



## **CareWorks Casual (Relief) Hospitality Supervisor**

An exciting opportunity exists for a Casual (Relief) Hospitality Supervisor to join the CareWorks Team at Northern Community Church of Christ in vibrant Preston, Victoria.

Northern Community Church of Christ (NCCC) commenced in 1999 through the amalgamation of four churches. Since that time, NCCC has at its heart a commitment to explore meaningful ways to engage with its surrounding community. CareWorks is the community arm of Northern and currently hosts various activities providing training for job seekers, practical community service and creates a wide range of site-made products. The CareWorks Hospitality Supervisor works with a large group of volunteers and Work for the Dole participants in preparing community meals, running events, catering and supervising all parts of the centre's hospitality program.

Experience in the hospitality and event management sector is preferred as is commitment to best practice in the oversight and running of the hospitality program, the ability to supervise diverse teams and meeting the all relevant food handling and health & safety requirements. As a valuable part of the CareWorks Team, you will have the opportunity to bring recommendations to the Hospitality Supervisor and the CareWorks Manager and work towards the successful running of the hospitality program.

Employment will be on a casual relief basis.

### **QUALIFICATIONS**

- Highly developed interpersonal skills, with the ability to relate delegate to and motivate a broad range of people;
- At least 5 years' experience in the hospitality/cooking industry in a commercial kitchen;
- Hold a current food handling certificate;
- Have a strong understanding of food safety standards and practices;
- Experience in Event Management preferred;
- Experience in supervision and training;
- Experience in the Community sector preferred;
- Ability to take the initiative and work autonomously as well as in a team setting which includes volunteers and staff;
- Maintain confidentiality and the appropriate handling of sensitive information;
- Not easily flustered;
- Financial competent;
- Ability and commitment to self-care and personal development;
- A current Federal Police Check and a Working With Children Check.

For more information and request an application pack, please find the positions listed at [nccc.org.au/employment](http://nccc.org.au/employment) and submit all documents to [application@nccc.org.au](mailto:application@nccc.org.au) .

Applications close Friday 6<sup>th</sup> December 2019 with an anticipated appointment in mid/late December.