

REDUCING THE RISK

DEFINITION OF CHILD ABUSE

- **Physical Abuse**
 - ◊ A non-accidental injury, such as bruises and fractures resulting from punching, beating, kicking, biting, burning, or otherwise harming a child by the person responsible for the child's welfare. It is also abuse, even with no injury, if the action placed the child at risk of grave physical danger.
- **Sexual Abuse**
 - ◊ Any sexual activity by or permitted by primary caregiver for the purpose of sexually stimulating the child, PRFC, or others. Includes rape, sodomy, incest, or lewd or indecent acts or proposals to a child.
- **Legal definitions of sexual crimes**
 - ◊ Rape of a child - Sexual Intercourse involving vaginal or anal penetration, the victim is under 16 years of age.
SENTENCE IS FIVE YEARS TO LIFE, CAN BE PUNISHABLE BY DEATH PENALTY.
 - ◊ Rape by instrumentation - Penetration by an object or a body part other than the penis.
SENTENCE IS FROM ONE TO FIFTEEN YEARS.
 - ◊ Lewd or indecent proposals or act - Oral, written, or electronic indecent proposal, look upon, or touch the body or private parts.
SENTENCE IS FROM THREE TO TWENTY YEARS.
 - ◊ Indecent exposure of exhibitions - Exposure of genital in any place others are present, child pornography.
SENTENCE IS FROM THIRTY DAYS TO THIRTY YEARS.

REPORTING PROCEDURES FOR OBSERVED OR SUPPOSED MISCONDUCT

- Discuss suspicious behavior IMMEDIATELY, any inappropriate conduct or relationships between an adult volunteer and a member of the Preschool, Children or Student Ministry should be confronted immediately and investigated.
- Oklahoma law requires anyone who has reason to believe that a child is being abused must report the suspicion promptly to DHS. Failure to report suspected abuse is a crime. No person, regardless of their relationship, is exempt from reporting. A person reporting in good faith is immune from both civil and criminal liability.
- You do not need a disclosure, only a suspicion or a concern of any degree.

TULSA 918-584-1222

OKLAHOMA 1-800-522-3511

NATIONAL 1-800-422-4453



Preschool, Children and Student Ministry Mentor Application and Background Check Release Form

— MENTOR REQUIREMENTS —

- Lead mentors must be 18 years or older. Younger persons may assist adults, but they may not take place of an adult worker.
- All mentors will complete the Mentor Application, the Authorization of Criminal/Court Records Check and read "Reducing the Risk."

The steps above must be completed **prior** to the mentor being allowed to serve in the Preschool, Children or Student Ministries.

Individuals who have been arrested for, charged with, under probation for, or convicted of either sexual or physical abuse cannot serve or be employed for any church sponsored activity or program for preschool, children or student.

Date Completed:

Date In:

Name:

Church History And Prior Work With Children

When did you make your profession of faith in Christ? _____

List any gift, callings, training, education, or other factors that have prepared you for mentoring.

Are you a member of the church? NO YES If Yes, how long have you been a member? _____

If NO, list your church membership contact information: _____

Please list other churches you have attended regularly during the past five years: _____

Include the type of work involving children (including the ages) that you performed in those churches if applicable. _____

PERSONAL REFERENCES

| NAME | ADDRESS | CITY/STATE | PHONE NUMBER |
|------|---------|------------|--------------|
| | | | |
| | | | |
| | | | |

Authorization of Criminal/Court Records Check

- In connection with my application for placement, I understand an investigation report will be requested that will include information as to my character, work habits, performance, and experience, along with reasons for disciplinary action or termination of past employment. I understand as directed by policy and consistent with the position described, information may be requested from public and private sources about my criminal record, driving record, education, and previous employment.
- The fact that an applicant has a criminal record will not be an automatic bar to employment or work as a volunteer. Factors such as age at the time of the criminal offense, seriousness and nature of the violation, time elapsed and subsequent rehabilitation will be taken into account.
- I acknowledge that a Fax or photographic copy will be as valid as the original. This release is valid for most federal, state, and county agencies.
- I hereby authorize, without reservation, any law enforcement agency, court, institution, information service bureau, school, employer, or other organization or person contacted by the employer or its agent to furnish the information described in the attached request.
- Furthermore, I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify Foundation Church and each of their pastors, officers, directors, employees, and agents harmless from and against any and all causes of actions, suits, liabilities, costs, debts, and sums of money, claims, and demands whatsoever, and any and all related attorney's fees, court costs, and other expenses resulting from the investigation of my background in connection with my application to become an employee or volunteer.

Applicant Statement - Please read and initial each statement

- _____ The information contained in this application is correct to the best of my knowledge.
- _____ I authorize references or churches listed in this application to provide information (including opinions) they may have regarding my character and fitness of working with children.
- _____ I release all such references from any liability for furnishing such evaluations, provided they do so in good faith and without malice.
- _____ I waive any right I may have to inspect references provided on my behalf.
- _____ Should my application be accepted, I agree to be bound by the bylaws and policies of Foundation Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church.
- _____ I further state that I have carefully read the forgoing release and know the content of and sign this release as my own free act. This is a legally binding agreement which I have read and understand.

Applicant Signature: _____ Date: _____

Witness Signature: _____ Date: _____

Mentor Application

Thank you for choosing to mentor in the area of Preschool, Children or Student Ministry! This application is to be completed by all applicants for any position (volunteer or compensated) involving the supervision or custody of minors. This is not an employment application form. This form will help our church provide a safe and secure environment for our children. All fields are required fields.

Name: _____ Date: _____
(Last) (First) (Middle)

Any other names you have used: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Telephone (home): _____ (work) _____ (cell): _____

Sex: M or F Driver's License #: _____ State issued in: _____

Date of Birth: _____ Place of Birth: _____

Social Security #: _____ Occupation: _____

PLEASE CIRCLE ONE

YES Have you ever been convicted or plead guilty before a court of any federal state, or
NO municipal Criminal offense? (Excluding minor traffic violations)
 If YES, please provide explanation: _____

YES Have you ever received probation or community supervision for any federal, state or Municipal
NO criminal offense?
 If YES, please provide explanation: _____

YES Have you ever received probation or community supervision for any federal, state or Municipal
NO criminal offence?
 If YES, please provide explanation: _____

YES Have you ever been arrested for molesting or abusing a minor?
NO
 If YES, please provide explanation: _____

YES Have you ever been convicted of any criminal offense in a country outside of the jurisdiction of
NO the United States?
 If YES, please provide explanation: _____

YES As of the date of this authorization, do you have any pending criminal charges against you?
NO
 If YES, please provide explanation: _____