

**SAINT LUKE'S EPISCOPAL CHURCH**  
**18 James Lane**  
**East Hampton, New York 11937**  
**[www.stlukeseasthampton.org](http://www.stlukeseasthampton.org)**



**Annual Report for 2025-2026**  
**119<sup>th</sup> Annual Meeting**  
**June 7, 2026**  
**Following the 9:00 AM service**  
**The service & meeting will be livestreamed.**

05/22/26

# MISSION STATEMENT

*God calls us the people of St. Luke's  
to open wide our doors in the name of Christ:  
To all who are young or old and need counsel;  
To all who are strong and want a task;  
To all who are lonely, weak or mourn and need comfort;  
To all who are sinful and need a Savior;  
To all who are weary and need rest;  
To all who are left out and need acceptance;  
To all who are grateful and need a place to give thanks and pray;  
To all who are called by worship of the Lord into community outreach;  
To all in Christ's name we say "WELCOME."*

## AGENDA

1. Call to Order
2. Opening Prayer
3. Appointment of the Annual Meeting Clerk
4. Approval of Agenda
6. Approval of Minutes of the 118<sup>th</sup> Annual Meeting from June 2025
7. Acceptance of Reports by Title
8. Rector's Address to the Parish
9. Report of Nominating Committee (page 6)
10. Election of Warden, Vestry Members and Delegates
11. Report of Finances for the Parish (John W. Hadden, II, , Treasurer) (pages 16-38)
12. Wardens' Reports (Brian Craig, David Mellgard)
13. Commissioning of new warden, vestry and delegates (page 39) and singing of doxology

## FROM OUR RECTOR

On May 9, St. Luke's had a festive Tea and Art show. Hoie Hall was beautifully decorated and full of people across several generations and backgrounds in beautiful dresses and hats, all having a truly wonderful time. That event was a great example of the spirit of joy and life that continues to fill St. Luke's.

A quick snapshot of numbers. 2025 had 11 baptisms, 6 marriages, and 8 burials. During 2024, we had 156 celebrations of the Eucharist, 20+ Daily Offices and many home visits. 8678 (a weekly average of 167) people attended in person and 9804 (a weekly average of 188) accessed our worship online, through the website, Facebook Live, YouTube, or other social media. In 2025 we had 351 and in 2026 we had 367 at our 10am service on Easter. In 2025 we had 660 and in 2024 we had 697 for our services at Christmas. As seen in the Christmas Pageant, First Communion, and a whole series of other events, our Sunday school program is full of energy. In the same way, our adult formation classes on Saturdays, Sundays, and during the week are full of life. While these numbers are important, it is important to remember that Hoie Hall and other spaces are occupied all week long and far more people come to St. Luke's during the week than on Sunday mornings. This coming summer we have four weddings, a Pride Parade, a summer fair, and more to come as we head into the fall.

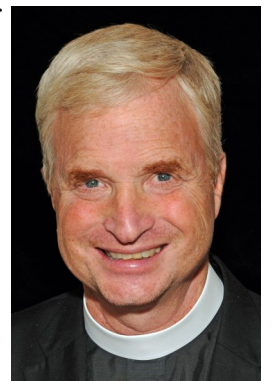
When I arrived, I had a vision of St. Luke's becoming a true center of the community: not just as the church of choice for people looking for a spiritual home but also a place of service and education to the wider community and a partner in mission with the many groups, organizations, and activities that are part of this place we call home. Underneath this vision is a recognition that God is already at work in our neighborhoods, our neighbors, and in our lives. Our role is to join in that work, to celebrate and name it, and to make God's mission our own. The result has been stronger partnerships with the local schools, OLA, village and town leadership and law enforcement, faith communities and others. Examples include the Interfaith MLK Celebrations, community gatherings with OLA regarding immigration, East Hampton High School kids doing community service here, a continued series and Seder with St. Luke's and the Jewish Center of the Hamptons, the East Hampton Festival of Music, Hamptons Whodunit, the Share the Harvest Farmer's Market, and bi-lingual Health Fairs, each of which join Ruta 27, 12-step groups, East End Hospice, Fighting Chance, and others who use our spaces on a regular basis. Perhaps the best example of this work came when out of fear of ICE, Ruta 27 needed to move out of the High School. They reached out to St Luke's, and we not only greatly increased their use of our Sunday School rooms, we also used connections to insure they could do the same with faith communities all around East Hampton. Our outreach programs and our work with fellow Episcopal and interfaith congregations continue to grow and thrive and St. Luke's was well represented on a diocesan level both for convention and the election of a new bishop. Thanks to you, to our many volunteers, and to our community and diocesan partners, St. Luke's is sharing God's hope, healing and love in truly amazing ways.

Thanks to the generosity of several lead donors and a promise of support from the diocese, we have made great strides towards funding a curate. Unfortunately, the candidate we interviewed in the spring didn't work out. This, however, gave us space to continue fundraising and to solve issues related to curate housing so we will be ready to go when the right candidate appears.

As we come to our annual meeting, I want to give a special thank you to St. Luke's amazing staff: Tara Brinka, Colleen Stonemetz, Bobby Peterson, Oscar Giles, Erroll Bridgewater, Roslen Tavera, and this year's wonderful addition, Dan Mason. Thank you to our wardens Brian Craig and David Mellgard, our treasurer John Hadden, our vestry members, committee chairs, volunteers and all the members of St. Luke's for all you do. Thank you to my wife Shari for her support and care in so many ways. Thanks be to God and to all of you for this wonderful place and for our life and ministry together.

Please join us for the annual meeting, following Sunday's combined 9:00 service, on June 7.

The Rev. Dr. Benjamin A. Shambaugh,  
8th Rector of St. Luke's



# QUALIFICATIONS FOR VOTERS AND VESTRY

## Article II St. Luke's Bylaws:

### **Presiding Officer of Annual Meeting/Election or Special Meeting**

The presiding officer of such Annual Meeting shall be the Rector of the Parish, if there be one, or if there be none, or he/she be absent, one of the Wardens elected for the purpose by a majority of the duly qualified voters present, or if no Wardens be present, a Vestry Member elected in like manner.

Such presiding officer shall:

1. Be the judge of the qualifications of the voters in accordance with definitions in Canons and the NYS Religious Corporations Law
2. Receive the votes cast;
3. Declare the result of the votes cast; and
4. Enter the proceedings of the meeting in the Book of Minutes of the Vestry, sign his/her name thereto, and offer the same to as many qualified voters present as he/she shall think fit, to be also signed by them.

### **Qualifications of Voters**

All persons, eighteen years of age or older, who are communicants and members in good standing of the Church shall be qualified voters at any such Annual Meeting. *(The canonical understanding for this is that the individual attends church at least three times a year and is a giver of record (pledging member) to the ministry of the Parish).*

Voter qualification shall in the first instance be determined by the presiding officer.

### **Qualifications and Election of Wardens and Vestry members**

1. Wardens and Vestry members shall be elected by ballot, if there be a need, from persons qualified to vote at such election;
2. No person shall be eligible for election as Warden unless s/he also be a confirmed member in the Episcopal Church and a communicant in good standing with the congregation.
3. No person shall be eligible for election as Vestry Member unless s/he shall be baptized and a communicant in good standing with the congregation;
4. All persons, eighteen years of age or older, being so qualified, shall be eligible for election as Wardens and Vestry Members.

## **EXPECTATIONS OF VESTRY MEMBERS**

*The duty of all Christians is to follow Christ; to come together week by week for corporate worship; and to work, pray, and give for the spread of the kingdom of God. (BCP, 856)*

As a member of the Vestry, you are a leader and an example to the entire parish and community. It is therefore expected that you will fulfill the above expectation as stated in the Book of Common Prayer 1979, and will also commit yourself with God's help and to the best of your ability to the following:

1. Regular attendance and participation in Sunday worship services.
2. Regular attendance at the scheduled monthly meetings, and any other called meetings as shall be necessary to carry out the responsibilities of Parish leadership. These meetings may be brief, but usually will last about two hours. Your presence throughout the meeting is imperative. You will notify the rector and/or Senior Warden in the case that you are not able to attend, and will pick up minutes and monthly reports from the missed meeting as soon as possible.
3. Support and participate in parish activities in as far as you are able to do so, and will take on responsibilities for areas of parish life as may be needed and requested of you in so far as you are able.
4. Regular prayer for the clergy, vestry, ministry of the parish and parishioners.
5. Support the financial needs of the parish by pledging, and by fulfilling your pledge commitment unless making other arrangements with the rector and treasurer.

6. Study and learn the responsibilities of the Vestry as laid out in workshops, literature and other means as brought to the attention of the Vestry by the Rector.
7. Attend and participate in the vestry retreat and the annual mutual ministry review.
8. To be a public example for the entire community.

**MINUTES OF THE 118<sup>TH</sup> ANNUAL MEETING OF  
ST. LUKE'S EPISCOPAL CHURCH  
June 1, 2025**

The Rev. Dr. Benjamin A. Shambaugh, Rector, called the 2025 Annual Meeting to order at 10:40am. Annual Meeting Reports were distributed. Fr. Ben began with an opening prayer. Motions to approve the Agenda and the Minutes of the 2024 Annual Meeting were made and approved. A motion was made and approved to accept the Committee Reports as written. The church staff were recognized, acknowledged and given flowers for their dedicated service.

The Nominating Committee report had a typo. Martha Murray is filling a one year term, not three. Hersey Egginton, Caroline Dean and Kitt Zuk were nominated for three year Vestry terms and David Mellgard was nominated for a two year term as Jr. Warden. Dan Mason and Brian Craig were nominated as Diocesan Delegates. Roy Parker made a motion and Pam Blackman seconded the motion to accept the Nominating Committee's slate and those in attendance voted unanimously in favor of those nominated.

The Finance Committee report was made by Treasurer John Hadden. He reviewed the Church's Investment Policy and clarified that the use of endowment assets for the annual Ministry Plan are limited by the Investment Policy's strict spending rule of 3-4% of assets per year. St. Luke's endowment assets are invested in Vanguard Group with approximately 40% in bonds and 60% in equities. John concluded his report with the Stewardship Chair Dan Mongan's quote that the 2025 Stewardship Campaign goal is "no longer in doubt." A motion was made and seconded to accept the Finance Committee report and it was unanimously approved.

Brian Craig gave his report as Junior Warden. He touched on successful initiatives over the past year in faith formation, outreach, fellowship and buildings & grounds. He referenced the MAP process and the Vestry's hopes to hire a Curate in 2026 to assist and learn from Fr. Ben. Tina talked about her four years as Warden and how Fr. Ben has led a transformation in the life of St. Luke's in his two years here. She thanked all the Vestry members she has worked with, the Clergy, staff and the church membership.

Fr. Ben acknowledged Tina's work and outgoing Vestry member Mary Busch with an illustration of the Summer Fair by Mardie Gorman. Tina was also given a proclamation from the Bishop of Long Island for her service as Warden. Tina concluded the Wardens Report with a slide show of the year in review.

The newly elected Vestry members and the Diocesan Delegate in attendance were asked to come to the front of the church for their formal swearing in and prayer on their behalf. Immediately following a motion was made to adjourn and the meeting adjourned at 11:45 am.

Submitted by Hersey Egginton

# REPORT OF THE NOMINATING COMMITTEE

Every effort is made to ensure a balance on the vestry for representation from all aspects of our congregational life. The Nominating Committee presents the following slate for you:

## 2026 VESTRY NOMINATION SLATE (PROPOSED):

### WARDEN

BRIAN CRAIG, CLASS OF 2028 (SECOND TWO-YEAR TERM)

### FIRST TERMS

JOHN ALLMAN, CLASS OF 2029

### SECOND TERMS

LUCY KAZICKAS, CLASS OF 2029

EILEEN O'REILLY, CLASS OF 2029

### DIOCESAN DELEGATES

ST. LUKE'S: PAUL BOWDEN, ERIKA PUIG,  
COURTNEY WOOD (ST. PETER'S), BRIAN CRAIG (ALTERNATE)

## VESTRY PROFILES



**BRIAN C. CRAIG, WARDEN, NOMINATED FOR A SECOND 2-YEAR TERM, 2028:** I am honored and humbled to serve as a Vestry Warden. I served on the Vestry with Fr. Brunelle, and was Parish treasurer. I now serve as a Eucharistic Minister and have served on the Summer Fair committees. I was also on the strategic planning committee which developed the Parish 10-year plan and am now serving on the Parish Outreach committee. I am now retired from my career in the consulting and marketing business. Originally from southern California, I hold a bachelor's degree from UCLA and an MBA from Marshall Graduate School at the University of Southern California. I live in New York City and East Hampton with my husband, Michael, who is a physician. Together we enjoy golf, art, travel, horticulture and music, and East Hampton's beautiful beaches.



**JOHN ALLMAN, NOMINATED FOR A 3-YEAR TERM, 2029:** Until recently, John Allman spent over half a century in K-12 Episcopal education, in a variety of roles within four distinctively strong school communities in three regions in the country. John and wife Michele made East Hampton their permanent home in 2024, having discovered the wonders of the eastern end of Long Island in 2009, when John became head of school at Manhattan's Trinity School. Prior to relocating to New York City, John, Michele and their three sons (John, Brooks, and Henry) lived in Houston, Texas, where John served as headmaster at St. John's School for eleven years. John began his career teaching English and coaching at his alma mater, Lovett School in Atlanta. Following graduate school at the University of Virginia, he taught and coached at St. Mark's School of Texas in Dallas, and, while there, on a blind date arranged by the school's headmaster, he met and eventually married Michele. John and Michele are delighted that two of their three children live within striking distance, in New York City. John currently serves as an independent educational consultant, while Michele is an interior designer who also devotes her time and talents to the East Hampton community through her involvement with the East Hampton Garden Club, LVIS, and the Village Planning Board.



**LUCY KAZICKAS, NOMINATED FOR A SECOND 3-YEAR TERM, 2029:** My husband and I have been full-time residents of Amagansett since 1989 (having summered here before then). When our four children were young they attended St. Luke’s Sunday school, my son Peter was an acolyte, and I helped run the Sunday school during that time. I have chaired the Fellowship Committee and we have been busy “re-activating” post covid, offering events and gatherings for members of the parish. It’s been a lot of fun getting to know the wonderful people of St Luke’s!



**EILEEN O'REILLY, SECOND OF 3-YEAR TERM, 2029:** Our family came to St. Luke’s more than twenty years ago; my daughters grew up with our Sunday School, taking first communion, serving as acolytes, getting confirmed and ultimately assisting with Nursery and Pre-K/K Sunday School classes. We volunteered at our summer Fairs, running children’s games and snacks for many years. I have taught Sunday School for more than fifteen years, assisted with outreach and other programs, and have served on the board and as Treasurer for a local community not-for-profit for nine years. Professionally, I have worked in Finance for more years than I care to admit, starting off with an investment advisory, moving on to marketing and investment banking, finally guiding finances for public benefit corporations and not-for-profit organizations. I would like to help our church continue to grow and thrive as a warm, caring, and vibrant home for our families and community.

## COMMITTEE REPORTS

### ALTAR GUILD

*Charles Riggi, Chair*

St. Luke’s Altar Guild is a volunteer ministry responsible for preparing and maintaining the altar and its furnishings for worship services in our church. This group works behind the scenes to ensure that everything needed for liturgical celebrations—such as the Eucharist, baptisms, weddings, and funerals—is in proper order.

