

**Minutes of the Meeting of the
DeMotte Town Council
December 18, 2017**

In attendance were, Mark Boer, Alana Bauman, Jeff Cambe, Dale Eenigenburg, Terry Schultz, Town Attorney Emily Waddle, Clerk-Treasurer Peggy Michelin, Town Manager John Dyke, Office Manager Heather Tokarz and Secretary Kimberly Kendrick.

The meeting was called to order at 7:00 p.m.

Motion to approve the November 27, 2017 minutes as amended was made by Alana Bauman and was seconded by Jeff Cambe. Motion carried with a 5-0 vote.

The Honorable Judge Potter said the Town Court would be suspended due to Judge Bailey being appointed to the Superior Court and no other Attorney living in the Town limits.

Town Attorney Emily Waddle stated that the court monies should be held separately until Judge Bailey has finished his reports and closed the court. Motion was made for Clerk-Treasurer Peggy Michelin to hold court monies by Jeff Cambe and was seconded by Terry Schultz. Motion carried with a 5-0 vote.

Police Chief Tom Jarrette gave the police report. Tom said all the departments in the County would be receiving a \$50 Jasper County Drug Fee Grant.

Police Chief Tom Jarrette requested that Gail Wolfe, a county dispatcher, be hired on as a part-time dispatcher. Jeff Cambe made a motion to hire Gail Wolfe as a part-time dispatcher and was seconded by Alana Bauman. Motion carried with a 5-0 vote.

Public Works Superintendent Bob Barton gave the wastewater report. Bob said the sewer department was wrapping up year end and was running at ½ capacity. Bob said after the ditch was cleaned they would be switching oxidation ditches.

Street Superintendent Jeff Powers gave the street report. Jeff said two loads of salt were delivered by Harry Brown last week, they have approximately 50 tons now stored in the barn.

Street Superintendent Jeff Powers said the new salt box is installed and ready to go.

Office Manager Heather Tokarz introduced Resolution 12182017-1 regarding park fees. Heather said there hasn't been an increase in several years and the increase will be on the Pavilion rates beginning on January 1, 2018. Alana Bauman made a motion to adopt Resolution 12182017-1 and was seconded by Jeff Cambe. Motion carried with a 5-0 vote.

Town Manager John Dyke gave a report on the building permits issued for 2018. John said there were more permits issued than last year but less revenue because of commercial permits in the previous year.

Town Manager John Dyke said an affidavit will be recorded on Wednesday for a street name change in Harvestview.

Office Manager Heather Tokarz reported that INDOT grants were applied for in November for crosswalks on Division and Halleck Streets and sidewalks on 7th, 9th, and Almond Streets. Heather said on January 9th INDOT was calling for projects presentations to the Board for approval.

Clerk-Treasurer Peggy Michelin gave the treasurer report. Peggy said the 2018 Budget has been approved.

Clerk-Treasurer Peggy Michelin introduced Resolution 12182017-2 to make budgetary encumbrances for the 2018 budget. CCD - 81,148, CCI - 9,586, and CEDIT \$56,299 for payment to Walsh & Kelly.

Town Attorney Emily Waddle said that the remediation is over at the Marathon Station and she has contacted the owner. Emily said the default time was getting close and was requesting Town Manager John Dyke's help with contractor information and phone numbers.

Town Attorney Emily Waddle reported the Hillside Shopping Mall issue has been resolved so no need for discussion.

Town Attorney Emily Waddle submitted her contract for 2018, she said the rates are the same and she would like the Town to retain her for another year. Terry Schultz made a motion to retain Emily Waddle for Town Attorney for year 2018 and was seconded by Dale Eenigenburg. Motion carried with a 5-0 vote.

Town Engineer Daryl Knip reported they were working on the design and budget for the Community Center.

Town Engineer Daryl Knip requested payment of application #2 & 3 to Hamstra for the Spencer Park Pavilion. Alana Bauman made a motion to pay application #2 & 3 to Hamstra for the Pavilion and was seconded by Jeff Cambe. Motion carried with a 5-0 vote.

