

## **Saint Andrew Youth Ministry Assistant for 2026-2027**

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### **Overview**

The Saint Andrew Youth Group serves youth in grades 6–12, providing them regular opportunities for Christian discipleship, fellowship, worship, and service. The Youth Ministry Assistant is a part-time role requiring regular attendance and leadership at youth group activities, as well as involvement in the planning of youth activities. The YMA works at the direction of the Education Committee (which is responsible for youth group programming), and under the supervision of the pastor (who coordinates and implements youth programming on a regular basis). Collaboration with parents, pastors, and the Education Committee is expected. The position requires approximately 4-5 hours per week during the school year (September–May). Summer youth activities and trips are open to negotiation.

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### **Duties**

- To model mature Christian faith and practice among the middle and high school students at Saint Andrew, developing appropriate God-centered relationships and encouraging them in their Christian growth.
  - To assist in the religious education of students from a mainline Presbyterian theological understanding.
  - To attend weekly youth group activities held during the school year (typically Sunday evenings), and to teach as needed at youth group meetings (approximately once per month).
  - To assist with Discipleship Hour activities (10:00–11:00am Sunday) in coordination with the Co-Pastor.
  - To participate in Education Committee meetings as available, offering youth ministry experiences, ideas, and coordination.
  - To regularly attend Sunday morning worship (9:00am or 11:00am) with the youth at Saint Andrew, modeling a commitment to congregational life and worship.
  - To share in the planning, preparation, and implementation of special youth worship services.
  - To connect as able with youth outside of scheduled church activities (i.e. sporting events, performances, “contact work”), maintaining appropriate boundaries whether in person or via phone/text/social media/etc.
  - To pray regularly for the students and student ministries of Saint Andrew.
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### **Experience & Qualifications**

#### **Required:**

- High school diploma or equivalent
- Clean background check
- Adherence to Saint Andrew child safety policies and procedures
- Familiarity with the Scriptures and ability to articulate a personal statement of faith
- Must provide own transportation to/from church and/or planned activities

**Desired:**

- Excellent communication skills for effective interaction with youth, parents, and church staff
  - Experience in event planning for organizing successful ministry activities
  - Experience working with youth in a ministry or educational setting
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**Compensation**

The Youth Ministry Assistant position starts at \$306 per month, based on regular duties requiring approximately 18 hours per month. The YMA may be reimbursed for personal expenses incurred in the practice of this ministry (i.e. youth group materials, food, mileage to attend off-site events, tickets for athletic or school events, etc.). The YMA will be responsible for submitting receipts for such expenses to the church bookkeeper in a timely manner.

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**Accountability**

The Youth Ministry Assistant works under the supervision of the Pastor(s). Evaluation of employment is conducted on an ongoing basis by the Pastor(s) and Personnel Committee. This evaluation will consider:

- Arrival to work on time
- Timely fulfillment of tasks assigned
- Competency and willingness to learn
- Capacity to relate to youth, parents, and other staff in a positive manner
- Professional self-presentation when on the job

It is understood that employment may be terminated for reasons including but not limited to:

- Excessive absenteeism
- Excessive tardiness
- Unsatisfactory job performance
- Disrespecting other employees or church members
- Inappropriate language or conduct around youth
- Inappropriate contact with youth
- Unauthorized removal or personal use of church property
- Substance abuse
- Negative results of a criminal background check