Key Responsibilities of an Altar Guild member:

- Setting up for services: Arranging chalices, patens, linens, candles, vestments, and other sacramental items.
- Caring for sacred vessels and linens: Cleaning, polishing, and storing them reverently.
- Changing liturgical colors: Updating hangings and vestments according to the liturgical calendar (e.g., purple for Lent, white for Easter).
- Supporting special services: Assisting with baptisms, weddings, funerals, and other rites.

Spiritual Dimension:

Altar Guild members often see their work as a quiet, reverent act of devotion—serving God and the congregation by creating a sacred space for worship.

## BUILDINGS AND GROUNDS

*Roy Parker*

The Building and Grounds function covers all the buildings at St. Luke’s, including the Rectory the Barn, and the surrounding grounds. In addition, we also cover the Memorial Garden, St. Peters in Springs, and the house at St. Thomas in Amagansett. The Committee tries to create a visual environment which conforms with the historical integrity of the Village of East Hampton, particularly since the Church and Rectory are so visually evident when entering Main Street.

Many persons are engaged in this endeavor, starting with the Rector, the Vestry, the Parish Administrator, the Verger, Errol Bridgewater and his team, and finally many parishioners.

In the past year much has been accomplished. The following is a list of the most important items. If you have any questions about any of the items, please feel free to ask Roy Parker.

**The Rectory:** The chimney has been repaired but with the winter ice there is more to be done. (There is water in the basement.) The third-floor windows need painting. The gutters are now regularly cleaned. The front brick walk has been leveled. A new tree has been gifted to the church and planted in the back yard (this required coordination with St Luke's engineer and Stony Brook because of the special septic system.) The irrigation system has been re-engineered. The CO warning system is contracted to be upgraded.

**The Church and Hall:** Several operating systems are regularly reviewed. Most of these visits are scheduled and controlled by our Parish Administrator. These systems include the servicing of the office equipment, the heating systems, the air-conditioning systems, pest control, garbage services, the security system, the Sprinkler system, the fire extinguishers (including the special stove extinguisher), the septic cleaning, the coffee maker, the ice machine, the piano tuning, the tuning of the organ, washing the windows, checking the batteries (fire exit signs, fire alarm backup and, elevator safety system), the cleaning of the gutters and the scheduling of necessary repairs. There is regular cleaning and polishing of the floors. In addition to these maintenance matters the Building and Grounds group also has continued the cleaning of the basement areas under the church. There was more painting done on the exterior of the hall and the men's room door was repaired. The large drains in the roof were cleaned and have been added to the semiannual list.

We had two visits by the East Hampton Village fire department this past year. We are so lucky to have such a dedicated group of locals providing this service. The first was due to smoke in the church. It was determined that the pump for the rear organ pipes was overheating. The pump is presently working fine but will be partially rebuilt when the next organ tuning takes place. The second was due to the rupture of a main sprinkler pipe in the attic over the upstairs bathroom – what a mess. Luckily Father Ben heard the alarm and called upon Oscar and Bruce Stonemetz to help do a partial cleanup. The church insurance company was contacted. A cleanup expert was called and did its job. The sprinkler pipe has been replaced and the repair work initiated.

Not as exciting but still of note: the sump pump in the basement had to be replaced after a small flood and another pipe had a leak in the basement ceiling. In the church proper a thermostat was replaced (made a great difference), kneelers have been ordered after a very generous gift was given for that purpose, a leak in the front entrance was repaired, a heat malfunction was handled, several pews were repaired, and the sound system was tweaked.

Annually several parishioners help with the hall Christmas tree. It would be wonderful if we could get more help.

**The Garage:** We are lucky to have this facility, which is used as a workshop for many of the repairs, so we take steps to keep it in good condition.

**The Grounds:** A certain portion of the work on the grounds, the grass care and hedge care, is provided by St. Luke's members, gratis. The small robots we have rented to cut some of the grass has materially reduced some of the volunteer work. At times some church volunteers have helped with the planting and weeding of the gardens and have also helped with the cutting of hedge. There are some new plants in the urns at the front steps. The irrigation system has been opened and checked. There have been some repairs, which occur annually. Some concrete work has been done on some steps. There were repairs to the brick walkway. There was also a new walkway installed by the front steps. Two trees by the patio have been treated. They are old but we are trying to extend their lives. A new fence has been installed behind the garage, and some new light poles have replaced the rotted ones. The Committee works to be compliant with the Diocesan resolution of Creation Care as the plantings are native to this area and attract hummingbirds and pollinators.

This past winter our snow contractor arrived early and not only plowed the driveway and parking lot but shoveled the walkways and the fire exit areas, many times. There was some damage to the driveway which has been temporarily repaired. We are investigating whether more substantial repairs are required.

**The Memorial Garden:** With the help of Jenny Berkeley and Martha Murray the gardens have continued to be upgraded. The irrigation system was also repaired and upgraded. The entry gates have been repaired, again, and some loose plaques have been reattached. They have created a brochure concerning ownership of a plot which is well worth looking at.

**St. Peter's:** The heating system in the basement which was changed last year is working well. The Cell Tower has been completed, and the community now has cell service, which has been seriously lacking. A final certificate of occupancy for the cell tower has been issued. The Tenant is in the process of installing new toilets. The fire extinguishers have been updated. We are investigating an upgraded electric system, new windows and some supplemental insulation.

**St. Thomas:** This summer church located at the corner of Indian Wells Highway and Main Street in Amagansett is owned by the Diocese. It not only has a Church but also a small cottage. For many years St. Luke's has used the cottage as a home for its' Curate. We are coordinating with the Diocese to make repairs to the cottage.

I thank my many volunteers. The old saying "many hands make light work" certainly applies.

## CHRISTIAN EDUCATION

*Colleen Stonemetz, Director of Christian Education*

A strong Christian Education program should be engaging, age-appropriate, biblically grounded, and centered in community. At St. Luke's, we strive to create an environment where children feel welcomed, supported, and encouraged to learn through classroom instruction, creative activities, music, fellowship, and shared experiences. Our goal is to help children build meaningful connections within the St. Luke's community while developing a foundation of faith that can continue to grow throughout their lives.

Children learn best when they are actively engaged, and this year our program continued to provide meaningful hands-on experiences that encouraged both spiritual growth and joyful participation. Through the dedication of our volunteer teachers, the support of families and parishioners, and the guidance of Fr. Ben, our children continue to build lasting relationships within our church family while growing in faith and their love of God.

Throughout the fall, our students participated in the creation of a beautiful Noah's Ark mural painted on the back wall of the garage, (and still to be completed). This collaborative project gave the children an opportunity to work together creatively while reflecting on God's promises and faithfulness. The season also included our annual movie night featuring "*Spookley the Square Pumpkin*" an evening filled with laughter, fellowship, and an important reminder about kindness, acceptance, and celebrating what makes each of us unique.

During the Advent and Christmas season, Christian Education hosted an Advent Family Night Potluck Supper, bringing families together to share food, fellowship, and preparation for the coming of baby Jesus. One of the most meaningful moments of the season was our Christmas pageant, "*The Reluctant Innkeeper*" which asked each of us the question of "would you have room? The participation of many parishioners helped create a beautiful intergenerational experience that bridged the gap between young and old within our church community. Caroling in the snow to homebound parishioners also became a special memory for the children, who experienced firsthand the joy of sharing God's love with others during the holiday season.

Spring brought continued opportunities for fellowship and faith formation. Children and families gathered for our annual Easter Egg Hunt, always a joyful celebration of the Easter season. Students preparing for Holy Communion also participated in a special Seder meal experience, helping them better understand the traditions and significance surrounding the Last Supper and Holy Eucharist.

This year also brought the wonderful addition of Ms. Sonia Sangster as our full-time nursery provider. Her warm and caring presence has been a true blessing to our youngest children and their families, helping create a welcoming and nurturing environment within our program.

Our Christian Education program continues to benefit greatly from the commitment and dedication of our volunteer teaching staff. Regina Lynch, Kelly Hillerud, Eileen O'Reilly, Fiona Fleming, and Teresa Schurr faithfully continue to support weekly lessons and activities that encourage the spiritual growth and development of our children. Their generosity, creativity, and love for the children remain an invaluable part of this ministry. Fr. Ben also continues to bring energy and enthusiasm to Christian Education through "The Gathering" before each Sunday service. Through songs, animated hand gestures, and joyful participation, he helps engage the children in worship while creating a sense of excitement and belonging before they begin their classroom lessons.

Overall, St. Luke's Christian Education program remains committed to creating a warm and welcoming environment where children can learn, grow, and experience the love of God. Through classroom lessons, seasonal celebrations, hands-on activities, and the continued support of our parish community, we hope to nurture a lifelong foundation of faith in each child entrusted to our care.

In addition to our children's programs, our **Adult Programs** continue to thrive. The Sunday morning Adult Forum continues to grow and overflow with energy. Sal Tocci's Saturday classes are a great success, resulting in Sal receiving the Bishop's Medal for his ministry. The summer series and the spring Interfaith Seder with Rabbi Franklin and Father Ben held at St. Luke's and at the Jewish Center of the Hamptons were both well attended and much appreciated. Father Ben also attended and spoke at an Iftar at the Muslim Center of the Hamptons. St. Luke's members and clergy also participated in a combined series with the Episcopal Churches of the Peconic Deanery. In addition, Hoie Hall saw many events, including the annual community listening session and several meetings with OLA and the Spanish-speaking community.

## COMMUNICATIONS

*Kitt Zuk*

The responsibility of the Communications Committee is to provide information to members of St. Luke's as well as to the community of East Hampton about the activities of the Church. Key communication channels are Father Ben's weekly email, the St. Luke's website, social media, our YouTube channel, as well as print media and press releases. A significant effort is made through these modes to highlight our work across the five pillars of our parish plan: Worship, Faith Formation, Outreach, Fellowship and Stewardship.

A major focus of the Communications Committee this year has been advancing initiatives related to the feedback received through the congregational survey conducted in 2025. The survey confirmed many strengths of St. Luke's, including the welcoming nature of the parish, the strength of worship and preaching, and the Church's visible engagement in the wider community. It also identified the website and broader digital experience as an opportunity area. In response, the Communications Committee has undertaken significant work toward a redesigned website, growth in our social media footprint, and an enhanced YouTube experience.

We hired a website designer to rebuild our website to better reflect the parish's ministry, priorities, and community presence. The refreshed platform is intended to provide a more modern, accessible, and user-friendly experience while also strengthening communications with existing parishioners and those exploring St. Luke's for the first time.

Our social media footprint has grown substantially and has been used to share the life, ministry, and community spirit of the parish. In the last 90 days, our social media channels have received more than 10,000 views and generated 339 interactions. During that same period, we reached 541 followers, up 29% during the year. The posts that garner the most engagement are those cross-shared with our community partners, underscoring the value of using social media not only to communicate parish news, but also to celebrate St. Luke's role in the wider East Hampton community.

Analysis of attendance and streaming data for the 2025 calendar year confirmed the growing importance of St. Luke's online worship platforms as a core component of parish life. Digital participation consistently represented approximately half of overall weekly engagement across services, demonstrating that livestreaming and online access are not supplemental ministries but essential extensions of worship and community connection.

We remain committed to growing our communications footprint in alignment with the goals of the 2030 Vision and MAP priorities, helping St. Luke's deepen engagement with existing parishioners while also welcoming new members, families, and visitors into the life of the church through our communications channels.

Thank you so much to Brian Craig for his work on our websites, Caroline Dean for administering our growing social media presence, Bobby Peterson for running our livestream channels, the Communications Committee (Brian Craig, Caroline Dean, Lucy Kazickas) for their partnership, and all those who have contributed their time, artistic talents, creativity, and expertise throughout the year in support of this important ministry.

## **DIOCESAN DELEGATES**

*Father Ben Shambaugh*

We were ably represented by Brian Craig, Georgiana Mellgard, Caroline Dean (alternate) and by Dan Mason (for St. Peter's), both for Diocesan Convention in the fall of 2025 and the election of the new bishop, Adam Shoemaker, in the spring of 2026. In May of 2026, several St Luke' members went to Bishop Provenzano's retirement celebration. We look forward to welcoming Bishop Shoemaker and celebrating his installation on September 19.

## **EUCCHARISTIC MINISTERS & LECTORS**

*Caroline Dean*

### **Overview**

It is a joy to report on the ministry of our Eucharistic Ministers and Lectors during the past year. This group of devoted parishioners has come forward to proclaim the Word, lead our prayers, and assist at the Lord's Table, faithfully serving across both the 8:00 a.m. and 10:00 a.m. services and our Saturday evenings at St. Peter's Chapel. Their consistent presence is one of the most visible signs of lay leadership at St. Luke's, and the parish is deeply grateful for the time, care, and reverence each of them brings to the altar.

### **Volunteers and Slots Served**

Over the course of the year, 29 unique parishioners served, collectively filling 600 volunteer slots across the calendar. These slots span five distinct roles each Sunday: Eucharistic Minister, Old Testament reader, New Testament reader, Prayers of the People, and Psalmist when called for, as well as additional coverage for Ash Wednesday, the Easter Triduum, Christmas, and our summer schedule at St. Peter's Chapel.

A core group of long-serving volunteers anchored the schedule throughout the year, while newer servers stepped in to expand the roster and strengthen continuity. The willingness of so many to commit to multiple Sundays, often across more than one role, is what allows the parish to maintain its full liturgical life with confidence.

This year also brought meaningful growth in the reader pool. We welcomed four new lectors to the rotation: Brian Plitt, Amayrani Martinez, Charles Mukweva, and John Allman. Measured against the 24 returning readers from prior years, this represents an 18% increase in the size of the reader pool, a strong sign of renewed lay leadership at St. Luke's. In addition, Merle McDonald Aaron has expanded her ministry this year by serving as a Eucharistic Minister, complementing her continued faithful service as a Lector.

### **Looking Ahead**

As we look to the coming year, our priorities are to continue inviting new Lectors and Eucharistic Ministers into the rotation and to provide refreshed training and orientation for those interested in serving. Anyone in the parish who feels called to serve is warmly encouraged to reach out.

To every Eucharistic Minister and Lector who served this year, thank you. Your ministry matters, and the worshipping life of this parish is richer because of you.

Respectfully submitted,  
Joan Branche, Caroline Dean, and Laura Traphagen  
Schedulers

## **FELLOWSHIP**

*Lucy Kazickas*

I would like to thank the members of the Fellowship Committee for all their help, enthusiasm and support: Erika Angulo, Lynn Czarnecki, Quincy Egginton, Alexis McCormack, Annelie McLaughlin, Janie Miller, Martha Murray, Dana O'Leary, Gail Parker, Diane Russo, Sandra Vorpahl.

A big thank you to all who have brought food to our Coffee Hours, they are getting busier and busier each week

and full of great conversations!

Over the past year, the Fellowship Committee has been involved with the planning and execution of the following:

Coordination and set up/clean up of all **Coffee Hours**

**Summer Kick-Off Party 2025**

This was held in June and was hosted by the new owners of The Hedges Inn in their lovely garden. A wonderful way to great summer.

**Tour of Hans Van de Borenkamp Sculpture Garden** in Wainscott

A lovely tour of the grounds and the sculpture of this famous artist, with a light reception.

**Harvest Supper December 2025**

We had a big crowd at this potluck supper, with lots of delicious food, the most unique might have been Dan Mongan and his sliced meats and warming lamps! This may become an annual event.

**MLK Celebration at Calvary Baptist Church**

The church was packed, the service was full of passion and song, and there was a lovely buffet following the service, to which St Luke's provided the sweets.