Town Engineer Daryl Knip said bids were received on the 5th and 9th Street Community Crossing. On the 5th Street project Town & Country Construction bid \$75,604.75 on the Base, \$97,506.25 on the Base + Alternate A, \$78,156.25 on the Base + Alternate B, and \$100,057.75 on the Base + Alternate A & B. Walsh & Kelly Bid \$92,122.50 on the Base, \$116,331.75 on the Base + Alternate A, \$98,440.50 on the Base + Alternate B, and \$122,649.75 on the Base + Alternate A & B. Rieth-Riley Construction bid \$118,260.40 on the Base, \$144,592.15 on the Base + Alternate A, \$122,415.70 on the Base + Alternate B, and \$148,747.45 on the Base + Alternate A & B.

Daryl said on the 9th Street project Town & Country Construction bid \$80,593 on the Base, \$14,867.50 on Alternate A, and \$95,460.50 on the Base + Alternate A. Walsh & Kelly bid \$88,516 on the Base, \$14,037.50 on Alternate A, and \$102,553.50 on the Base + Alternate A. Rieth-Riley Construction bid \$109,909.43 on the Base, \$18,955.25 on Alternate A, and \$128,864.68 on the Base + Alternate A.

Jeff Cambe made a motion to award the bid for the 9th Street base + Alternate A to Town & Country Construction in the amount of \$95,460.50 and was seconded by Terry Schultz. Motion carried with a 5-0 vote. Dale Eenigenburg made a motion to award the bid for the 5th Street Base to Town & County in the amount of \$75,604.75 and was seconded by Terry Schultz. Motion carried with a 5-0 vote. Alternate A, Gardenia Street, will be tabled until 2018.

Town Engineer Daryl Knip requested the Board renew the Abonmarche contract for 2018. Motion was made by Terry Schultz to renew the 2018 contract with Abonmarch and was seconded by Alana Bauman. Motion carried with a 5-0 vote.

Town Attorney Emily Waddle opened the floor for the election of officers.

Mark Boer nominated Jeff Cambe as President and was seconded by Alana Bauman.

Mark Boer nominated Alana Bauman as Vice-President and was seconded by Terry Schultz.

Alana Bauman nominated Dale Eenigenburg as Street Commissioner and was seconded by Terry Schultz.

Terry Schultz nominated Mark Boer as Police Commissioner and was seconded by Jeff Cambe.

Jeff Cambe nominated Alana Bauman as Parks Commissioner and was seconded by Terry Schultz.

Dale Eenigenburg nominated Terry Schultz as Sewer Commissioner and was seconded by Mark Boer.

Alana Bauman nominated Gordon Etzler as Attorney for Plan Commission and BZA and seconded by Terry Schultz.

Mark Boer appointed Justin DeKock to a four year term to the BZA.

Mark Boer appointed Debbie Thorton to a four year term to the Planning Commission.

Terry Schultz nominated Don Goetz to a four year term to the NORWEJ Board and was seconded by Alana Bauman.

Mark Boer appointed Alana Bauman, Dale Eenigenburg and Peggy Michelin to a one year term to the Planning Commission.

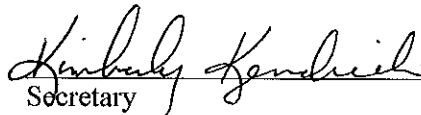
Being no other nominations, nominations were closed. Alana Bauman made a motion to accept the nominations and seconded by Terry Schultz. Motion carried with a 5-0 vote.

Town Attorney Emily Waddle presented Salary Ordinance 12182017-3. Alana Bauman made a motion to approve Ordinance 12182017-3 and seconded by Jeff Cambe. Motion carried with a 5-0 vote.

Dale Eenigenburg made a motion to adjourn the meeting at 7:45 p.m. Terry Schultz seconded the motion. Motion carried with a 5-0 vote.



Town Council President



Secretary