

MINISTRY	OVER-VIEW		ROLES & TASKS	LEADERS
ADULT EDUCATION	Adult Education planning, classes offered, curriculum and focus to fit in with overall mission of the church and direction of pulpit ministry.	•	Coordinate adult classes Plan curriculum Teach	lan Porter Eddie Oglesby Stacy Scott
BENEVOLENCE	Coordinate and carry the benevolent efforts of the church within the family and community. This includes all areas —pantry and otherwise.	•	Food Pantry Clothes Closet Pregnancy Crisis Center Emergency needs	Jim Frush Wayne Newman Randy Scott
BUSINESS	Work with accounting staff as needed to efficiently cover the financial needs of the church.		Finance and accounting Insurance	Kim Billingsley Ryan Sawyer
CHILDREN'S MINISTRY	Coordinate the children education program in all areas— Nursery, children's church, classes, curriculum, etc. up to 5th grade. Work with current group handling these areas.		Coordinate education programs Curriculum Vacation Bible School (VBS) Teach Teacher assistant	Ryan Sawyer Kim Billingsley Earnest Ward
COLLEGE MINISTRY	Coordinate the outreach to college students including NWCC and all other areas.	•	Coordination Outreach to college age Host college events Teach	Robin Robison Eddie Oglesby
COMMUNICATION	Develop and coordinate all communication efforts to include bulletins, social media, internet, and any other way of relaying news and happing for the church family.	•	Bulletins Social Media Website/Internet Digital Dashboard(s)	Kim Billingsley Staff
FELLOWSHIP	Oversee and coordinate fellowship functions. Includes Wednesday night meals, special meals, picnics, outreach, etc. Monitor supplies (cups, spoons, plates, tables, chairs, etc.)	•	Event Oversight and coordination Schedule events Host/lead events Supplies inventory	Earnest Ward Don Embrey Randy Morris Ryan Sawyer
GREETING & FOLLOW-UP	Work with staff to implement an effective ministry to greet guests at services and follow up as to needs. The goal being to bring all seekers into the family here and involve them in the work.	•	Greeters Outreach	Don Embrey Andy Gaines Danny Kopf Tim Oglesby Earnest Ward
LIFEGROUPS	Work with LifeGroups minister to move this ministry forward in participation, training, curriculum, etc.	•	Group coordination Curriculum development Communications Lead a Life Group	Stacy Scott Justin Hurt Eddie Oglesby
MAINTENANCE: FACILITIES & GROUNDS	Coordinate the maintenance efforts for all facilities on our campus including building, grounds, parking lots, cleaning, etc., with a special focus on "preventative maintenance".		Electrical/lighting HVAC Painting Roofing Landscaping/flower pots Parking lots Cleaning/Janitorial	Freddie Oglesby Don Embrey Justin Hurt Sid Johnson Randy Scott Ariel Vergara
MISSIONS	Coordinate congregational mission efforts including Panama, WBS, and all other areas of mission work.	•	Missions Committee World Bible School Panama Mission Trip	Danny Kopf Sid Johnson Ariel Vergara

NURSING HOME & SHUT-INS	Develop ministry to meet the needs of this group spiritually, physically, and emotionally. Make effort to contact and visit each of those in this group on a scheduled basis.	•	Spiritual support and development Outreach Teaching/Speaking Visitation Communion to shut-ins Take meals from fellowship meals Provide transportation Service (light work, etc.)	Randy Scott Danny Kopf Stacy Scott
OWLS (SENIORS' MINISTRY)	Coordinate the outreach and activities of senior members (50+ years). Promote and encourage their continued service in the kingdom.	•	Event Coordination Planning Committee Outreach Transportation	Andy Gaines Jim Frush Wayne Newman
PASTORAL CARE TEAM	Develop an effective ministry in partnership and support of the Pastoral Care minister, to meet the spiritual needs of the church family, community, and others. The goal being to be sure no one is overlooked. Those hurting and in need will be touched and reached by the church here.	•	Program coordination Visitation Team(s) New member contacts Card ministry Phone ministry Prayer ministry Record keeping Provide meals Emergency support & response	Jim Frush Andy Gaines Wayne Newman Eddie Oglesby Freddie Oglesby Tim Oglesby Ian Porter
RECOVERY / PRISON MINISTRY	Coordinate with John Coleman and staff to direct the efforts with the "Living Branches" recovery work as well as the prison work. Make effort to expand the outreach and grow these ministries.	•	Outreach Prayer Living Branches Kairos prison ministry Financial assistance	Blake Embrey
SARDIS LAKE CHRISTIAN CAMP	Coordinate the efforts of the church to support SLCC and foster participation by our young people to maximize their benefits.	•	Coordinate church involvement Serve on camp board Camp sponsor Camp counselor/support staff	Robin Robison Blake Embrey
SECURITY	Coordinate the overall efforts to ensure the security of the facilities and protection of the family as needed.	•	Building lockup (Sun & Wed) Campus/Parking lot security Camera maintenance and archive	Randy Scott Randy Morris Freddie Oglesby
SOUND ROOM AV/IT	Develop, coordinate, and maintain up to date and efficient technology. Work to provide quality service for the church and staff here on campus, and those unable to be on campus.	•	Manage campus IT needs Operate sound board Streaming & presentation software Video development Develop digital song database	Pete Hicks Will Gaines Volunteers
TRANSPORTATION	Maintain the vehicles and transportation needs of the church, with an eye toward preventative maintenance.	•	Scheduled maintenance Inspection & minor repair Vehicle key management/control	Justin Hurt Randy Morris Tim Oglesby
WORSHIP	Work with staff and shepherds to implement meaningful worship assembly.	•	Worship/song leader Reading scripture Lead prayer Lead Communion Event Setup	Sid Johnson Blake Embrey Danny Kopf Ariel Vergara
YOUNG FAMILIES/ YOUNG ADULTS & SINGLES	Develop and coordinate a ministry to reach out to this group within the church family. Provide activities and resources to develop them spiritually and to provide support for their family and spiritual needs.		Curriculum & spiritual development Outreach Manage ministry resources Plan Activities Child care Teachers for children's classes Sunday night nursery	Blake Embrey Justin Hurt Ian Porter Ryan Sawyer
YOUTH & FAMILY MINISTRY	Support an effective ministry in partnership and support of the Youth & Family minister, to meet the spiritual needs of teens and their families.	•	Support to Youth Minister Event Coordination Host youth events Teach Chaperone trips/events	Ian Porter Robin Robison Ariel Vergara