**Joint Seder with JCOH at St Luke's**

Our own Erika Angelo set up beautiful tables for a crowd of over 60 and Fellowship members helped with serving and clean up. Fr Ben and Rabbi Josh did a slide presentation showing similarities and differences between the Easter and Passover celebrations and meaning. It was great and the general consensus was to try and do it again next year.

**High Tea and Art Show**

Erika Angulo once again made Hoie Hall look like a French Tea Room for our High Tea, Tina Giles gathered a crowd of over 85 folks and Dana O'Leary emceed the afternoon. Erika also designed a "Gallery" for our members to display their artwork. We had a sell-out crowd and a contest for the best Fascinator. Lots of Fun!

## **LEGACY SOCIETY**

*John Phillips*

The new St. Luke's Legacy Society will have its first annual reception for its members at 4:30 PM on Friday, July 24 in Hoie Hall. At the meeting, Father Ben and other church leaders will give updates about developments at St. Luke's and plans for the future and will welcome questions and discussion.

The purpose of the Society is to recognize and encourage gifts that provide for the long-term financial needs of the St. Luke's. As such, it is separate and distinct from the Every Member Pledge Campaigns that fund the annual costs of the Ministry Plan and its yearly budget.

The Society's membership includes all those who have made St. Luke's the beneficiary of bequests or other forms of similar planned giving in any amount. It will also include all those who have donated \$10,000 or more to St. Luke's capital and building funds. St. Luke's records of bequests and the plaque of donors to the Hoie Hall campaign were used to determine the membership.

All those who wish to make bequests, similar planned giving, or capital donations should contact Father Ben.

St. Luke's comprehensive Investment Policy applies to all these funds.

# OUTREACH

*Hersey Egginton, Chair*

2025-26 continued St. Luke's significant outreach initiatives for which this congregation can take credit. Our outreach to the community is a focus in the parish's Mission statement. As was the case last year during our community listening session, when we reconnected with community leaders this year, we learned that food insecurity continues to be a major concern on the East End.

For the second year St. Luke's responded in the 4th quarter with a \$6,000 matching gift initiative to parishioners for their gifts to the area food pantries. That fund was fully matched by generous and concerned parishioners. Year-end gifts from the outreach budgets were also made to:

Centro Franciscano/Inglesias San Francisco	\$500
East Hampton Community Council	\$500
East Hampton Meals on Wheels	\$500
L'Arche	\$500
Maureen's Haven	\$500
Phoenix House	\$500
Project Most	\$500
The Retreat	\$500
Rural & Migrant Ministries	\$500
Share the Harvest Farm	\$500
Episcopal Relief & Development (Ukraine & Gaza Aid)	\$1,500
St. Luke's Total Year-end Outreach Contributions	\$6,500
Addition of Food Pantry Matching Fund	\$6,000
Total Outreach	\$12,500

In addition to these funds, the Rector's Discretionary fund is quietly used to help many people in need.

St. Luke's outreach efforts also include our generous sharing of our facilities with the community, especially other non-profits. We offer our spaces to the community and other not-for-profit organizations at either reduced rental fees or on a no-fee basis. Organizations using spaces on a no-fee basis include:

East Hampton Healthcare Foundation (Hoie Hall, several times a year)  
Fighting Chance (conference room, monthly)  
OLA - Organizacion Latino-Americana of Eastern Long Island (Hoie Hall, financial literacy events & community meetings)  
Ruta 27 ESL Program (classrooms)  
Share the Harvest (Hoie Hall and patio, May pop-up farmers market, kitchen)  
Using a fair market value for these spaces, the estimated value of our outreach to these organizations is \$20,000+.

Other organizations that have been using our spaces for a negotiated reduced fee include:

Alcoholics Anonymous, (basement meeting room, weekly, all year)  
East Hampton Historical Society (Hoie Hall, several times a year)  
East End Hospice (Hoie Hall, August Box Auction; Vestry Room, Bereavement group; office space)  
Garden Club of East Hampton (Hoie Hall, meetings)  
Hamptons Festival of Music (Hoie Hall, May opera education event, September concert series)  
Hamptons WhoDunit (Hoie Hall, April Village-sponsored mystery festival)  
LVIS (Hoie Hall, meetings)  
Village Preservation Society (Hoie Hall, meetings)  
PianoFest (Hoie Hall, summer concert series)

In 2025 and 2026 to date outreach efforts have focused on a calendar of charity events leading to contributions of time, talent and treasure. Events included sandwich making and bag lunches for Maureen's Haven clients, Eleanor Whitmore Early Childhood Center's Kite for Kids Day, Project Most & Centro Franciscano collection of back to school supplies, RMM (Migrant Worker march) and the Angel Tree for clients of The Retreat & Centro Franciscano families.

I would like to thank the generosity of St. Luke's members and acknowledge the work of the Outreach Committee - Diane Dreher, Tina Gile, Judith Lanier, Kirby Marcantonio, Janie Miller, Lynn Jerome Stanton and Charlie and Judy Williams.

## **ST LUKE'S SCHOLARSHIP**

*Leelee Brown*

The St. Luke's Scholarship Fund is a wonderful aspect of St. Luke's Outreach programs. Scholarships are distributed directly to the schools in the name of our parish-affiliated youth going to 2-year or 4-year colleges/trade schools. The Scholarship committee reviews each application and decisions are based on civic participation, volunteerism, grades and in some cases, definite need. In 2025, a total of \$49,000 in scholarships grants were awarded to eight St. Luke's young adults.

## **THE RECTOR'S OUTREACH TO THE WIDER COMMUNITY**

*Ben Shambaugh*

In 2025 Father Ben continued his service to the wider community. Locally, this included participation with the East Hampton Clericus and Peconic Deneary, serving on the Board of Fighting Chance, participating in a large number of town and village activities, a combined Lenten Series with the East End Episcopal Churches, a summer series and spring Seder with the Jewish Center, an Iftar with the Islamic Center, the Pride Parade, the lighting of not one but two Christmas trees, and opening S. Luke's to Ruta 27, OLA, Bonac Lights, Whodunit, the Hamptons Festival of Music, and a host of other organizations.

In 2025 Father Ben continued his ministry as an ACS Coast Guard Chaplain, where as well as helping local Coast Guard Stations in Long Island, he serves as Chief of the Atlantic Area, supervising ACS chaplains from Maine to Puerto Rico and participates in regular meetings and trainings with Episcopal Chaplains from all branches of the service. In September, he did a brief deployment on the Cutter TAMPA at the beginning of a drug interdiction mission across the Caribbean into the Pacific.

## **ST. PETER'S SUMMER CHAPEL**

*Charles Riggi*

St. Peter's Chapel is open on Saturday evenings for Episcopal services from Memorial Day to Labor Day. Services begin at 5:30 PM, followed by a potluck supper. The setting is informal and dress is casual. Come yourself or bring a friend and enjoy an evening of faith, fellowship, and food. Whether it is your first time at St. Peter's or your hundredth, you will be charmed by our little chapel by the wood. We are pleased that as well as our own services, St. Peter's is home to worship for La Tropeta de Dios on Sundays.

## **STEWARDSHIP REPORT**

*Dan Mongan*

The spirit of stewardship is alive and well at St. Luke's. Attendance has been strong at the many, many services and events in our sanctuary, in Hoie Hall, online, and in the wider community. Our membership shows up! So many dedicated and faithful members contributed countless hours planning, meeting, preparing and serving on the multitude of occasions that filled our calendar. Our membership steps up! And our 2026 Stewardship Campaign has made wonderful progress since the October kickoff. Thank you for your generous pledges!

As of this writing we are approximately \$50,000 short of the \$575,000 goal needed to fully fund the 2026 Ministry Plan. It is hoped that by the time of (or shortly after) our June 7th Annual Meeting we will be in a position to announce that the current campaign has reached its goal.

Many thanks will be due. The able leadership and spiritual guidance of Father Ben makes stewardship a pleasure

rather than a chore. Tara, along with the rest of St. Luke's staff, has made the nuts and bolts operate efficiently. Our wardens, Brian and David, together with every one of my vestry colleagues, have shared insights, written letters, made calls and sent emails that made the campaign work. And especial thanks are owed to my dedicated and talented Stewardship Committee colleagues: co-chair Martha Murray, along with members Dianne Benson, John Phillips and Kenton Kilmer. Thank you all.

Most of all, above all, a personal and heartfelt thank you to all of you who pledged, who showed up, who stepped up to serve this great cause. You are what makes St. Luke's wonderful. You are a blessing to us all.

## SUMMER FAIR

*Caroline Dean*

On Saturday, July 5, the lawn at 18 James Lane once again came alive with the laughter of children, the smell of grilled food, the cheer of neighbors greeting one another, and the unmistakable joy that makes our Summer Fair the longest-running tradition of its kind in East Hampton. What began long ago as a simple parish gathering has grown into a beloved community celebration, and 2025 reminded us yet again that St. Luke's sits at the very heart of this village.

This year's Fair was also our strongest on record as a fundraiser. **Gross revenues reached \$96,232, a 16% increase over 2024 and a 94% increase since 2023.** Net proceeds of **\$62,679** represent an 18% increase over last year and, remarkably, nearly eight times the \$8,014 netted in 2023. Expenses were held to \$33,553, a 19% reduction from 2023 levels, reflecting careful stewardship of every dollar entrusted to us.

### Where the Growth Came From

**Silent Auction:** \$41,345 in revenue from 102 donated items, our largest contributing line and an 88% increase since 2023. Growth in donor participation continues to expand both the breadth and the reach of the auction.

**Underwriting:** \$29,800 from 17 underwriters, more than triple the \$9,520 raised in 2023. These early gifts give the Fair its financial footing and remain essential to its success.

**Day-of Revenues:** \$25,087 from tickets, wristbands, and on-site sales, a 39% increase over 2023 and a clear reflection of the Fair's deep community draw.

**Disciplined Expenses:** Total costs stabilized at \$33,553, allowing more of every dollar raised to flow directly to mission.

Behind every figure is a story of generosity. Proceeds from the Silent Auction directly support our local outreach partners, including Springs Food Pantry and Maureen's Haven, extending the Fair's impact well beyond our lawn and into the lives of neighbors who need it most. The Fair is, at its heart, a ministry: an offering of welcome, joy, and faith in action.

None of this would be possible without our remarkable volunteers, underwriters, auction donors, clergy, staff, and the Summer Fair Committee, whose tireless work in the weeks leading up to July 5 made the day feel effortless. On behalf of the Vestry, I extend deepest gratitude to every parishioner and community member who lent their hands, hearts, and resources to this beloved tradition.

The 2025 Summer Fair stands as a testament to what St. Luke's does best: gathering people in joy, stewarding resources with care, and turning a single summer afternoon into lasting good for our community.

### Looking Ahead to 2026

Please mark your calendars: the **2026 St. Luke's Summer Fair will take place on Saturday, July 11, from 10:00a.m. to 2:00 p.m.** Planning is already underway, and we are eager to build on this year's momentum.

The Silent Auction remains our greatest area of growth, and we warmly invite parishioners and friends of St. Luke's to help us continue that trajectory. **If you would like to donate an auction item, sponsor an underwriting opportunity, or connect us with a local business who might do the same, please reach out.** Every gift, large or small, helps strengthen the Fair and the outreach work it supports. Please contact me directly at 401.481.9485 or speak with any member of the Summer Fair Committee. I look forward to gathering again on July 11!

# 2025 OUTREACH REPORT

		<b>Jan - December 25</b>
	Balance on hand, January 1, 2025	\$ 23,903.68
<b>Income:</b>		
	Breakfast Buffet	
	Back Pack Program	
	Spaghetti Dinner	
	Donations - Poor Box	559.00
	Donation - Brown Bag Lunch	
	Donations - EH Food Pantry	
	Donations Spring Food Pantry	
	Donations - Fundraising Prints	
	Donations	* 4,525.00
	Donation -H&M Clothing	233.50
	Laundry Love	1,307.08
	Open House Staffing	
	United Thank Offering	
	Summer Fair Percentage	
	<b>Total Income:</b>	<b>\$ 6,624.58</b>
<b>Expenses:</b>		
	Back Pack Program	
	Brown Bag Lunch & Supplies	413.31
	Breakfast Buffet	
	Community Soup Dinner	
	AED/CPR Training	
	Donations	15,550.00
	Spaghetti Dinner	
	Summer Fair	
	Supplies	
	Open House Staffing	
	United Thank Offering	
	Monthly Cleaning Kitchen	
	<b>Total Expenses:</b>	<b>\$ 15,963.31</b>
	Starting Balance	\$ 23,903.68
		6,624.58
	<b>Subtotal:</b>	<b>\$ 30,528.26</b>
	Total Expense	15,963.31
	<b>Ending Balance, December 31, 2025</b>	<b>\$ 14,564.95</b>

# 2025 ST. LUKE'S SCHOLARSHIP REPORT

	<b>Jan - December 2025</b>	
	Balance on hand January 1, 2025	\$ 44,685.77
<b>Income:</b>		
	Brunch	
	Donation	36,500.00
	Donation/Raffle Tickets	
	EEC Dinner - Food	
	EEC Dinner - Ticket Sales	
	EEC Dinner - Bar /Water Sales	
	Fish & Chips Dinner	
	Seafood Soup Dinner	
	Spaghetti Dinner	
	Total Income:	\$ 36,500.00
<b>Expenses:</b>		
	Spaghetti Dinner expenses	
	EEC Dinner Expenses	
	Fish & Chips Expense	
	Monthly Cleaning of Kitchen	
	Raffle Prizes	
	Seafood Soup Dinner	
	Scholarships	49,000.00
	Total Expenses:	\$ 49,000.00
	Starting Balance	\$ 44,685.77
	Total Income	36,500.00
	Subtotal:	\$ 81,185.77
	Total Expense	49,000.00
	<b>Ending Balance December 31, 2025</b>	<b>\$ 32,185.77</b>

# 2025 ALTAR GUILD FINANCIAL REPORT

Jan - December 2025

Balance on Hand January 1, 2025 \$ 5,652.98

**Income:**

All Souls Day	
Donations	1,660.00
Flower donations	4,635.00
Gift LTL	
St. Peter Linens	
Special Services donations	350.00
Total Income:	\$ 6,645.00

**Expenses:**

Altar Silver (Brass)	632.44
Bread	
Candle Oil	398.17
Church Linens and Supplies	
Diocese Altar Guild	
Flowers	4,227.05
Palms	
Gift for Curate	
Other Supplies	46.98
Total Expenses:	\$ 5,304.64

Starting Balance	5,652.98
Total Income	6,645.00
Subtotal:	\$ 12,297.98

Total Expense	5,304.64
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**Ending Balance December 31, 2025 \$ 6,993.34**

# 2025 PAROCHIAL REPORT

THE 2025 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS  
 ACCORDING TO CANONS I.6, I.7, AND I.17  
 (OTHERWISE KNOWN AS THE PAROCHIAL REPORT)



Name of Congregation <b>St Lukes Episcopal Church</b>		Diocese <b>Long Island</b>	
Street address 1 <b>18 James Ln</b>		City <b>East Hampton</b>	State <b>NY</b>
Street address 2	ZIP + 4 <b>11937-2796</b>	County <b>Suffolk</b>	Country <b>United States</b>
Mailing address 1 <b>18 James Ln</b>		City <b>East Hampton</b>	State <b>NY</b>
Mailing address 2	ZIP + 4 <b>11937-2796</b>	County <b>Suffolk</b>	Country <b>United States</b>
Congregation's Email Address <b>tower18@stlukeseasthampton.org</b>		Congregation's Web Address <b>www.stlukeseasthampton.org</b>	Phone <b>631-329-0990</b>
Tax ID <b>11-1667618</b>			

## Report Preparation

Data & Demographics - Pages prepared by <b>Rev. Dr. Benjamin A. Shambaugh</b>	Email address <b>rector@stlukeseasthampton.org</b>	Daytime Phone <b>6313290990</b>
Stewardship_Financial_Pages_prepared_by <b>Roslen Tavera</b>	Email address <b>roslen@eastendbookkeeping.com</b>	Daytime Phone <b>631-604-9680</b>

## Certified by the Clerk of the Vestry

Certified by (Print or type name) <b>Tina Sukapdjo</b>	Email address <b>tsukapdjo@gmail.com</b>	Daytime Phone <b>646-408-9064</b>
Signature	Date of meeting <b>02/26/2026</b>	

## Certified By Treasurer/Financial Officer

Certified by (Print or type name) <b>John W. Hadden, II</b>	Email address <b>jwhadden2@icloud.com</b>	Daytime Phone <b>917-743-3418</b>
Signature	Date <b>02/26/2026</b>	

## Certified by Rector/Vicar/Person in Charge

Certified by (Print or type name) <b>The Rev. Dr. Benjamin A. Shambaugh</b>	Daytime Phone <b>6313290990</b>	Email address <b>rector@stlukeseasthampton.org</b>
Signature	Date <b>02/26/2026</b>	

## Warden/Vestry Approval

Approved by (Print or type name) <b>Brian Craig</b>	Email address <b>bccraig@gmail.com</b>	Daytime Phone <b>917-848-1915</b>
Indicate the date that your 2025 Parochial Report was approved by the vestry or Bishop's Committee (Canonl. 6.1)	Date <b>02/26/2026</b>	

## Parochial Report Completion

How many people participated in completing this parochial report?	<b>5</b>
Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it): <i>Examples: Rector/Vicar, Wardens, Vestry Member, Treasurer, Staff Member, Volunteer</i>	<b>Rector/Vicar, Vestry Member, Treasurer, Staff Member, Bookkeeper</b>

**Attendance & Impact:**

Lines 1 through 5 helps us measure the scope and reach of all churches while acknowledging that not every participant or person is impacted by the church is a member. In addition, our hope is that these questions also capture long distance (virtual) engagement.

