

**Minutes of the Meeting of the
DeMotte Town Council
September 25, 2017**

In attendance were, Mark Boer, Alana Bauman, Jeff Cambe, Dale Eenigenburg, Terry Schultz, Town Attorney Emily Waddle, Clerk-Treasurer Peggy Michelin, Town Manager John Dyke, Office Manager Heather Tokarz and Administrative Assistant Donna Shear.

The meeting was called to order at 7:02 p.m.

Dale Eenigenburg made a motion to approve the minutes of the August 28, 2017 meeting as amended and was seconded by Jeff Cambe. Motion carried with a 5-0 vote.

Jeff Cambe gave the police report. Jeff said that Police Chief Tom Jarrette is on vacation. Jeff said that the vest grant has been tabled for now.

Jeff Cambe stated that the KV High School homecoming parade will be on Thursday, October 5th. It will begin at Field of Dreams and end at Community Bible Church.

Jeff Cambe said the Safety Glass will be installed by the end of October.

Public Works Superintendent Bob Barton gave the wastewater report. Bob said they ran into problems again when installing the impellers at the Dogwood Lift Station. When installed, the impellers did not work correctly. They were sent back again to be fixed. Bob also said that the fine screen that filters out the sludge was not working. He had to fix the variable frequency drive unit. It is now up and running.

Public Works Superintendent Bob Barton presented bids for walls at the Bio Solids building. After reviewing the bids, Terry Schultz made a motion to approve the bid from DeYoung Dirt Works for poured walls in the amount of \$9,502 and seconded by Jeff Cambe. Motion carried with a 5-0 vote.

Public Works Superintendent Bob Barton requested the council waive the remaining 11 days of Caleb Thomasson's probation period and make him a permanent full time employee because he is working out well. Terry Schultz made a motion to waive the remaining 11 days of Caleb Thomasson's probation and make him a permanent full time employee with his wage set at \$16/hour. Alana Bauman seconded the motion. Motion carried with a 5-0 vote.

Public Works Superintendent Bob Barton said that Jason Kearney has resigned and is currently taking applications for the position.

Street Superintendent Jeff Powers gave the street report. Jeff said Gary Bristol quoted him a price of \$1,397 to install the handrail at the ditch near Halleck Street. Dale Eenigenburg made a motion to approve Gary Britstol to install the handrail at the ditch near Halleck Street for a price of \$1,397 and seconded by Jeff Cambe. Motion carried with 5-0 vote.

Street Superintendent Jeff Powers said that he has both leaf vacs up and running for the leaf pick up in October. Jeff stated that both are in good shape and may only need a couple tires.

Street Superintendent Jeff Power said that the sidewalk repairs on Division Street are done and the cost was \$1,300.

Office Manager Heather Tokarz gave the park report. Heather said that the new pavilion is currently being constructed in Spencer Park and all is going well.

Town Manager John Dyke presented candidate recommendations for Plan Commission and BZA to Mark Boer. Plan Commission would like to recommend Debbie Thornton to complete the term of a vacant seat, and BZA would like to recommend Justin DeKock as a replacement for Cecile Wilbourne to complete her term. Mark Boer appointed Debbie Thornton to Plan Commission through December 31, 2018 and appointed Justin DeKock to BZA through December 17, 2017.

Town Manager John Dyke said that the boy's locker room floor in the poolhouse and the baby pool have been painted.

Town Manager John Dyke gave the building report. John said there are several commercial construction projects going on in town right now. John stated that residential permits for new dwellings has remained at the same number for the last two years.

Office Manager Heather Tokarz stated that the Town was awarded the amount of \$613,633.05 for the Community Crossing Grant. Projects 1 through 7 were approved. Town Engineer Daryl Knip said that Projects 1,2,3,5 and 6 were already bid. Projects 4 and 7 will be bid later. Daryl presented two bids for Projects 1,2,3,5 and 6 to the council. The first bid was for \$622,615 from Town and Country Paving and the second bid was from Walsh & Kelly in the amount of \$588,135. Dale Eenigenburg made a motion to accept the bid from Walsh & Kelly in the amount of \$588,135 for Projects 1,2,3,5 and 6. Jeff Cambe seconded the motion. Motion carried with 5-0 vote.

Office Manager Heather Tokarz reminded everyone that the Trick or Treat hours this year will be from 5 – 7 p.m. on October 31, 2017.

Office Manager Heather Tokarz said that many people have conflicts with moving the December meeting to December 26th. It was decided by the Board that December 18th will be the date for the December Council Meeting.

Clerk-Treasurer Peggy Michelin presented the 2018 Budget. Mark Boer opened the floor for the 2018 Budget Hearing. There were no questions or comments and Mark Boer closed the floor. The adoption of the 2018 Budget will be at the October 22, 2017 meeting.

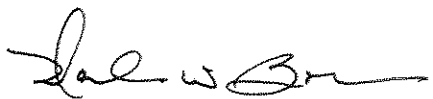
Town Attorney Emily Waddle said that the correct easements have been obtained for the Buchanan Strip Mall. Emily stated that paperwork has been filled out and they are making progress.

Town Attorney Emily Waddle presented Ordinance 09252017-01 regarding a change to Town Code for dog kennels. Terry Schultz made a motion to approve Ordinance 09252017-01 and seconded by Jeff Cambe. Motion carried with 5-0 vote.

Town Attorney Emily Waddle said she is still working on the Marathon Station matter. The owner keeps ignoring the requests to clean up the property and she has reached out to the realtor. The next step will be to file a lawsuit.

Town Engineer Daryl Knip said that he will be meeting with Jeff Powers on the alley paving.

Jeff Cambe made a motion to adjourn the meeting at 8:15 p.m. Dale Eenigenburg seconded the motion. Motion carried with a 5-0 vote.



Town Council President



Administrative Assistant