

**Minutes of the Meeting of the
DeMotte Town Council
November 28, 2016**

In attendance were Alana Bauman, Jeff Cambe, Dale Eenigenburg, Terry Schultz, Town Attorney Emily Waddle, and Office Manger Heather Tokarz

Absent: Mark Boer, Clerk-Treasurer Peggy Michelin & Town Manager John Dyke

The meeting was called to order at 7:10 p.m.

Dale Eenigenburg made a motion to approve the minutes of the October 24, 2016 meeting and was seconded by Jeff Cambe. Motion carried with a 4-0 vote.

Police Chief Tom Jarrette reported that the department will have their vehicle driving training tomorrow.

Police Chief Tom Jarrette stated that he will have Stats at next month's meeting.

Public Works Superintendent Bob Barton reported that the clarifier has been repaired. Bob asked for permission to advertise for a new employee. The Street Department and Public Works have been sharing Don Korem, but Don will be going to the Street Department full time within a few months. Council gave Bob approval to advertise for a new employee.

Office Manager Heather Tokarz gave the Park Report. The Chamber tree lighting will be held on Thursday from 4:30 p.m. to 6:00 p.m. at the Park Centre Fountain. Heather stated that Heather Wireman, who manages the Market in the Park, is not interested in doing the market in 2017.

Office Manager Heather Tokarz gave the Town Manager's report. The pool, fountain and pavilion at Field of Dreams have all been winterized. Heather stated that John found animal damage under the porch area of the depot. The cost of the repairs will be \$2,500 and will be submitted to the insurance.

Office Manager Heather Tokarz reported that the composting and branch pick up application for IDEM has been submitted. Heather said this process must be done every five years. Heather mentioned that the office is preparing for year end.

Town Attorney Emily Waddle reported that Bob Barton had met with Mr. Buchanan regarding the strip mall. The matter has been set for hearing in April 2017.

Town Attorney Emily Waddle presented Ordinance 11282016-1 pertaining to Architectural Standards. Jeff Cambe made a motion to approve Ordinance 11282016-1 and seconded by Dale Eenigenburg. Motion carried with a 4-0 vote.

Town Engineer Daryl Knip reported that Forsythia Street is open and functioning. The Flood Plain Map is going for another round of appeals. The process is open for three months. It will be another six months before it can be reviewed.

Terry Schultz made a motion to adjourn the meeting at 7.30 p.m. Jeff Cambe seconded the motion. Motion carried with a 4-0 vote.


Town Council Vice President


Administrative Assistant