To calculate "viewership" for online or streamed services please use the combined totals across all streaming platforms (e.g., 5 Zoom viewers, 10 Facebook viewers, 25 YouTube viewers would be 40 total live viewers). Viewership should measure "unique" viewers (rather than using viewers as a proxy for household) and includes all viewers, no matter for how long they stayed.

**1. Average Sunday Attendance In-Person**

Sunday (& Saturday Evening) Attendance for In Person Worship.

Enter your total annual in-person attendance and divide it by the number of Sundays on which in-person services were held.

Total In-person Attendance 8,678 ÷ Total # of Sundays 52 = 167

**2. Average Sunday Attendance Online**

Sunday (& Saturday Evening) Attendance for Online Worship.

Enter your total annual livestream attendance across all platforms (do not include your viewed-after total) and divide it by the number of Sundays on which online services were held.

Total Online Viewership 9,804 ÷ Total # of Sundays 52 = 189

**3. Average Weekday Attendance In-Person**

Include attendance at all regularly scheduled worship (Weekday Services, Holy Days, or special feasts observed annually).

Then divide total attendance by the number of weeks in which in-person services were held.

Total In-person Attendance 386 ÷ Total # of weeks 48 = 8

**4. Average Weekday Attendance Online**

Enter your total annual livestream attendance across all platforms (do not include your viewed-after total) and divide it by the number of weeks in which online services were held.

Total Online Viewership 0 ÷ Total # of weeks 0 = 0

**5. Please estimate the average number of unique non-live views your main recorded service receives within the week following broadcast**

Enter your average or estimated average "viewed after" total (do not include your live, online viewers reported in line 2). If you have not regularly tracked this number, you may want to briefly look at the data from recent, non-holiday main services to estimate the average viewership.

Average 1-week (unique)  Estimated 30

**6. Outreach beneficiaries**

Estimated beneficiaries of outreach ministries per week.

Estimate the average number of individuals who benefit from your outreach ministries each week. This includes recipients of food assistance, community support programs, shelter services, educational initiatives, and any other outreach efforts provided by your congregation.

To capture the impact of the parish's outreach efforts, please include both:

- **Internal ministries** directly operated by the parish
- **External organizations** that the parish financially sponsors or regularly supports through parish-coordinated volunteer work

When reporting on partner organizations, include only those beneficiaries reasonably attributable to your parish's involvement, not the organization's total number served.

If the number of beneficiaries varies from week to week or occurs over a limited period of time, please provide a reasonable weekly average based on recent or typical activity.

25

**7. Average volunteers that are not members**

Average number of non-member volunteers for outreach ministries per week.

Estimate the average number per week of individuals who are not members of your congregation, but who volunteer through your parish's outreach ministries.

Do not include the total number of volunteers at a partner organization; include only those whose volunteer service is connected to your parish.

**8. Total Impact**

Total average impact of church. (Calculate lines 1 through 7) 719

**Communicants in Good Standing:**

*Communicants in Good Standing are Baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."*

9.	Adult communicants in good standing	(Age 16 and over)	495
10.	Youth communicants in good standing	(Under age 16)	61
11.	<b>Total communicants in good standing</b>	(Sum of 9 and 10)	<b>556</b>

**Active Baptized Members of the Reporting Congregation at Year-End per Canon I.6.1.1:**

*For lines 12 and 13, enter the total amount active members and participants for end of report year for 2025.*

<b>M24</b>	<b>Total Members from 2024</b>	552
	<i>Since baptized membership was not captured in the 2024 report, please provide the total number of baptized members for 2024. This will enable us to update our records for that reporting year.</i>	
12.	<b>Increases during year</b> <i>All members added to the baptized members section of the congregation's Membership Register during 2025 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.</i>	38
13.	<b>Decreases during year</b> <i>All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.</i>	35
<b>M25</b>	<b>Total Members for 2025</b>	555
	<i>Add the increases entered in line 12 to Box M24. Then subtract the decreases entered in line 13 for the total active membership as of December 31, 2025.</i>	

**Active Participants in the Reporting Congregation**

14.	Active Participants	0
	<i>Anyone of any age who is active in the congregation and not included in the baptized members listed above</i>	

**Easter and Christmas Attendance:**

*For lines 15 and 16, enter the total in-person attendance. Please do not include online participation numbers.*

15.	Total In person Easter Sunday Attendance (including Easter Vigil):	432
	<i>Record the combined in-person attendance for all Easter Sunday services, including any Easter Vigil services held the evening before.</i>	
16.	Total In person Christmas Eve and Christmas Day Attendance:	650
	<i>Record the combined in-person attendance for all services held on Christmas Eve and Christmas Day.</i>	

**Clergy Serving This Congregation:**

*This question helps us understand how many individuals undertake work on behalf of the church, recognizing in particular the contributions of lay staff (paid or unpaid). Unpaid lay staff may include, but is not limited to, nursery workers, Sunday school facilitators, parish administrators, lay preachers, etc. If you had transitions in staff over the course of the calendar year, please simply count the roles in place, not the individuals. For example, if you had a different supply priest every month, enter 1 under part-time clergy, not 12.*

17. Total amount of Clergy and Staff serving this congregation

<u>Clergy</u>		<u>Staff</u>	
1	Full Time Clergy	2	Full Time Lay Staff
0	Part Time Clergy	3	Part Time Lay Staff
0	Non-Stipendiary Clergy	0	Unpaid/Non-Stipendiary Lay Staff
1	Total Clergy Staff	5	Total Lay Staff
0	Deacons	6	Total Staff
1	Priests		

18. Who leads your primary worship service? Full Time Priest

19. Does your congregation have a unique or unusual clergy situation? (Select all that apply)

- Long Term Supply or Interim     
  ELCA Pastor     
  Clergy from elsewhere in The Anglican Communion  
 Other

**Sacraments & Services:**

20. How many of the following did your church provide? (Numeric responses)

*This information should be easily accessed through your parish register. This helps us measure the vitality of your church through the provision of sacraments and other lifecycle services. Definitions to guide your entries: Baptisms: Count each person baptized.; Confirmations, Receptions: Count each individual confirmed or received into the church.; Marriages: Count each marriage service conducted (not each individual).; Burials: Count each burial service, whether held at the church or elsewhere.; Eucharists: Total number of Eucharistic worship services offered, including weekdays and special services.; Daily Office Services: Total number of Morning Prayer, Evening Prayer, Compline, etc., held as public services (in person or online).*

# of Individuals	# of services	# of services
<u>11</u> Baptisms	<u>6</u> Marriages	<u>156</u> Eucharists
<u>0</u> Confirmations	<u>8</u> Burials	<u>18</u> Daily Office Services
<u>0</u> Receptions		

21. Which of the following services/programs/initiatives does your church have? (Select all that apply)

*This question allows us to measure the vitality of the church through provision of services and initiatives that help engage the parish and larger community. Please use the "Other" category for categories not listed here (such as international partnerships, interfaith collaborations, collaboration with community organizations, etc). You can expand on any of these initiatives in questions 24-26.*

- |  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> Sunday Morning Eucharist                               | <input checked="" type="checkbox"/> Streamed Service    | <input type="checkbox"/> Children's Choir   | <input checked="" type="checkbox"/> Ecumenical Collaboration |
| <input checked="" type="checkbox"/> Sunday Morning Prayer                                  | <input type="checkbox"/> Interactive Virtual Service    | <input checked="" type="checkbox"/> Sunday School                                   | <input checked="" type="checkbox"/> Virtual Formation        |
| <input checked="" type="checkbox"/> Other Weekend Eucharist                                | <input checked="" type="checkbox"/> Paid Musicians      | <input checked="" type="checkbox"/> Sunday Childcare                                | <input checked="" type="checkbox"/> In Person Formation      |
| <input checked="" type="checkbox"/> Weekday Eucharist                                      | <input checked="" type="checkbox"/> Volunteer Musicians | <input checked="" type="checkbox"/> Bible Study                                     | <input type="checkbox"/> Campus Ministry                     |
| <input type="checkbox"/> Weekday Morning/Noonday/Evening Prayer                            | <input checked="" type="checkbox"/> Adult Choir         | <input checked="" type="checkbox"/> Outreach Ministries (e.g. food pantry, shelter) |  |
| <input checked="" type="checkbox"/> Other <u>interfaith &amp; community collaborations</u> |   |   |  |

22. Does your church have any subsidiary or associated organizations?

- |   |                                     |                                      |  |
|---|-------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Preschool or Nursery Program | <input type="checkbox"/> K-8 School | <input type="checkbox"/> 9-12 School | <input type="checkbox"/> Outreach Ministry |
| <input type="checkbox"/> Other _____                  |                                     |                                      |  |

**Demographics:**

23. For which of the following languages do you offer services?

*This question allows us to better understand the distribution of languages of worship within the church. It also helps us highlight parishes which multilingual programs and services.*

- |   |   |                                   |   |
|---|---|-----------------------------------|---|
| <input checked="" type="checkbox"/> English | <input type="checkbox"/> French         | <input type="checkbox"/> Mandarin | <input type="checkbox"/> American Sign Language |
| <input type="checkbox"/> Spanish            | <input type="checkbox"/> Haitian Creole | <input type="checkbox"/> Tagalog  |   |
| <input type="checkbox"/> Other _____        |   |                                   |   |

24.  Select this box if you offer a service that is simultaneously conducted in more than one language.

25. Approximately what percentage of your congregation is White, Caucasian, or of European descent? 90 %

26. What is the estimated average age of your congregation? 65

**Giving Information for 2025:**

Please indicate the reporting currency US Dollar (United States)

**Stewardship:**

Questions about stewardship help illustrate how pledge activity aligns with giving trends over the year.

**Example A:** On January 1, 2025, St. Paul's had received 84 pledge cards. Five additional pledge cards for 2025 were received later that month, and four new families made pledges during 2025. Enter 93 (84+5+4) on line 1, even though some who signed pledge cards may have died or moved away during the Report Year. On line 2 enter the total pledged from the 93 pledge cards shown on line 1, even though not all pledges

1. Number of confirmed pledges to the general/operating fund	(1) <u>150</u>	<b>US DOLLAR</b>	<b>OTHER CURRENCY</b>
<i>Enter the total number of pledges made for the year, regardless of whether they were fulfilled. Count actual pledges or commitments received. If a household makes one pledge, count one. If multiple household members make individual pledges, count each one. Include any pledges received during the year even if the giver moved away or died.</i>			
2. Monetary amount of confirmed pledges	(2) <u>467,935</u>	<u>0</u>	<u>0</u>
<i>Enter the total dollar amount of all confirmed pledges reported in line 1 above. This line reflects what members promised to give, not what was actually paid.</i>			

**Revenue:**

Revenue helps us understand the types and sources of financial resources received. A church may use either cash-basis or accrual-basis reporting, but should apply the same method to both revenue and expense sections.

**Example B:** A parishioner of St. James Church makes two contributions to the church: a \$1,000 contribution to fulfill their pledge to the general fund and a \$200 contribution restricted to the Endowment Fund. The \$1,000 contribution is reported on line 3, and the \$200 contribution is reported on line 4.

**Example C:** St. Stephen's Church leases a portion of their campus to an outside group on weekday mornings, and they receive \$2,000 a month in rental fees. The rental fees are reported on line 5.

3. Plate, pledge, and other contributions to the general support of the church	(3) <u>774,502</u>	<u>0</u>	<u>0</u>
<i>Enter all giving actually received during the year. Report all unrestricted contributions only. Examples include: loose plate offerings, payments toward pledges to the general/operating fund, and general gifts not designated for a specific purpose. Related expenses: Report corresponding operating expenses on Line 6.</i>			
4. Contributions restricted by contributors for specific purposes	(4) <u>130,142</u>	<u>0</u>	<u>0</u>
<i>Enter all giving actually received during the year that donors have designated for a specific purpose. Report only contributions whose use is restricted by the contributor. Examples include: gifts designated for outreach ministries or special programs; donations restricted for capital projects or building improvements; and contributions given for music, altar guild, youth ministry, or other specific ministries. Related expenses: Report expenses paid from these restricted funds on the corresponding line depending on the nature of the expense — Operating-related restricted expenses &gt; Line 6; Capital-related restricted expenses &gt; Line 7</i>			
5. All Other Revenue	(5) <u>115,184</u>	<u>0</u>	<u>0</u>
<i>Report all revenue not included in lines 3 or 4. Enter amounts before expenses. Examples include: grants from organizations, revenue from fundraising events (gross, not net), gross revenue from a thrift shop or similar enterprise, gross rental income from facilities or property, interest earned on checking, savings, or other cash accounts, and investment income drawn or distributed (but not gains/losses) Related expenses: Operating-related restricted expenses &gt; Line 6; Capital-related restricted expenses &gt; Line 7. Do not include: realized or unrealized investment gains or losses (those are reported on line 9 on the next page.)</i>			

Total Revenue (Lines 3+4+5) = A 1,019,828 0

**Expenses:**

Expenses help us understand the cost of ministry and operations. Use the same accounting method used for the revenue section.

**Example D:** St. Bart's Church has a well-known music program. The church employs a Director of Music, maintains a pipe organ, and purchases sheet music to perform. The salary of the Director of Music, the maintenance costs of the pipe organ, and the cost of sheet music are reported on line 6. If the church were to expand the pipe organ, that expense would be reported on line 7.

