

**Minutes of the Meeting of the
DeMotte Town Council
August 22, 2016**

In attendance were Mark Boer, Alana Bauman, Jeff Cambe, Dale Eenigenburg, Terry Schultz, Clerk-Treasurer Peggy Michelin, Town Attorney Emily Waddle, Town Manager John Dyke and Office Manger Heather Tokarz

The meeting was called to order at 7:01 p.m.

Alana Bauman made a motion to approve the minutes of the July 22, 2016 meeting and was seconded by Dale Eenigenburg. Motion carried with a 5-0 vote.

Office Manager Heather Tokarz reported that NIPSCO is no longer allowing decorations to be placed on utility poles. DeMotte State Bank would like the Council's approval to place Christmas decorations around the fountain at Spencer Park and on the Towns' light poles in the downtown area. Council approved decorating the areas and thought it was a great idea.

Police Chief Tom Jarrette reported that the Touch of Dutch went smoothly.

Police Chief Tom Jarrette stated that he received two bids for the window safety film. Lake County Window Tinter for \$6,000 and Van Gorp Group for the amount of \$6,830. Police Commissioner Jeff Cambe stated the Van Gorp Group was out of Chicago and their website was very informative, he recommended using them. Motion was made by Jeff Cambe to approve the bid for \$6830 from Van Gorp Group and was seconded by Terry Schultz with funds coming from Public Safety. Motion carried with a 5-0 vote.

Public Works Superintendent Bob Barton gave the Waste Water report. Bob said the plates need screen replacements and that they are 30% off right now.

Public Works Superintendent Bob Barton said Mattox would be doing maintenance in the pit to work on a valve and that the clarifier also needed maintenance. Bob said he would get an estimate on the clarifier while they were there.

Public Works Superintendent Bob Barton said that Don has finished school and would be taking the test. He is working both departments and it is working out well.

Street Superintendent Jeff Powers gave the Street Department Report. Jeff said a resident called regarding the need for a children playing sign at the South end of Azalea Street. Jeff also stated that the area is very dark due to no street light there. Mark Boer requested that Jeff research the light situation.

Street Superintendent Jeff Powers said because of the time and distance, he decided not to take the leaf vac to Fort Wayne for maintenance but instead to Renkenberger in Hebron. They will be making a list of the work that needs to be done.

Street Superintendent Jeff Power reported two paving bids were received. Walsh & Kelly bid \$1,040,344 and Town & Country bid \$964,009. Dale Eenigenburg made a motion to accept the bid from Town and Country for the amount of \$964,009 pending the results of the INDOT grant. Jeff Cambe seconded and motion carried with a 5-0 vote.

Office Manager Heather Tokarz gave the Park Report. Heather said three painters have been contacted and two bids have been received to paint the boys locker room floor. Ron Bakker Painting bid \$1,650 and Fritts Custom Finishing bid \$5,675, both bids have the same 2 year warranty. Motion to accept the bid from Ron Bakker Painting was made by Alana Bauman and was seconded by Terry Schultz. Motion carried with a 5-0 vote.

Office Manager Heather Tokarz introduced Christiana Koebeke with Fun in Motion. She explained it's a program with the school system to keep kids moving in a fun way. Town Attorney Emily Waddle said the background checks have been done and she has a contract. The Town would be sponsoring both DeMotte and

Wheatfield. Motion was made to approve entering into a contract for the school year by Jeff Cambe and was seconded by Dale Eenigenburg. Motion carried with a 5-0 vote.

Emily Waddle introduced Ordinance 08222016-01 to amend Ordinance 07252016-01 taking out elevation and changing contact information. Motion to approve Ordinance 08222016-01 was made by Jeff Cambe and was seconded by Terry Schultz. Motion carried with a 5-0 vote.

Town Manager John Dyke said he met with one of the Eagle Scouts and they are looking for more park project ideas.

Town Manager John Dyke stated that he would be taking a leave of absence in September for knee surgery and may be away for several weeks. John said he would take Jeff Powers with him on upcoming inspections to help him learn so that he can fill in while John is away.

Town Manager John Dyke introduced the Architecture Committees' Report; John said that the report would be incorporated into the plan review. After a brief discussion on revisions needed, John said he will make those revisions and bring to next months meeting.

Office Manager Heather Tokarz said that Halloween is on Monday October 31st and requested the Trick or Treat hours be from 4 to 6 p.m. The Board approved the Trick or Treat hours of 4 to 6 p.m.

Office Manager Heather Tokarz stated that due to the December 26th Town Council meeting falling on the day after Christmas, the meeting will be moved to Tuesday, December 27th.

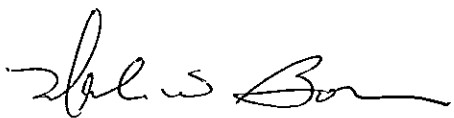
Office Manager Heather Tokarz said she would be getting another bid for the painting of the Town Hall Pillars and the Depot tomorrow.

Clerk-Treasurer Peggy Michelin introduced Resolution 08222016-2 for additional appropriations for the INDOT road improvements. Dale Eenigenburg made a motion to approve Resolution 08222016-2 and was seconded by Jeff Cambe. Motion carried with a vote of 5-0.

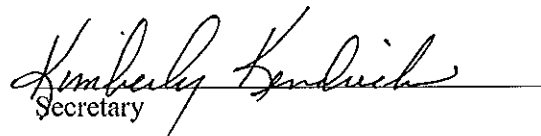
Town Attorney Emily Waddle said that an email was received from IDEM stating there were difficulties securing easements for the Buchanan Strip Mall and that it was being turned over to the enforcement division of IDEM.

Town Attorney Emily Waddle said that she and Heather met with the owners of the Forsythia and 15th Street properties regarding acquiring the property easements. The Schultz family's concern was the curb ingress/egress to access the properties if needed in the future. Dale Eenigenburg made a motion to honor the deed prepared for driveway ingress/egress to property and was seconded by Alana Bauman. Motion carried with a vote of 5-0.

Jeff Cambe made a motion to adjourn the meeting at 8:20 p.m. Dale Eenigenburg seconded the motion. Motion carried with a 5-0 vote.



Town Council President



Secretary