



Bonita Park Staff Application

Return to:
Bonita Park Camp and
Conference Center
HC 71 Box 1159
Capitan, NM 88316
(575) 336-4404
Fax: (575) 336-4083
www.bonitapark.com
info@bonitapark.com

General Information

Name: _____
Last First Middle Initial

Present Address: _____
Street City State Zip Code

Phone Number: _____ Effective Until: _____

Permanent Address: _____
Street City State Zip Code

Phone Number (if different from above): _____ Email: _____

Social Security Number: _____ Are you over the age of 18? _____

Education

High School: _____ Date Graduated: _____
Name City State

College: _____
Name City State

Graduation date: _____ Major: _____

Other Education: _____

Position Information

For what position(s) are you applying? _____

Full time: _____ Part Time: _____ Temporary: _____ Summer Staff: _____

Days and hours available to work (excluding summer staff): _____

Beginning and Ending commitment dates (summer staff only): _____

Salary Request (excluding summer staff): _____

Have you previously applied for work at Bonita Park? If yes, indicate when and for what position:

Do you have any relatives working here? If so, please state their name(s) and department(s)?

Please list any special skills you possess which would assist you in the position for which you are applying:

Do you have any skills or talents you would like to develop for future career use?

Please check each of the certifications below that you possess and when they expire:

Certification:	Expiration Date:
CPR: _____	_____
Lifeguard Training: _____	_____
WSI: _____	_____
Standard First Aid: _____	_____
Advanced First Aid: _____	_____
Other: _____	_____
Define Other: _____	_____

Employment / Ministry / Camp Experience

Please account for all current and past employment or ministry/camp experience, including periods of unemployment, starting with the most recent:

Employer: _____	Type of Business: _____
Phone Number: _____	
Address: _____	
Street	City
State	Zip Code
Supervisor's Name and Phone Number: _____	
May we contact this previous employer directly? _____	
Starting Position: _____	
Final Position: _____	
Responsibilities: _____	
Reason for leaving: _____	

Employer: _____	Type of Business: _____
Phone Number: _____	
Address: _____	
Street	City
State	Zip Code
Supervisor's Name and Phone Number: _____	
May we contact this previous employer directly? _____	
Starting Position: _____	
Final Position: _____	
Responsibilities: _____	

Reason for leaving: _____

Employer: _____	Type of Business: _____		
Phone Number: _____			
Address: _____			
Street	City	State	Zip Code
Supervisor's Name and Phone Number: _____			
May we contact this previous employer directly? _____			
Starting Position: _____			
Final Position: _____			
Responsibilities: _____			
Reason for leaving: _____			

Have you ever worked under a different name for any of the employers listed in your previous answer?

If yes, please state all such names: _____

Have you ever been disciplined or fired by your current or prior employers? If yes, briefly explain the full circumstances, including the name of the employer, the date of the occurrence, and the reason for the discipline or firing: _____

Please describe your military experience in the United States Armed Forces: _____

If the position you are applying for requires driving a camp vehicle, do you have a current driver license?

License number: _____ State issued: _____

Explain any violation and state of violation: _____

Is there any reason why you might be unable to perform the duties and responsibilities of the position for which you are applying? If yes, please explain: _____

Do you have any personal responsibilities or other commitments that may prevent you from meeting the work schedules for this position? This may include weddings, graduations and any daily or weekly obligations. If yes, please explain: _____

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States of America under Title VIII, U.S. Code Section 1324A, either by providing U.S. citizenship or permanent residence status or with unexpired INS employment authorization? _____

Spiritual Information

Please give a brief autobiographical sketch of your walk with Christ:

Briefly state your view on the authority of Scripture:

What spiritual avenues of Christian growth are you currently in?

What would you do to maintain your spiritual growth while working at Bonita Park?

Why do you desire to serve at Bonita Park?

What is your view on alcohol, tobacco use and drugs?

Have you ever attended a retreat at Bonita Park?

Yes

No

If yes, when and what retreat? _____

References

Please provide one Christian Personal Reference: such as a Pastor, Youth Pastor, or Christian Leader.

Name: _____

Address: _____
Street City State Zip Code

Phone Number: _____ E-mail: _____

Please provide one Professional Personal Reference: such as a recent employer or teacher.

Name: _____

Address: _____
Street City State Zip Code

Phone Number: _____ E-mail: _____

Personal Background Information

Have you ever been convicted of a crime, or are any criminal charges currently pending against you in any jurisdiction? If yes, please explain. (A conviction does not constitute an automatic bar to employment.)

Have you ever been convicted of, or are any charges pending, against you concerning any crime involving actual or attempted child abuse or sexual molestation in any jurisdiction, including, but not limited to: murder, abduction for immoral purposes, sexual assault, failing to secure medical attention for an injured child, pandering, crimes against nature involving children, taking indecent liberties with children, neglect of children, or obscenity offenses? If yes, please explain. _____

Because we take very seriously our legal and moral responsibility to provide for all of our staff, constituents and visitors, we must maintain an environment that is positive and wholesome. We seek to maintain a staff of blameless character and testimony. Therefore as a part of our background check on applicants, we periodically consult the National Crime Index Service as well as local law enforcement officials and the INA. Do you have any reason to believe that such a background check on you would disclose any negative information? If yes, please explain. _____

Employment at Will

All employees of Bonita Park Camp and Conference Center are "at will employees". This means that the employee can be discharged without cause and will not receive unemployment compensation based on their time at Bonita park. Bonita Park is exempt from unemployment tax.

Verification

I understand that if I am employed and if any statement herein is not true, I may be released immediately. If I am released, I will be paid only through the day of release.

I understand that if employed, I will be required to abide by all camp policies, standards and regulations, as they are promulgated from time to time. I further understand that if employed, when my employment is terminated by retirement or otherwise, I must return all employer's property in my custody before I am entitled to my final payment of any amounts due to me on separation.

I hereby authorize Bonita park to contact all prior employers for information and release them from any liability incurred in the release of information provided on my behalf.

I hereby affirm that I have carefully read and agree with Bonita Park's Mission, Statement of Faith and Employment-at-Will Clause, copies of which were furnished to me in connection with this application form. I understand that, if at any time subsequent to employment, I no longer agree with the Employer's Statement of Faith or I exhibit conduct that is contrary to the Statement of Faith or if I fail to meet the minimum requirements of the position, I may be disqualified from employment.

I affirm that I have neither been convicted, nor am I the subject of pending charges for any offense involving actual or attempted child abuse or sexual molestation in any jurisdiction.

I recognize that as a condition of my employment, I consent to Bonita Park obtaining a criminal records check from the Central Criminal Records Exchange or other appropriate federal and/or state law enforcement agency, and I do so, realizing the importance of promoting the employer's ability to protect its workers and those it serves.

I understand that this is an application for employment and that no employment contract is being offered.

I hereby affirm and acknowledge, by signing immediately below, that all of the information provided and all of my answers to the foregoing questions are true and complete, and that any misrepresentation or omission will be grounds for rejection or, if later employed, dismissal.

Applicant's Signature: _____ Date: _____