6. Church non-capital expenses	(6)	890,221	0
<i>Report all operating expenses. Examples include: utility costs, insurance, clergy and staff salaries, wages, and benefits, office and administrative costs, diocesan assessments/apportionment, ministry and program costs, charitable disbursements, and routine maintenance and repairs. Related revenue: Typically reported on Lines 3–5. This will be the largest expense category for most congregations.</i>			
7. Capital Expenses	(7)	52,097	0
<i>Report expenditures for property, buildings, or major equipment. Examples include: purchase of property, land, or buildings; major repairs that extend the useful life (e.g., roof replacement); building renovations or expansions; purchase of major equipment; and capital improvements funded by restricted gifts. Do not include routine maintenance (those go to line 6). If funded by restricted gifts &gt; Line 4; if funded by unrestricted sources &gt; Line 5</i>			
Total Expenses (6+7) = B		942,318	0

**Year End (as of December 31):**

Questions about your year-end account balances help us determine the financial assets at the church's disposal.

8. All cash, checking, and savings balances	(8)	4,780,842	0
<i>Enter the total year-end balance of all congregation-held cash accounts. Include: checking accounts, savings accounts, cash holdings in financial institutions, and clergy discretionary funds if held under the congregation's EIN (federal tax id number)</i>			

**Year End (as of December 31) Supplemental Information:**

Question 9 provides information about how your congregation manages and utilizes its endowment and investment accounts. The following definitions may assist you as you complete this section:

- "Dollar amount drawn for use" = how much money the church took out for operations in the reporting year.
- "Percentage draw" = amount withdrawn + market value at end of prior year.
- Net gains/losses = dividends + interest + realized + unrealized gains/losses - investment fees.

9. Does your congregation have an endowment or other investment account(s)?  Yes  No  
*Select Yes if your church holds any endowments or investment accounts—restricted or unrestricted—that generate income, gains, or dividends. Select No if you do not have any such accounts.*

9a. List your financial assets. (Numeric responses)

*Enter the year-end market value for each category:*

- Endowment (restricted): Funds with donor-imposed restrictions.
- Endowment (unrestricted): Endowments whose use is not restricted by donors.

*Total Endowment: This field is auto calculated from your entries.*

- Non-endowed Investments (restricted): Investment accounts that are not endowments but have donor restrictions.
- Non-endowed Investments (unrestricted): All other investment or brokerage accounts.

*Total Non-endowed Investments: This field is auto calculated from your entries.*

*Total Investments: Grand total of all endowment + non-endowment investments.*

*\* Enter numbers only (no commas or symbols).*

1,476,817	Endowment (restricted)		0	Non-endowed Investments (restricted)
2,907,635	Endowment (unrestricted)		293,110	Non-endowed Investments (unrestricted)
4,384,452	Total Endowment		293,110	Total Non-endowed Investments
			4,677,562	Total Investments

9b. What was the percentage draw (the percentage withdrawn for use) in 2025? 1.50

*Enter the percentage of the investment balance (from the end of 2024) that the church withdrew during 2025.*

*Formula:*

*(Dollar amount withdrawn + market value at end of prior year) × 100*

*If nothing was withdrawn, enter 0.*

9c. What was the dollar amount drawn for use in 2025?

Operating 60,000

*Funds used for day-to-day ministry or operating expenses.  
This amount should have been reported on Line 6 (Church Non-Capital Expenses).*

Non-operating/capital 0

*Funds used for capital projects, property improvements, or other non-operating purposes.  
This amount should have been reported on Line 7 (Capital Expenses).*

9d. What was your net gain/loss (realized & unrealized) in your investment accounts? 565,884

*Enter the total net change in your investments during the year, including:*

- Dividends
- Interest
- Realized gains/losses
- Unrealized gains/losses
- Minus investment fees

*This number may be positive or negative.*

**Example E:** St. Francis Church has an endowment fund whose market value at the end of 2024 was \$100,000. The church has no other endowments or investment accounts. In 2025, the church withdrew and used \$5,000 from the endowment fund. The church reports \$5,000 on line 9c. The church's percentage draw reported on line 9b is 5% (\$5,000 ÷ \$100,000).

**Example E (continued):** In 2025, St. Francis' endowment fund receives dividends of \$500 and interest payments of \$250. Total realized gains on investments were \$1,000, and unrealized gains were \$1,500. The church paid investment fees of \$100. The church's net gain/loss on investments, reported on line 9d, is \$3,150 (\$500 + \$250 + \$1,000 + \$1,500 - \$100).

10. Does your congregation have any outstanding debt, including credit card debt?  Yes  No  
*Select Yes if your church owes money to any lender (bank loans, mortgages, lines of credit, etc.). Select No if the church has no debt.*

10a. How much? 0  
*Enter the total outstanding principal owed at year-end (numeric only).*

10b. What is the debt for?  
*Briefly describe the purpose of the debt (e.g., roof replacement, building mortgage, equipment loan, capital improvements).*

11. Does your congregation own buildings and/or land?  Yes  No  
*Select Yes if the church owns any property—buildings or land—whether used for worship, ministry, rental, or other purposes. Select No only if the congregation rents or borrows all of its space. Note: Property legally held in trust by your diocese should still be considered owned.*

12. Does your congregation rent or lease all or a portion of your building(s) or land to group(s) outside your congregation?  Yes  No  
*Select Yes if you rent out any portion of your buildings or land to outside groups (schools, nonprofits, community groups, events, etc.) in exchange for rental income or contributions. Select No if you do not rent any space to outside groups. Report only direct rental or leasing activities here. Do not include fundraising events or unrelated use of space.*

12a. How much revenue did your church earn from renting/leasing to outside groups? 30,450  
*Enter the total amount received during the reporting year from rental or leasing arrangements with outside groups. This includes:*

- Rental fees
- Contributions made in lieu of rental payments
- Payments tied directly to space usage

*Do not include income from fundraising events.*

*Where this amount is reported elsewhere:*

*Include this amount in Line 5 - Other Operating Revenue in the main income section.*

12b. What expenses did your church incur from renting/leasing to outside groups?

2,691

Enter the total expenses your congregation incurred specifically because of rental or leasing activities.

Examples include:

- Cleaning or janitorial services
- Additional utilities
- Security or supervision
- Repairs or maintenance required due to rental use
- Administrative costs tied to managing rentals

If the rental activity required major repairs or improvements, include those capital expenses here as well.

Where this amount is reported elsewhere:

- Operating (non-capital) rental expenses → Line 6 - Church Non-Capital Expenses
- Capital expenses related to rental activity → Line 7 - Capital Expenses

Narrative Questions

13. How is your parish reducing your carbon footprint?

The inclusion of this question is mandated by Resolution 2022-D064. This question is optional.

LED lighting, electric lawnmower, recycling, carpooling to events

14. What is one program or initiative at your Church that you feel best exemplifies your congregation?

This short answer question helps us recognize the church at work every day. This question is optional.

Providing a safe space for the latino community to have english lessons, meetings, counseling and healthcare.

15. What is one program or initiative at your Church that represents your hope for the future of your congregation or the greater Episcopal Church?

This short answer question helps us celebrate your accomplishments and goals. This question is optional.

Our commitment and involvement in the wider community.

# 2025 FINANCIAL REPORTS

## Income & Expenses at December 31, 2025

**St. Luke's Episcopal Church**  
Income Expenses through December 31, 2025

	Current Month 12/31/2025	Year-to-Date as of 12/31/2025	2025 Ministry Plan	% of Plan Used to Date	Remaining of Plan	2024 Actual	2024 Ministry Plan	2023 Actual	2023 Ministry Plan
<b>REVENUES</b>									
A-01-Stewardship	90,171	533,873	528,000	101%	(7,873)	602,351	590,065	389,209	227,970
A-01-A-Children's Contribution	-	-	-	#DIV/0!	-	-	-	1	-
A-02-Loose Plate	3,453	40,421	32,800	123%	(7,621)	32,740	40,000	31,091	23,000
A-03-Initial Offering	-	36	75	48%	39	75	100	80	100
A-04-Donation	(7,043)	42,000	40,000	105%	(2,000)	30,434	40,000	56,949	40,000
A-05-Hoie Hall Use	8,150	30,450	17,100	178%	(13,350)	17,100	22,600	13,800	4,400
A-06-Xmas Offering	32,728	32,926	12,800	257%	(20,126)	12,750	11,800	11,805	5,700
A-07-Xmas Decorations, Flowers	795	990	6,800	15%	5,810	6,800	6,000	6,168	1,000
A-08- Christmas Music	1,495	1,615	2,000	81%	385	1,995	7,300	7,390	1,000
A-09-Easter Offering	-	4,592	10,300	45%	5,708	10,294	10,194	3,169	5,000
A-10-Easter Decorations, Flowers	-	1,060	1,000	106%	(60)	915	915	626	1,000
A-11-Easter Music	-	970	900	108%	(70)	875	875	1,200	900
A-12-Thanksgiving Offering	-	75	800	9%	725	790	245	245	200
A-12-Thompson Trust	-	11,755	10,800	109%	(955)	10,799	10,512	6,854	11,473
A-14-Previous Year EMC	-	3,370	-	#DIV/0!	(3,370)	12,640	7,000	6,001	4,000
A-15-Investment Income	-	60,000	123,329	49%	63,329	60,000	113,972	95,228	95,228
A-16-St. Peter's Loose Plate	319	842	2,000	42%	1,158	1,965	1,400	1,488	400
A-17-St. Peter's Cell Tower - Leasing Income	-	41,910	39,600	106%	(2,310)	36,300	35,129	-	-
A-17.1 St. Peter's Restoration Fund	-	(13,970)	(13,200)	106%	770	-12,100	-	-	-
A-18-St. Peter's Rental Income	3,000	3,000	-	#DIV/0!	(3,000)	-	3,200	3,200	500
A-19-St. Peter's Utilities Reimb.	-	-	1,400	0%	1,400	1,360	2,400	2,413	-
A-20-Special Services	4,750	21,450	15,100	142%	(6,350)	15,100	18,150	12,340	5,000
A-21-Fundraising	-	75,020	65,000	115%	(10,020)	2,310	-	-	10,000
A-22-Operating Reserve	-	-	-	-	-	-	-	91,393	91,393
A-25- Miscellaneous Income	1	81	-	-	(81)	-	-	8,607	-
A-26 Community Events	-	425	1,000	43%	575	1,000	500	535	1,000
A-27-Outreach Matching Gifts	-	1,300	-	-	(1,300)	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 137,817</b>	<b>\$ 894,192</b>	<b>\$ 895,604</b>	<b>100%</b>	<b>1,412</b>	<b>\$ 846,493</b>	<b>\$ 922,357</b>	<b>\$ 749,891</b>	<b>\$ 629,264</b>
<b>EXPENSES:</b>									
<b>Administration</b>									
<b>Rector:</b>									
01-Rector Salary	10,860	141,138	141,186	100%	48	138,690	138,690	87,615	89,334
02-Rector HEA	-	6,928	6,240	111%	(688)	3,959	6,135	2,969	3,959
03-Rector Auto	-	-	-	#DIV/0!	-	-	-	-	8,933
04-Rector SECA	831	10,797	10,801	100%	4	10,610	10,610	6,703	6,834
05-Rector Continuing Education	-	415	2,000	21%	1,585	375	2,000	410	1,333
06-Health & Dental Insurance	-	28,944	28,944	100%	-	26,750	31,368	19,440	14,240
07-Rector Group Life	-	456	456	100%	-	456	456	304	304
08-Rector Pension	6,483	38,897	38,897	100%	0	42,342	38,244	24,678	24,677
09-Rector Diocesan Convention Expenses	-	400	520	77%	121	519	500	475	-
-Rector's Utilities	-	-	-	#DIV/0!	-	-	-	110	-
10-Rector Salary -Parsonage Allowance	-	-	-	#DIV/0!	-	-	-	-	-
<b>Subtotal Rector:</b>	<b>18,174</b>	<b>227,974</b>	<b>229,044</b>	<b>95%</b>	<b>1,070</b>	<b>223,701</b>	<b>228,003</b>	<b>142,703</b>	<b>149,614</b>
<b>Parish Administrator:</b>									
20.1-Part-Time Administrator Support	780	2,400	-	#DIV/0!	-	-	-	-	-
20-Parish Administrator Salary	6,034	78,307	78,436	100%	130	74,701	74,701	69,276	69,200
22-Parish Administrator Pension	-	7,203	6,003	120%	(1,200)	5,717	6,723	6,182	6,228
<b>Subtotal Parish Administrator:</b>	<b>6,814</b>	<b>87,909</b>	<b>84,439</b>	<b>104%</b>	<b>(3,470)</b>	<b>80,418</b>	<b>81,424</b>	<b>75,458</b>	<b>75,428</b>
<b>Bookkeeper</b>									
30-Bookkeeper Expense	3,151	20,998	18,906	111%	(2,092)	18,267	18,267	17,650	17,328
<b>Verger:</b>									
35- Verger Salary	1,860	23,326	18,105	129%	(5,221)	16,898	18,595	17,966	17,611
<b>Subtotal Verger and Bookkeeper</b>	<b>5,011</b>	<b>44,325</b>	<b>37,011</b>	<b>120%</b>	<b>(7,314)</b>	<b>35,165</b>	<b>36,862</b>	<b>35,616</b>	<b>34,939</b>
<b>Other Administration:</b>									
50-Employee Disability Insurance/Workers Comp	-	3,793	3,020	126%	(773)	3,018	3,096	3,417	3,037
51-Payroll Taxes	798	10,616	10,945	97%	329	9,521	11,454	9,024	9,518
52-Payroll Fees	178	1,420	1,266	112%	(154)	1,195	1,222	1,072	885
53-Bonus Expenses	6,000	6,000	6,000	100%	-	6,000	3,881	3,750	3,750
54-Diocesan Convention Expenses (Delegates)	-	137	1,300	11%	1,163	1,268	1,500	1,243	340
<b>Subtotal Other Administration:</b>	<b>6,976</b>	<b>21,966</b>	<b>22,531</b>	<b>97%</b>	<b>565</b>	<b>21,001</b>	<b>21,153</b>	<b>18,506</b>	<b>17,530</b>
<b>Office</b>									
70-Telephone	100	1,435	1,399	103%	(46)	1,362	1,545	1,754	2,179
71-Equipment Purchases	-	-	892	0%	892	864	2,158	2,086	-
72-Equipment Maintenance	-	4,853	7,399	66%	2,546	7,253	9,588	9,264	10,087
73-Office Supplies & Stationary	192	5,499	4,491	122%	(1,008)	4,403	7,347	7,098	8,599
74-Postage	-	1,804	2,070	87%	266	2,030	2,398	2,317	1,162
76-Cablevision	11	223	336	66%	113	330	774	698	676
77-Internet	105	1,155	1,810	64%	655	1,776	2,599	2,734	3,442
<b>Subtotal Office:</b>	<b>409</b>	<b>14,969</b>	<b>18,377</b>	<b>81%</b>	<b>3,408</b>	<b>18,017</b>	<b>26,409</b>	<b>25,950</b>	<b>26,145</b>
<b>Financial</b>									
81-Audit Expense	-	11,550	10,712	108%	(838)	10,350	9,600	9,600	10,152
<b>Subtotal Financial:</b>	<b>-</b>	<b>11,550</b>	<b>10,712</b>	<b>108%</b>	<b>(838)</b>	<b>10,350</b>	<b>9,600</b>	<b>9,600</b>	<b>10,152</b>
<b>Maintenance</b>									
<b>Utilities:</b>									
100-PSEG, Church	2,064	27,165	22,491	121%	(4,674)	21,836	32,660	31,555	35,432
101-PSEG, Rectory	344	4,070	3,654	111%	(416)	3,548	2,128	2,056	3,599
102-Water, Church and Rectory	1,829	3,580	3,738	96%	158	3,629	4,192	4,050	2,780
103-National Grid, Church	2,347	26,341	22,048	119%	(4,293)	21,406	28,656	27,687	27,297
104-National Grid, Rectory	-	3,628	2,668	136%	(960)	2,590	4,245	4,101	5,095
<b>Subtotal Utilities:</b>	<b>6,585</b>	<b>64,785</b>	<b>54,599</b>	<b>119%</b>	<b>(10,186)</b>	<b>53,009</b>	<b>71,881</b>	<b>69,450</b>	<b>74,203</b>
<b>Buildings &amp; Grounds:</b>									
110-Cleaning Supplies	484	4,363	3,240	135%	(1,123)	3,159	4,081	3,943	4,137
111-Landscaping	-	26,475	31,489	84%	5,014	21,862	30,349	37,869	23,922
112-Outside Contractors	1,015	16,795	15,060	112%	(1,735)	23,790	24,651	23,818	21,842
113-Repairs	28	5,229	4,840	108%	(389)	4,840	9,006	8,701	10,711
114-Trash Removal	130	1,580	1,430	109%	(150)	1,430	1,560	1,560	1,885
115-Property Insurance	-	48,956	52,951	92%	3,996	43,506	43,506	36,971	37,075
116-Maintenance Agreements	693	10,807	8,461	125%	(2,146)	8,406	6,713	6,486	5,903
117-Furniture & Fixtures Purchases	1,229	2,561	1,945	132%	(616)	2,120	7,563	7,307	1,920

