

**Minutes of the Meeting of the
DeMotte Town Council
March 26, 2018**

In attendance were Jeff Cambe, Mark Boer, Alana Bauman, Terry Schultz, Town Attorney Emily Waddle, Clerk-Treasurer Peggy Michelin, Town Manager John Dyke, Office Manager Heather Tokarz and Administrative Assistant Donna Shear

The meeting was called to order at 7:00 p.m.

Alana Bauman made a motion to approve the February 26, 2018 minutes and was seconded by Mark Boer. Motion carried with a 4-0 vote.

Police Chief Tom Jarrette gave the police report. Tom stated that the new car should arrive in a couple weeks. Tom also said that his department is still doing two church safety meetings a month. Tomorrow will be the simulator training at Kankakee Valley High School.

Police Chief Tom Jarrette shared that the Indiana Department of Homeland Security wished to thank the Town Council for the use of the town hall building for the recent flood relief.

Terry Schultz gave the wastewater report. Terry said that the wastewater department had to do a repair for a problem with the stub at 713 Ironwood St NW. The repair cost \$2,150.66. The annual service agreement for the lab equipment in the amount of \$440 has been paid. Terry also stated that Bob Barton will be attending the annual AWWA classes on May 18th and will be a guest speaker on hydro flushing.

Street Superintendent Jeff Powers gave the street report. The spring leaf program will be April 16 – 20.

Street Superintendent Jeff Powers presented two proposals to clean the ditch at 15th Street from the Catholic church to Halleck Street. DeYoung's Dirt Works, Inc submitted bid 1735 for the amount of \$2,880 plus \$675 for brush removal and KV Land Improvement submitted a bid for \$3,675. Mark Boer made a motion to approve bid 1735 from DeYoung's Dirt Works, Inc. in the amount of \$2,880 plus \$675 for brush removal to be paid from CCD and seconded by Terry Schultz. Motion carried with a 4-0 vote.

Street Superintendent Jeff Powers presented two proposals to replace the culvert at Almond St SW. DeYoung's Dirt Works, Inc. submitted bid 1749 in the amount of \$7,546.30 and KV Land Improvement submitted a bid for \$7,900. Mark Boer made a motion to approve bid 1749 from DeYoung Dirt Works, Inc. in the amount of \$7,546.30 to replace the culvert at Almond St SW to be paid from CCD. Motion seconded by Terry Schultz and approved with 4-0 vote.

Street Superintendent Jeff Powers presented bid 1753 from DeYoung's Dirt Works, Inc. to clear and clean the 5th Street ditch at the corner of Spencer Park to Halleck Street at the BP gas station in the amount of \$8,660. Mark Boer made a motion to approve bid 1753 from DeYoung's Dirt Works, Inc. to clear and clean the 5th Street ditch to be paid from CCD. Motion was seconded by Terry Schultz and carried with 4-0 vote.

Street Superintendent Jeff Powers requested approval to hire Greg Michelin as a part time Town Maintenance employee. Terry Schultz made the motion to approve the hiring of Greg Michelin as a part time Town Maintenance employee and seconded by Alana Bauman. Motion carried with 4-0 vote.

Alana Bauman gave the park report. Alana stated that the Easter Egg Hunt was rescheduled to March 31st at noon to be held at Spencer Park.

Town Manager John Dyke presented a recommendation from Plan Commission to allow the rezone from Agriculture to R-1 for the Roodzant two lot subdivision on the south side of 1100 N near 1000 W. Alana Bauman made the motion to approve the rezone from Agriculture to R-1 for the Roodzant two lot subdivision. Mark Boer seconded the motion and carried with a 4-0 vote.

Town Manager John Dyke stated that Kim Kendrick has been training to be a backup inspector. John said that this has been working out well.

Town Manager John Dyke said that the electrical and lights have been installed at the new pavilion. John also stated that he is currently in the process of installing a utility sink at the pool. John advised the board that the pool is losing water.

Town Manager John Dyke and Town Attorney Emily Waddle discussed a portable lift for the pool. Alana Bauman made a motion to approve John Dyke to purchase a portable lift for the pool not to exceed the amount of \$4,000. Mark Boer seconded the motion and carried with a 4-0 vote.

Office Manager Heather Tokarz presented a bid from Barco for twelve new tables and two double garbage cans at the new pavilion. Alana Bauman made a motion to approve the motion to purchase twelve new tables and two double garbage cans from Barco in the amount of \$14,004.10 to be paid from CEDIT. Terry Schultz seconded the motion and carried with 4-0 vote.

Town Attorney Emily Waddle presented Ordinance 03262018-1 to establish salaries for the park and pool employees for the 2018 season. Alana Bauman made a motion to approve Ordinance 03262018-1 and seconded by Mark Boer. Motion carried with 4-0 vote.

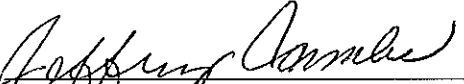
Town Attorney Emily Waddle discussed the Marathon Station progress. Emily said all the work is done and that she will send the invoices for the work to the owner. The owner has said that he will pay these invoices. The property is currently for sale.

Office Manager Heather Tokarz gave an update for the Town Engineer. Daryl Knip has met with Jeff Powers and they are working on solutions for alley drainage. Daryl Knip has bids for the community center and they total approximately \$2.5 million. Daryl is going to revisit this to see where costs can be cut.

Office Manager Heather Tokarz presented a proposal from the DeMotte Rotary to install a clock in Garden Park. The Rotary will pay for the clock by applying for a grant and raising funds. The Rotary is asking the town to supply the electric for the clock. Alana Bauman made a motion to approve the installation of a clock in Garden Park by the DeMotte Rotary and for the town to supply the electric subject to the approval of John Dyke. Terry Schultz seconded the motion and was approved with 4-0 vote.

Office Manager Heather Tokarz presented Resolution 03262018-2 to accept an amendment to the medical trust agreement. The name has changed from IACT Medical Trust to AIM Medical Trust and has made a few changes to the agreement. This resolution was tabled until the April meeting so that Town Attorney Emily Waddle can review the amendment.

Terry Schultz made a motion to adjourn the meeting at 8:15 p.m. Mark Boer seconded the motion. Motion carried with a 4-0 vote.



Town Council Resident



Administrative Assistant