

**Minutes of the Meeting of the
DeMotte Town Council
March 28, 2016**

In attendance were Mark Boer, Alana Bauman, Jeff Cambe, Terry Schultz, Dale Eenigenburg, Town Attorney Emily Waddle, Clerk-Treasurer Peggy Michelin, Town Manager John Dyke, and Office Manager Heather Tokarz.

The meeting was called to order at 7:03 p.m.

Alana Bauman made a motion to approve the February 22, 2016 minutes and was seconded by Dale Eenigenburg. Motion passed with a vote of 5-0.

Police Chief Tom Jarrette gave the police report. Tom said the state audit with IDACS was last week and everything went well.

Police Chief Tom Jarrette stated that the Officer Phil Program at the elementary schools is tomorrow, and that there will be a Safety Training Class held with the Methodist Pre School.

Police Chief Tom Jarrette said that he is currently getting bids for safety features on the Town Hall windows in the lobby area and at the two windows.

Police Chief Tom Jarrette stated that the armed robber is in jail. He said that his department and the other agencies working on the case did great work. Mark Boer thanked Tom and his department for doing such a good job.

Public Works Superintendent Bob Barton gave the wastewater report. Bob said the sewer line at Fieldhouse Ford had to be relocated during their remodeling.

Public Works Superintendent Bob Barton said that the parts for the UV system have been purchased, installed and up and running.

Public Works Superintendent Bob Barton said that REMC came out today and replaced a pole that was leaning at the plant.

Office Manager Heather Tokarz gave the street report. Heather said that the Street Superintendent Jeff Powers is requesting permission to seek appraisals on the Peterbilt so that he can sell it because he no longer uses this vehicle since the purchase of the Silverado. The Council said that would be fine.

Office Manager Heather Tokarz said Jeff would like the authority to work with Dale Eenigenburg in hiring a new employee. Terry Schultz made a motion to approve Jeff and Dale working together on hiring a new employee and presenting him at the next meeting. Jeff Cambe seconded the motion and it carried 5-0.

Office Manager Heather Tokarz announced that the Spring Leaf Program will be April 11 – 15 and that the dates for the branch program are May 2, June 6, July 5, and August 1st.

Office Manager Heather Tokarz gave the park report. Heather said the Easter Egg Hunt was a success. She said that \$150 was given to the DeMotte Food Pantry and \$150 was given to Friends of the Park. There were also approximately 4 boxes of canned goods given to the food pantry.

Office Manager Heather Tokarz said the Parks will have a day to save on April 23, 2016 at the Town Hall from 10 a.m. until 12 p.m. There will be a \$5 discount on pool passes for people who come in that day to sign up.

Town Manager John Dyke said that the recommendations of the Architectural Committee were sent to everyone on Base Camp. John asked everyone to review these recommendations and to comment on them.

Town Manager John Dyke said that Char Groet was resigning from the Plan Commission.

Town Manager John Dyke said that the electrician and NIPSCO will meet this week or next week to have everything up and running at Almond Street.

Town Manager John Dyke stated that Seth Sheptock would like to address the council for an Eagle Scout Project. Seth Sheptock from Eagle Scout Troop 167 provided packets to all council members for a proposed portable shed for the DeMotte Little League. The project will be funded by business donations and the DeMotte Little League. Terry Schultz made a motion to approve the Eagle Scout Project for a portable shed as long as Seth meets with John Dyke to make sure everything is in order. Alana Bauman seconded the motion. Motion carried 5-0.

Office Manager Heather Tokarz said that she attended Road School at Purdue for her Certification to be able to work with INDOT on projects. Heather requested permission to move ahead on two projects. The projects would finish Division Street and the 9th Street work. Jeff Cambe made a motion to approve Heather moving ahead on the two projects and seconded by Alana Bauman. Motion carried 5-0.

Office Manager Heather Tokarz said that the Key Fund Program is now installed in the office.

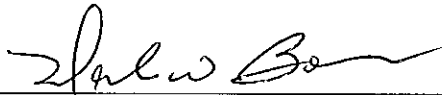
Town Attorney Emily Waddle said that the Buchanan issue is moving forward. She said that the easements are now in the works.

Town Engineer Daryl Knip stated bids were opened today for the 15th Ave Culvert and Forsythia St SE. The lowest bidder for the 15th Ave Culvert was Walsh & Kelly. The lowest bidder for Forsythia St SE was Walsh & Kelly for both proposed scopes of work.

Jeff Cambe made a motion to accept the bid of \$59,878 from Walsh & Kelly to complete the work on the 15th Ave Culvert. Alana Bauman seconded the motion and it carried 5-0.

The Council decided to take under advisement the bids for Forsythia St SE.

Dale Eenigenburg made a motion to adjourn the meeting at 7:45 p.m. Alana Bauman seconded the motion. Motion carried with a vote of 5-0.


Town Council President


Administrative Assistant