# 2025 FINANCIAL REPORTS

## Income & Expenses at December 31, 2025

### St. Luke's Episcopal Church Income Expenses through December 31, 2025

118-Cleaning Service	1,260	29,190	34,020		86%	4,830	28,350	27,300	26,730	27,300
<b>Subtotal Building &amp; Grounds:</b>	<b>4,839</b>	<b>145,736</b>	<b>153,436</b>		95%	7,700	<b>137,463</b>	<b>154,729</b>	<b>153,385</b>	<b>134,277</b>
<b>Liturgy</b>										
120-Clergy Supply Help	-	2,832	2,500		113%	(332)	2,684	3,160	3,053	2,435
125-Sabbatical Supply Help	-	-	-		#DIV/0!	-	-	-	-	-
<b>Subtotal Liturgy:</b>	<b>-</b>	<b>2,832</b>	<b>2,500</b>		113%	(332)	<b>2,684</b>	<b>3,160</b>	<b>3,053</b>	<b>2,435</b>
<b>Altar</b>										
134-Christmas Decorations	-	-	2,346		0%	2,346	2,300	2,431	2,348	3,308
135-Easter Decorations	-	539	550		98%	11	539	-	-	564
<b>Subtotal Altar:</b>	<b>-</b>	<b>539</b>	<b>2,896</b>		19%	2,357	<b>2,839</b>	<b>2,431</b>	<b>2,348</b>	<b>3,872</b>
<b>Music</b>										
140-Music Director Salary	5,873	76,324	76,350		100%	26	75,000	75,000	41,525	31,483
142-Substitute Organist	-	1,000	1,020		98%	20	1,000	880	850	324
143-Musicians	4,425	42,795	38,440		117%	(8,355)	35,725	40,650	39,275	33,372
144-Music Supplies	33	1,254	3,628		35%	2,374	3,558	3,084	2,980	2,739
145-Organ Tuning	-	446	-		#DIV/0!	(446)	-	1,478	1,428	771
146-Piano Tuning	-	-	-		#DIV/0!	-	-	240	232	426
147-Easter Music	-	4,510	4,345		104%	(165)	4,260	4,461	4,310	4,320
148-Christmas Music	6,560	6,560	7,354		89%	794	7,210	8,083	7,810	8,181
<b>Subtotal Music:</b>	<b>16,891</b>	<b>132,889</b>	<b>129,137</b>		103%	(3,752)	<b>126,752</b>	<b>133,876</b>	<b>98,410</b>	<b>81,616</b>
<b>Christian Formation</b>										
150-Nursery Duty	200	2,400	2,500			100	300	-	-	-
151-Curriculum	28	751	454		165%	(297)	454	1,406	1,358	914
152-Supplies for Students	-	1,530	1,578		97%	48	1,578	1,442	1,393	891
153-Christian Education Director	1,800	23,321	23,400		100%	79	20,782	20,282	18,630	18,630
<b>Subtotal Christian Formation:</b>	<b>2,028</b>	<b>28,002</b>	<b>27,933</b>		100%	(69)	<b>23,115</b>	<b>23,130</b>	<b>21,382</b>	<b>20,435</b>
<b>Evangelism / Communications</b>										
161-PR/Advertising	1,604	8,905	7,457		119%	(1,448)	7,311	5,102	4,929	9,572
162-Website	293	4,435	8,500		52%	4,065	3,375	3,218	3,108	10,000
163-Welcoming Materials	-	714	352		203%	(362)	345	1,541	1,489	-
164-Subscriptions	52	1,475	1,203		123%	(272)	1,180	1,128	1,090	1,270
165-Constant Contact email service	63	721	191		377%	(530)	188	-	-	-
166-Fellowship Activities (Fr. Ben Outreach)	0	770	595		129%	(175)	583	2,400	999	6,000
167-Fellowship Reserve	-	-	5,000			-	-	5,000	-	-
<b>Subtotal Evangelism / Communi</b>	<b>2,012</b>	<b>17,019</b>	<b>23,298</b>		73%	6,279	<b>12,960</b>	<b>18,387</b>	<b>11,614</b>	<b>26,842</b>
<b>Outreach</b>										
170-Diocesan Assessment	12,132	72,797	72,791		100%	(6)	70,104	70,151	68,974	68,974
171-Parish House Functions/Fellowship Events	-	3,610	3,002		120%	(608)	2,943	5,000	4,750	2,323
172-Outreach Reserve	-	0	10,200			-	10,000	10,000	-	-
<b>Subtotal Outreach:</b>	<b>12,132</b>	<b>76,407</b>	<b>85,993</b>		89%	9,586	<b>83,047</b>	<b>85,151</b>	<b>73,724</b>	<b>71,297</b>
<b>St. Peter's Chapel</b>										
180-PSEG	-	1,851	2,245		82%	394	2,180	3,406	3,291	1,344
184-Building Maintenance/Repair	645	840	2,581		33%	1,741	2,530	11,710	1,212	524
<b>Subtotal St. Peter's Chapel:</b>	<b>645</b>	<b>2,691</b>	<b>4,826</b>		56%	2,135	<b>4,710</b>	<b>15,116</b>	<b>4,503</b>	<b>1,868</b>
<b>Miscellaneous</b>										
200-Miscellaneous	402	6,420	5,066		127%	(1,354)	4,967	7,483	7,231	5,777
201- Community Events Exp.	-	-	721		0%	721	707	-	-	-
203 - Outreach Reserve-Operating	(3,025)	6,900	167		0%	167	164	1,090	1,053	917
202-Offering Envelopes	-	-	-			-	-	-	-	-
<b>Subtotal Miscellaneous:</b>	<b>(2,623)</b>	<b>13,320</b>	<b>5,954</b>		224%	(7,366)	<b>5,838</b>	<b>8,573</b>	<b>8,284</b>	<b>6,694</b>
<b>TOTAL EXPENSES:</b>										
	<b>79,891</b>	<b>892,912</b>	<b>892,686</b>		100%	(226)	<b>841,087</b>	<b>919,885</b>	<b>807,664</b>	<b>807,211</b>
<b>EXCESS REVENUE OR (EXPENSES)</b>										
	<b>\$ 57,926</b>	<b>\$ 1,280</b>	<b>\$ 2,918</b>			1,638	<b>\$ 5,406</b>	<b>\$ 2,472</b>	<b>\$ (57,773)</b>	<b>\$ (277,947)</b>

**St. Luke's Episcopal Church**  
**Balance Sheet as of December 31, 2025**  
(Excludes Real Estate)

**ASSETS**

**CASH AND CASH EQUIVALENTS**

BNB Operating	\$	103,280
BNB Designated		222,934
BNB Altar Guild		5,651
BNB Designated MMA		64,525
Vanguard - FMM Fund - 62211		422,055
Vanguard - FMM Capital Reserve Fund -01202		18,274
Total Cash and Cash Equivalents		836,720

**INVESTMENT & ENDOWMENT ASSETS**

Donor Designated and Restricted Endowment Fund - 39684	\$	213,942
Vestry Designated and Restricted Endowment Fund - 60880		1,262,875
Investment Assets Fund - 62211		2,464,563
Capital Reserve Fund - 01202		2,742
		3,944,122
Payroll in Transfer		-

<b>TOTAL ASSETS</b>	<b>\$</b>	<b>4,780,842</b>
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**LIABILITIES AND FUND BALANCE**

**CURRENT LIABILITIES**

Other Liabilities	\$	2,096
Deferred Revenue	\$	4,500
Prepaid Pledges 2025		3,782
Prepaid Pledges 2026		125,122
Total Current Liabilities		135,500

<b>FUND BALANCE</b>		4,645,342
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<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$</b>	<b>4,780,842</b>
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Note: The Endowment Funds and the Investment Assets Fund are invested in the Vanguard LifeStrategy Moderate Growth Fund. The Capital Reserve Fund is invested in the Vanguard Ultra-Short - Bond Fund.

## St. Luke's Episcopal Church Fund Balances as of December 31, 2025

### FUND BALANCES

#### Designated Fund Balances

Acolyte	\$	1,320
Altar Guild		6,993
Capital Reserve Fund Balance		9,753
Church Gardens		4,251
Church Music		47,995
College/Scholarship Fund		32,186
Curate/Associate Rector Discretionary Fund		-
Curate/Associate Rector Reserve Fund Balance		-
Deposits - Weddings & Events		-
Fellowship Balance		5,238
Guild of Episcopal Church Women		10,277
In Memory		6,008
Key/Security Deposits		1,150
Meeker Garden		600
Memorial Garden		78,090
Name Tags		6,083
Operating Reserve Fund Balance		48,000
Other Contributions		3,785,951
Outreach		14,565
Pianofest		-
Rector's Discretionary		17,036
Sabbatical Reserve Fund		4,200
St. Peter's Restoration Fund		34,510
Summer Fair		91,546
Sunday School		2,944
Transition Fund Balance		-
Young Adult Ministry Balance		800

Total Designated Funds Balance		\$ 4,209,496
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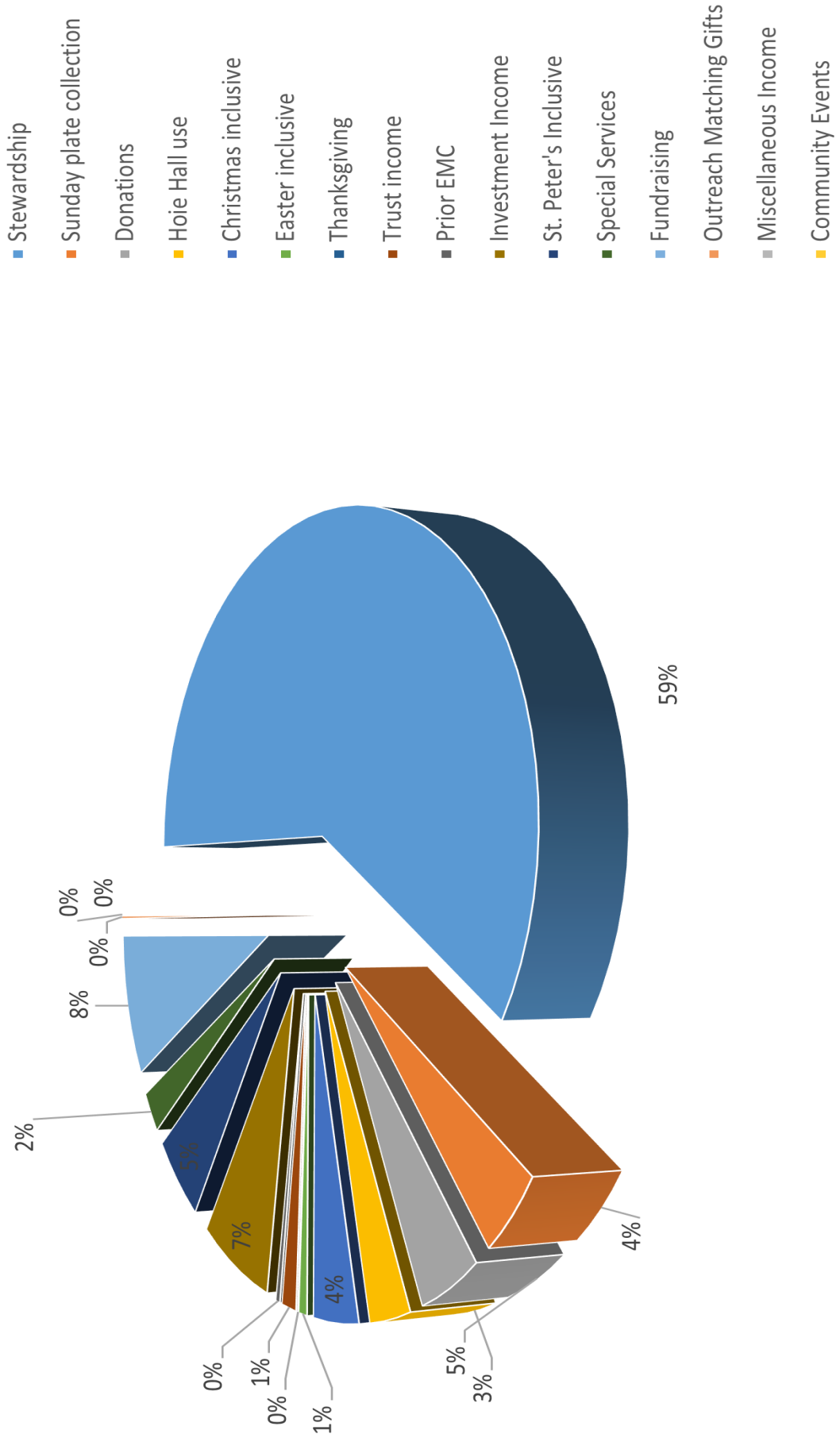
<b>Operating Fund Balance</b>		<u>435,846</u>
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Total Fund Balance		<u><u>\$ 4,645,342</u></u>
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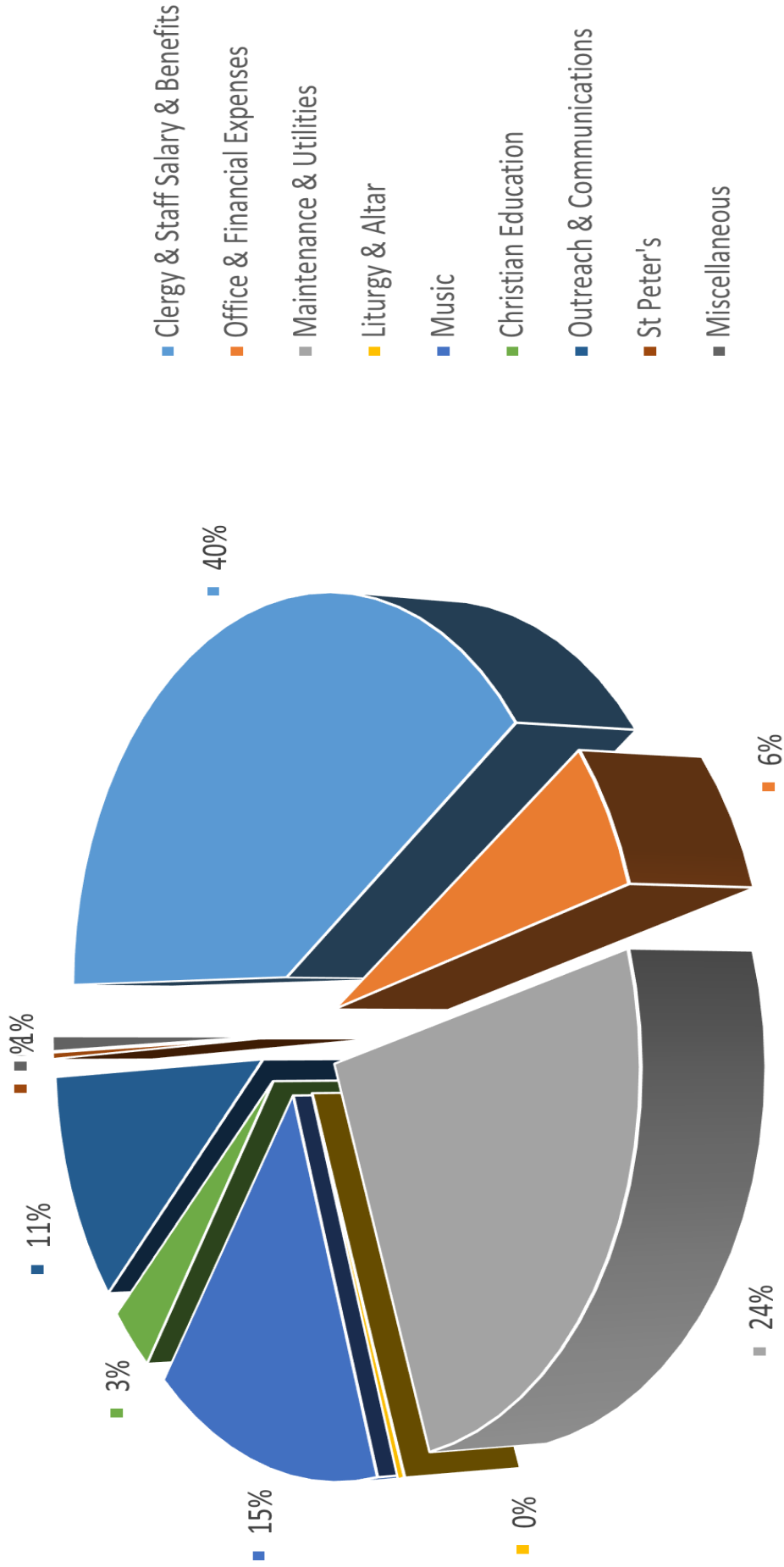
#### Additional Notes

