1727

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, creed, sexual orientation or the presence of a non-Job-related medical condition or disability.

(PLEASE PRINT)

Position Applied For		Date of Application	
Last Name		First Name	Middle Initial
Address		City	State
Telephone Number (s)		Zip Code	
Telephone Number (s)		Social Security Number	

To facilitate reference checks, please indicate any other name(s) under which you have been employed.

If required to perform the job for which you are applying, do you have a:

valid driver's license Yes No

valid chauffeur's license Yes No

SAINT ANDREW IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

EDUCATION

Circle highest grade completed: 6 7 8 9 10 11 H.S. Diploma GED College: 1 2 3 4

Dates Attended	Current Major or Degree Attained	School Name & Address

POST HIGH SCHOOL EDUCATION

Describe any specialized training, apprenticeship, skills or qualifications you possess which relate to the job for which you are applying.

Have you ever been convicted of a felony?

Yes

No

Conviction will not necessarily disqualify an applicant from employment.

If Yes, please explain. _____

EMPLOYMENT EXPERIENCE

Start with your present or most recent job. You may also include job-related volunteer activities. You may exclude organizations which indicate protected status as listed on page one.

1. Employer		Dates Employed	Job Title:
Address		Work Performed:	
Starting Salary	Current/Ending Salary		
Supervisor	Phone		
May we contact for a reference check?		Yes <input type="checkbox"/>	<input type="checkbox"/>
Reason for Leaving or Wanting to Leave			

2. Employer		Dates Employed	Job Title:
Address		Work Performed:	
Starting Salary	Current/Ending Salary		
Supervisor	Phone		
May we contact for a reference check?		Yes <input type="checkbox"/>	<input type="checkbox"/>
Reason for Leaving or Wanting to Leave			

3. Employer		Dates Employed	Job Title:
Address		Work Performed:	
Starting Salary	Current/Ending Salary		
Supervisor	Phone		
May we contact for a reference check?		Yes <input type="checkbox"/>	<input type="checkbox"/>
Reason for Leaving or Wanting to Leave			

If you need additional space, please continue on an "Additional Employment History" form or attach a sheet of paper with the

ADDITIONAL EMPLOYMENT EXPERIENCE

Last Name

First Name

4. Employer		Dates Employed	Job Title:
Address		Work Performed:	
Starting Salary	Current/Ending Salary		
Supervisor	Phone		
May we contact for a reference check?		Yes	<input type="checkbox"/> <input type="checkbox"/>
Reason for Leaving or Wanting to Leave			

5. Employer		Dates Employed	Job Title:
Address		Work Performed:	
Starting Salary	Current/Ending Salary		
Supervisor	Phone		
May we contact for a reference check?		Yes	<input type="checkbox"/> <input type="checkbox"/>
Reason for Leaving or Wanting to Leave			

6. Employer		Dates Employed	Job Title:
Address		Work Performed:	
Starting Salary	Current/Ending Salary		
Supervisor	Phone		
May we contact for a reference check?		Yes	<input type="checkbox"/> <input type="checkbox"/>
Reason for Leaving or Wanting to Leave			

What activities or hobbies occupy your time outside of work?

Please describe your experience as a child care worker.

Personal references:

	Name	Address	Phone w/h	Job title
1.	_____			
2.	_____			

Please list (if any) members of St. Andrew you know personally.

St. Andrew Presbyterian Church wants to be proactive in providing protective care for all children, youth and volunteers who participate in church sponsored activities. Please READ the Affirmation for working with children and Youth. You DO NOT need to fill out this form unless hired. If hired, you will be required to attend a 45 minute screening process at St. Andrew in addition to a brief 10 minute interview with 3 St. Andrew members.

Please acknowledge you have READ this policy by signing below.

APPLICANT'S STATEMENT

State any additional information you feel may be helpful to us in considering your application.

I certify that answers given herein are true and complete to the best of my knowledge. I understand that intentional false statements made on this application will eliminate me from further consideration for employment or will be grounds for dismissal. I authorized Saint Andrew Presbyterian Church of Iowa City and all employers previously authorized in this application to conduct or participate in any investigation of my personal background, work history and police record as may be necessary to verify the information provided in my employment application and to determine my fitness to hold the position for which I have applied.

I understand that if I am hired, I will be expected to comply with the requirements of the Immigration Reform and control Act of 1986 by providing verification of identity and employment eligibility per provisions of the Act.

Signature of Applicant

Date