Thompson Trust		246,195
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# St Lukes East Hampton 2025 Income \$894,192



# St Lukes East Hampton 2025 Expenses \$892,912



# St. Luke's Episcopal Church 2026 Ministry Plan

## REVENUES

A-01-Stewardship	575,000
A-01-A-Children's Contribution	-
A-02-Loose Plate	40,400
A-03-Initial Offering	36
A-04-Donation	40,000
A-05-Hoie Hall Use	25,000
A-06-Xmas Offering	8,000
A-07-Xmas Decorations, Flowers	1,000
A-08-Christmas Music	1,600
A-09-Easter Offering	4,500
A-10-Easter Decorations, Flowers	1,000
A-11-Easter Music	900
A-12-Thanksgiving Offering	70
A-13-Thompson Trust	12,000
A-14-Previous Year EMC	-
A-15-Investment Income	128,840
A-16-St. Peter's Income	800
A-17-St. Peter's Cell Tower	43,560
A-17.1 Contribution to Deferred Chapel Rest. Fund	(4,356)
A-18-St. Peter's Rental Income	1,500
A-19-St. Peter's Utilities Reimb.	-
A-20-Special Services	15,000
A-21-Fundraising	65,000
A-22-Operating Reserve	7,500
A-23-Parish Contribution to Curate Compensation	-
A-24-Diocesan Contribution to Curate Compensation	-
A-25-Miscellaneous Income	80
A-26-Community Education Event income	420
A-27-Outreach Matching Gifts	-
<b>TOTAL REVENUES</b>	<b>\$967,850</b>

## EXPENSES:

### Administration

<b>Rector:</b>	
01-Rector Salary	145,139
02-Rector HEA	6,405
03-Rector Auto	-
04-Rector SECA	11,103
05-Rector Continuing Education	2,000
06-Health & Dental Insurance	33,276
07-Rector Group Life	456
08-Rector Pension	39,932
09-Rector Diocesan Convention Expenses	400
10-Rector Salary -Parsonage Allowance	-
<b>Subtotal Rector:</b>	<b>238,711</b>

<b>Parish Administrator:</b>	
20.1-Part-Time Administrator Support	13,200
20-Parish Administrator Salary	80,499
22-Parish Administrator Pension	7,245
<b>Subtotal Parish Administrator:</b>	<b>100,944</b>

<b>Bookkeeper</b>	
30-Bookkeeper Expense	21,586
<b>Verger:</b>	
35- Verger Salary	18,720
<b>Subtotal Verger and Bookkeeper</b>	<b>40,306</b>

<b>Other Administration:</b>	
50-Employee Disability Insurance/Workers Comp	4,500
51-Payroll Taxes	12,927
52-Payroll Fees	1,562
53-Bonus Expenses	6,000
54-Diocesan Convention Expenses (Delegates)	200
<b>Subtotal Other Administration:</b>	<b>25,189</b>

<b>Office</b>	
70-Telephone	1,465
71-Equipment Purchases	-
72-Equipment Maintenance	5,023
73-Office Supplies & Stationary	5,662
74-Postage	1,867
76-Cablevision	231
77-Internet	1,195
<b>Subtotal Office:</b>	<b>15,493</b>

<b>Financial</b>	
81-Audit Expense	10,000
<b>Subtotal Financial:</b>	<b>10,000</b>

## Maintenance

<b>Utilities:</b>	
100-PSEG, Church	33,794
101-PSEG, Rectory	4,669
102-Water, Church and Rectory	3,706
103-National Grid, Church	32,426
104-National Grid, Rectory	5,083
<b>Subtotal Utilities:</b>	<b>79,677</b>

<b>Buildings &amp; Grounds:</b>	
110-Cleaning Supplies	3,353
111-Landscaping	27,402
112-Outside Contractors	18,105
113-Repairs	5,412
114-Trash Removal	1,700
115-Property Insurance	51,399
116-Maintenance Agreements	12,179
117-Furniture & Fixtures Purchases	4,515
118-Cleaning Service	32,760
<b>Subtotal Building &amp; Grounds:</b>	<b>156,825</b>

<b>Liturgy</b>	
120-Clergy Supply Help	2,830
125-Sabbatical Supply Help	-
<b>Subtotal Liturgy:</b>	<b>2,830</b>

<b>Altar</b>	
130-Altar Bread	-
131-Communion Wine	-
132-Candles	-
134-Christmas Decorations	-
135-Easter Decorations	558
<b>Subtotal Altar:</b>	<b>558</b>

<b>Music</b>	
140-Music Director Salary	78,461
141-Special Services	-
142-Substitute Organist	1,035
143-Musiclans	43,993
144-Music Supplies	1,298
145-Organ Tuning	462
146-Plano Tuning	-
147-Easter Music	4,668
148-Christmas Music	6,790
<b>Subtotal Music:</b>	<b>136,706</b>

<b>Christian Formation</b>	
150-Nursery Duty	2,500
151-Curriculum	777
152-Supplies for Students	1,584
153-Christian Education Director	23,974
<b>Subtotal Christian Formation:</b>	<b>28,834</b>

<b>Evangelism / Communications</b>	
160-Newsletter	-
161-PR/Advertising	9,217
162-Website	9,490
163-Welcoming Materials	739
164-Subscriptions	1,526
165-Constant Contact email service	746
166-Fellowship Activities	796
167-Fellowship Reserve	-
<b>Subtotal Evangelism / Communications:</b>	<b>22,514</b>

<b>Outreach</b>	
170-Diocesan Assessment	85,262
171-Parish House Functions	3,737
172-Outreach Reserve	10,500
<b>Subtotal Outreach:</b>	<b>99,499</b>

<b>St. Peter's Chapel</b>	
180-PSEG	2,123
184-Building Maintenance/Repair	869
<b>Subtotal St. Peter's Chapel:</b>	<b>2,992</b>

<b>Miscellaneous</b>	
200-Miscellaneous	6,645
201-Community Events Exp.	-
202-Offering Envelopes	-
<b>Subtotal Miscellaneous:</b>	<b>6,645</b>

<b>TOTAL EXPENSES:</b>	<b>967,223</b>
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<b>EXCESS REVENUE OR (EXPENSES)</b>	<b>\$ 127</b>
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# 2026 FINANCIAL REPORTS

## Revenue & Expenses through April 2026

Month Ending:	2026					2025				
	Actual		% of	w/o Curate	Ministry	Actual	% of	Full		
	Current	YTD as of	Plan	Ministry	Plan	YTD as of	Plan	Year	Ministry	Actual %
4/30/26	Month	4/30/26	YTD	Plan	Remaining	4/30/25	YTD	Actual	Plan	of Plan
<b>REVENUES</b>										
A-01-Stewardship	52,455	179,706	31%	575,000	395,294	147,656	28%	533,873	526,000	101%
A-02-Loose Plate	4,559	10,507	26%	40,400	29,893	7,973	24%	40,421	32,800	123%
A-03-Initial Offering	100	130	361%	36	(94)	36	48%	36	75	48%
A-04-Donation	600	16,555	41%	40,000	23,445	21,053	53%	42,000	40,000	105%
A-05-Hoie Hall Use	250	4,600	18%	25,000	20,400	5,000	29%	30,450	17,100	178%
A-06-Xmas Offering			0%	8,000	8,000	-	0%	32,926	12,800	257%
A-07-Xmas Decorations, Flowers			0%	1,000	1,000	-	0%	990	6,800	15%
A-08-Christmas Music			0%	1,600	1,600	-	0%	1,615	2,000	81%
A-09-Easter Offering	2,415	4,065	90%	4,500	435	4,592	45%	4,592	10,300	45%
A-10-Easter Decorations, Flowers	40	2,970	297%	1,000	(1,970)	1,060	106%	1,060	1,000	106%
A-11-Easter Music	250	1,555	173%	900	(655)	970	108%	970	900	108%
A-12-Thanksgiving Offering			0%	70	70	-	0%	75	800	9%
A-12-Thompson Trust		3,010	25%	12,000	8,990	2,915	27%	11,755	10,800	109%
A-14-Previous Year EMC		7,360	0%	-	(7,360)	5,919	0%	3,370	-	0%
A-15-Investment Income			0%	128,840	128,840	-	0%	60,000	123,329	49%
A-16-St. Peter's Loose Plate			0%	800	800	-	0%	842	2,000	42%
A-17-St. Peter's Cell Tower - Leasing Income		8,470	19%	43,560	35,090	13,200	33%	41,910	39,600	106%
A-17.1-St. Peter's Restoration Fund			0%	(4,356)	(4,356)	(4,400)	33%	(13,970)	(13,200)	106%
A-18-St. Peter's Rental Income		1,000	67%	1,500	500	-	0%	3,000	-	0%
A-19-St. Peter's Utilities Reimb.			0%	-	-	-	0%	-	1,400	0%
A-20-Special Services	300	300	2%	15,000	14,700	900	6%	21,450	15,100	142%
A-21-Fundraising			0%	65,000	65,000	-	0%	75,020	65,000	115%
A-22-Operating Reserve			0%	7,500	7,500	-	0%	-	-	0%
A-23-Parish Contribution to Curate Compensation			0%	-	-	-	0%	-	-	0%
A-24-Diocesan Contribution to Curate Compensation			0%	-	-	-	0%	-	-	0%
A-25-Miscellaneous Income			0%	80	80	-	0%	81	-	0%
A-26-Community Events			0%	420	420	250	25%	425	1,000	43%
A-27-Outreach Matching Gifts			0%	-	-	-	0%	1,300	-	0%
<b>TOTAL REVENUES</b>	<b>\$ 60,968</b>	<b>\$ 240,227</b>	<b>25%</b>	<b>\$ 967,850</b>	<b>\$ 727,623</b>	<b>\$ 207,124</b>	<b>23%</b>	<b>\$ 894,192</b>	<b>\$ 895,604</b>	<b>100%</b>
<b>EXPENSES:</b>										
<b>Administration</b>										
Rector:										
01-Rector Salary	11,693	44,274	31%	145,139	100,865	43,394	31%	141,138	141,186	100%
02-Rector HEA		990	15%	6,405	5,415	3,464	56%	6,928	6,240	111%
03-Rector Auto			0%	-	-	-	0%	-	-	0%
04-Rector SECA	918	3,411	31%	11,103	7,692	3,320	31%	10,797	10,801	100%
05-Rector Continuing Education	523	1,094	55%	2,000	906	415	21%	415	2,000	21%
06-Health & Dental Insurance		10,568	32%	33,276	22,708	12,060	42%	28,944	28,944	100%
07-Rector Group Life		152	33%	456	304	190	42%	456	456	100%
08-Rector Pension	345	13,310	33%	39,932	26,622	12,966	33%	38,897	38,897	100%
09-Rector Diocesan Convention Expenses			0%	400	400	-	0%	400	520	77%
-Rector's Utilities						-	0%			
10-Rector Salary -Parsonage Allowance	308	308	0%	-	(308)	-	0%	-	-	0%
<b>Subtotal Rector:</b>	<b>13,786</b>	<b>74,107</b>	<b>31%</b>	<b>238,711</b>	<b>164,604</b>	<b>75,808</b>	<b>33%</b>	<b>227,974</b>	<b>229,044</b>	<b>100%</b>
Parish Administrator:										
20.1-Part-Time Administrator Support	750	4,290	33%	13,200		-	0%	2,400	-	0%
20-Parish Administrator Salary	6,629	24,729	31%	80,499	55,770	24,005	31%	78,307	78,436	100%
22-Parish Administrator Pension		1,086	15%	7,245	6,159	2,858	48%	7,203	6,003	120%
<b>Subtotal Parish Administrator:</b>	<b>7,379</b>	<b>30,105</b>	<b>30%</b>	<b>100,944</b>	<b>70,839</b>	<b>26,863</b>	<b>32%</b>	<b>87,909</b>	<b>84,439</b>	<b>104%</b>
Bookkeeper										
30-Bookkeeper Expense	1,799	7,196	33%	21,586	18,267	6,394	34%	20,998	18,906	111%
Vergar:										
35- Vergar Salary	1,470	5,820	31%	18,720	16,898	6,886	38%	23,326	18,105	129%
<b>Subtotal Vergar and Bookkeeper</b>	<b>3,269</b>	<b>13,016</b>	<b>32%</b>	<b>40,306</b>	<b>35,165</b>	<b>13,281</b>	<b>36%</b>	<b>44,325</b>	<b>37,011</b>	<b>120%</b>
Other Administration:										
50-Employee Disability Insurance/Workers Comp		1,587	35%	4,500	2,913	3,238	107%	3,793	3,020	126%
51-Payroll Taxes	688	4,060	31%	12,927	8,867	3,662	33%	10,616	10,945	97%
52-Payroll Fees	272	804	51%	1,562	758	445	35%	1,420	1,266	112%
53-Bonus Expenses			0%	6,000	6,000	-	0%	6,000	6,000	100%
54-Diocesan Convention Expenses (Delegates)			0%	200	200	-	0%	137	1,300	11%
<b>Subtotal Other Administration:</b>	<b>960</b>	<b>6,450</b>	<b>26%</b>	<b>25,189</b>	<b>18,739</b>	<b>7,345</b>	<b>33%</b>	<b>21,966</b>	<b>22,531</b>	<b>97%</b>
<b>Office</b>										
70-Telephone	100	400	27%	1,485	1,085	624	45%	1,435	1,389	103%
71-Equipment Purchases			0%	-	-	-	0%	-	882	0%
72-Equipment Maintenance	144	3,634	72%	5,023	1,389	1,015	14%	4,853	7,399	66%
73-Office Supplies & Stationary	314	1,540	27%	5,692	4,152	1,259	28%	5,499	4,491	122%
74-Postage		81	4%	1,867	1,786	618	30%	1,804	2,070	87%
76-Cablevision	21	54	23%	231	177	22	6%	223	336	66%
77-Internet	105	420	35%	1,195	775	420	23%	1,155	1,810	64%

# 2026 FINANCIAL REPORTS

## Revenue & Expenses through April 2026

Month Ending:	2026					2025				
	Actual		% of	w/o Curate	Ministry	Actual	% of	Full	Ministry	Actual %
	Current	YTD as of	Plan	Ministry	Plan					
4/30/26	Month	4/30/26	YTD	Plan	Remaining	4/30/25	YTD	Year	Plan	of Plan
<b>Subtotal Office:</b>	<b>684</b>	<b>6,129</b>	<b>40%</b>	<b>15,493</b>	<b>9,364</b>	<b>3,958</b>	<b>22%</b>	<b>14,969</b>	<b>18,377</b>	<b>81%</b>
<b>Financial</b>										
81-Audit Expense		5,000	50%	10,000	5,000	11,550	108%	11,550	10,712	108%
<b>Subtotal Financial:</b>	<b>-</b>	<b>5,000</b>	<b>50%</b>	<b>10,000</b>	<b>5,000</b>	<b>11,550</b>	<b>108%</b>	<b>11,550</b>	<b>10,712</b>	<b>108%</b>
<b>Maintenance</b>										
Utilities:										
100-PSEG, Church	1,920	8,506	25%	33,794	25,288	8,770	39%	27,165	22,491	121%
101-PSEG, Rectory	273	764	16%	4,669	3,905	1,348	37%	4,070	3,654	111%
102-Water, Church and Rectory		390	11%	3,706	3,316	440	12%	3,580	3,738	96%
103-National Grid, Church	5,111	24,845	77%	32,426	7,581	15,189	69%	26,341	22,048	119%
104-National Grid, Rectory		3,239	64%	5,083	1,844	2,391	90%	3,628	2,668	136%
<b>Subtotal Utilities:</b>	<b>7,304</b>	<b>37,744</b>	<b>47%</b>	<b>79,678</b>	<b>41,934</b>	<b>28,138</b>	<b>52%</b>	<b>64,785</b>	<b>64,599</b>	<b>119%</b>
Buildings & Grounds:										
110-Cleaning Supplies	591	1,498	45%	3,353	1,855	709	22%	4,363	3,240	135%
111-Landscaping		5,450	20%	27,402	21,952	3,306	10%	26,475	31,489	84%
112-Outside Contractors	8,513	20,363	112%	18,105	(2,258)	3,931	26%	16,795	15,060	112%
113-Repairs	2,574	6,102	113%	5,412	(690)	8,091	167%	5,229	4,840	108%
114-Trash Removal	150	580	34%	1,700	1,120	520	36%	1,560	1,430	109%
115-Property Insurance		25,073	49%	51,399	26,327	23,883	45%	48,956	52,951	92%
116-Maintenance Agreements	605	2,016	17%	12,179	10,163	5,386	64%	10,607	8,461	125%
117-Furniture & Fixtures Purchases		379	8%	4,515	4,136	6,353	327%	2,561	1,945	132%
118-Cleaning Service	2,520	12,600	38%	32,760	20,160	10,290	30%	29,190	34,020	86%
<b>Subtotal Building &amp; Grounds:</b>	<b>14,952</b>	<b>74,059</b>	<b>47%</b>	<b>156,825</b>	<b>82,766</b>	<b>62,469</b>	<b>41%</b>	<b>145,736</b>	<b>153,436</b>	<b>95%</b>
<b>Liturgy</b>										
120-Clergy Supply Help			0%	2,830	2,830	702	28%	2,832	2,500	113%
125-Sabbatical Supply Help			0%	-	-	-	0%	-	-	0%
<b>Subtotal Liturgy:</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>2,830</b>	<b>2,830</b>	<b>702</b>	<b>28%</b>	<b>2,832</b>	<b>2,500</b>	<b>113%</b>
<b>Altar</b>										
130-Altar Bread			0%	-	-	-	0%	-	-	
131-Communion Wine			0%	-	-	-	0%	-	-	
132-Candles			0%	-	-	-	0%	-	-	
134-Christmas Decorations		2,694	0%	-	(2,694)	-	0%	-	2,346	0%
135-Easter Decorations			0%	558	558	-	0%	539	550	98%
<b>Subtotal Altar:</b>	<b>-</b>	<b>2,694</b>	<b>483%</b>	<b>558</b>	<b>(2,136)</b>	<b>-</b>	<b>0%</b>	<b>539</b>	<b>2,896</b>	<b>19%</b>
<b>Music</b>										
140-Music Director Salary	6,482	24,101	31%	78,461	54,360	23,466	31%	76,324	76,350	100%
142-Substitute Organist			0%	1,035	1,035	-	0%	1,000	1,020	98%
143-Musicians	3,300	15,625	36%	43,993	28,368	12,595	35%	42,795	36,440	117%
144-Music Supplies	120	499	38%	1,298	799	47	1%	1,254	3,628	35%
145-Organ Tuning			0%	462	462	446	0%	446	-	0%
146-Piano Tuning			0%	-	-	-	0%	-	-	0%
147-Easter Music	500	4,935	106%	4,668	(267)	4,510	104%	4,510	4,345	104%
148-Christmas Music			0%	6,790	6,790	-	0%	6,560	7,354	89%
<b>Subtotal Music:</b>	<b>10,402</b>	<b>45,160</b>	<b>33%</b>	<b>136,707</b>	<b>91,547</b>	<b>41,065</b>	<b>32%</b>	<b>132,889</b>	<b>129,137</b>	<b>103%</b>
<b>Christian Formation</b>										
150-Nursery Duty	150	500	20%	2,500	2,000	900	36%	2,400	2,500	96%
151-Curriculum	92	119	15%	777	658	419	92%	751	454	165%
152-Supplies for Students		550	35%	1,584	1,034	619	39%	1,530	1,579	97%
153-Christian Education Director	1,966	7,366	31%	23,974	16,608	7,121	30%	23,321	23,400	100%
<b>Subtotal Christian Formation:</b>	<b>2,207</b>	<b>8,535</b>	<b>30%</b>	<b>28,835</b>	<b>20,300</b>	<b>9,060</b>	<b>32%</b>	<b>28,002</b>	<b>27,933</b>	<b>100%</b>
<b>Evangelism / Communications</b>										
161-PR/Advertising	2,878	5,840	63%	9,217	3,377	3,848	52%	8,905	7,457	119%
162-Website	1,342	1,917	20%	9,490	7,573	1,332	16%	4,435	8,500	52%
163-Welcoming Materials		990	134%	739	(251)	72	20%	714	352	203%
164-Subscriptions	448	836	55%	1,526	690	698	58%	1,475	1,203	123%
165-Constant Contact email service	63	252	34%	746	494	224	117%	721	191	377%
166-Fellowship Activities (Fr. Ben Outreach)		48	6%	796	748	265	45%	770	595	129%
167-Fellowship Reserve			0%	-	0	-	0%	-	5,000	0%
<b>Subtotal Evangelism / Communications:</b>	<b>4,731</b>	<b>9,884</b>	<b>44%</b>	<b>22,514</b>	<b>12,630</b>	<b>6,438</b>	<b>28%</b>	<b>17,019</b>	<b>23,298</b>	<b>73%</b>
<b>Outreach</b>										
170-Diocesan Assessment	7,100	28,462	33%	85,262	56,800	24,269	33%	72,797	72,791	100%
171-Parish House Functions/Fellowship Events		741	20%	3,737	2,996	926	31%	3,610	3,002	120%
172-Outreach Reserve		4,201	40%	10,500	6,299	-	0%	6,900	10,200	68%

# 2026 FINANCIAL REPORTS

## Revenue & Expenses through April 2026

Month Ending:	2026					2025				
	Actual		% of	w/o Curate	Ministry	Actual	% of	Full		
	Current	YTD as of	Plan	Ministry	Plan	YTD as of	Plan	Year	Ministry	Actual %
<u>4/30/26</u>	Month	4/30/26	YTD	Plan	Remaining	4/30/25	YTD	Actual	Plan	of Plan
<b>Subtotal Outreach:</b>	7,100	33,404	34%	99,499	66,095	25,195	29%	83,307	85,993	97%
<b>St. Peter's Chapel</b>										
180-PSEG		1,088	51%	2,123	1,035	1,267	56%	1,851	2,245	82%
184-Building Maintenance/Repair		210	24%	869	659	-	0%	840	2,581	33%
<b>Subtotal St. Peter's Chapel:</b>	-	1,298	43%	2,992	1,694	1,267	26%	2,691	4,826	56%
<b>Miscellaneous</b>										
200-Miscellaneous	258	1,050	16%	6,645	5,595	9,803	194%	6,420	5,066	127%
201- Community Events Exp.			0%	-	-	-	0%		721	0%
202-O ffering Envelopes		762	0%	-	(762)	-	0%		167	0%
203-Special Services Expense		-	0%	-	-	-	0%			0%
<b>Subtotal Miscellaneous:</b>	258	1,812	27%	6,645	4,833	9,803	165%	6,420	5,954	108%
<b>TOTAL EXPENSES:</b>	73,032	349,398	36%	967,726	618,329	322,942	36%	892,912	892,686	100%
<b>EXCESS REVENUE OR (EXPENSES)</b>	\$ (12,063)	\$ (109,170)		\$ 124	\$ 109,294	\$ (115,818)		\$ 1,280	\$ 2,918	

# St. Luke's Episcopal Church

## Fund Balances as of April 30, 2026

### FUND BALANCES

#### Designated Fund Balances

Acolyte	\$	1,320
Altar Guild		4,553
Capital Improvements Balance		33,021
Capital Reserve Fund Balance		9,940
Church Gardens		4,251
Church Music		47,014
College/Scholarship Fund		32,186
Curate/Associate Rector Discretionary Fund		-
Curate/Associate Rector Reserve Fund Balance		50,000
Deposits - Weddings & Events		4,750
Fellowship Balance		5,558
Guild of Episcopal Church Women		10,277
In Memory		5,846
Key/Security Deposits		1,150
Meeker Garden		600
Memorial Garden		78,528
Name Tags		6,035
Operating Reserve Fund Balance		74,972
Other Contributions		3,911,828
Outreach		13,000
Pianofest		-
Rector's Discretionary		15,143
Sabbatical Reserve Fund		4,200
St. Peter's Restoration Fund		40,560
Summer Fair		87,357
Sunday School		2,944
Transition Fund Balance		-
Young Adult Ministry Balance		800

Total Designated Funds Balance		\$ 4,445,834
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<b>Operating Fund Balance</b>		<u>331,193</u>
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Total Fund Balance		<u><u>\$ 4,777,028</u></u>
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#### Additional Notes

Thompson Trust		239,452
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**St. Luke's Episcopal Church**  
**Balance Sheet as of April 30, 2026**  
(Excludes Real Estate)

**ASSETS**

**CASH AND CASH EQUIVALENTS**

BNB Operating	\$ 16,128
BNB Designated	199,608
BNB Altar Guild	3,687
BNB Designated MMA	64,527
Vanguard - FMM Fund - 62211	420,061
Vanguard - FMM Capital Reserve Fund -01202	18,491
Total Cash and Cash Equivalents	722,502

**INVESTMENT & ENDOWMENT ASSETS**

Donor Designated and Restricted Endowment Fund - 39684	\$ 224,444
Vestry Designated and Restricted Endowment Fund - 60880	1,324,081
Investment Assets Fund - 62211	2,575,418
Capital Reserve Fund - 01202	2,768
	4,126,711
Payroll in Transfer	14,332

<b>TOTAL ASSETS</b>	<b>\$ 4,863,545</b>
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**LIABILITIES AND FUND BALANCE**

**CURRENT LIABILITIES**

Other Liabilities	\$ 3,220
Deferred Revenue	\$ -
Prepaid Pledges 2024	-
Prepaid Pledges 2025	-
Prepaid Pledges 2026	83,296
Total Current Liabilities	86,517

<b>FUND BALANCE</b>	<b>4,777,028</b>
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<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 4,863,545</b>
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Note: The Endowment Funds and the Investment Assets Fund are invested in the Vanguard LifeStrategy Moderate Growth Fund. The Capital Reserve Fund is invested in the Vanguard Ultra-Short - Bond Fund.

## COMMISSIONING OF WARDEN, VESTRY MEMBERS AND DELEGATES

**Presenter:** Father Shambaugh and members of St. Luke's, I present to you these persons elected to the ministry of Warden, Vestry Members, and Diocesan Delegates in this congregation of St. Luke.

**Rector:** The Lord gives wisdom; from his mouth come knowledge and understanding; he stores up sound wisdom for the upright; he is a shield to those who walk in integrity.

**Rector:** I am your servant; grant me understanding.

**Vestry:** That I may know your decrees.

**Rector:** Let us pray. O Eternal God, the foundation of all wisdom and the source of all courage: Enlighten with your grace the Wardens, Vestry and Delegates of this congregation, and so rule their minds, and guide their counsels, that in all things they may seek your glory and promote the mission of your Church; through Jesus Christ our Lord. **Amen**

In the name of God, the Father, the Son, and the Holy Spirit, and in the name of this congregation, I commission you as members of the Vestry and Diocesan Delegates of this parish.

Let us pray: Almighty God, who inspired your servant Luke the physician, artist and evangelist, to set forth in the Gospel the love and healing power of your Son: Graciously continue in this your parish this divine love and power to heal, to the praise and glory of your Name; through Jesus Christ our Lord, who lives and reigns with you, in the unity of the Holy Spirit, one God, now and for ever. **Amen.**

Let us go forth in the name of Christ. Alleluia, Alleluia!

**Thanks be to God. Alleluia, Alleluia!**

## Praise God, from Whom All Blessings Flow

Praise God, from whom all bless - ings flow; Praise

Him, all crea - tures here be - low; Praise Him a - bove, ye

heav'nly host; Praise Father, Son, and Ho - ly Ghost. A - men.

**ST. LUKE'S VESTRY**

Brian Craig, Senior Warden, David Mellgard, Junior Warden

Lucy Kazickas, Martha Murray, Eileen O'Reilly (2026)

John Hadden (Treasurer), Dan Mongan, Roy Parker (2027)

Caroline Dean, Hersey Egginton, Kitt Zuk (2028)

**STAFF**

The Rev. Dr. Benjamin A. Shambaugh, Rector | Tara Brinka, Parish Administrator

Robert Peterson, Music Director | Dan Mason, Office Assistant

Colleen Stonemetz, Christian Ed. Director | Oscar Giles, Verger