

**Minutes of the Meeting of the  
DeMotte Town Council  
September 24, 2018**

In attendance were Jeff Cambe, Alana Bauman, Mark Boer, Dale Eenigenburg, Attorney Luis Vallejo, Clerk-Treasurer Peggy Michelin, Town Manager John Dyke, Office Manager Heather Tokarz, and Administrative Assistant Donna Shear

The meeting was called to order at 7:05 p.m.

Alana Bauman made a motion to approve the August 27, 2018 minutes and was seconded by Dale Eenigenburg. Motion carried with a 4-0 vote.

Mark Boer gave the police report. Mark commended the police department on the great job they did on the Family Express robbery that occurred Saturday, September 22<sup>nd</sup>. All three suspects were arrested within hours of the robbery and are in jail. Mark Boer said that Police Chief, Tom Jarrette is currently at a grant meeting in Rensselaer.

Public Works Superintendent Bob Barton gave the wastewater report. Bob said that the Bio Solids are winding down and that once the tank is empty, he will be able to get the digester repaired. This should be completed within the next month.

Public Works Superintendent Bob Barton said that he has a bid from Jeff DeYoung to clean the ditch for the amount of \$700. Bob said he has discussed this with Terry Schultz and has been told to go ahead and have the work done.

Street Superintendent Jeff Powers gave the street report. Jeff said that the sidewalk repairs that were discussed in the last meeting have been completed. The leaf program will begin on October 15<sup>th</sup> and that he will be purchasing street signs soon.

Street Superintendent Jeff Powers stated that he has been looking at ditch mowers because the current mower that the department is using is very old. Jeff said he is in the process of getting bids and will bring this before the council at next month's meeting.

Eagle Scout, Riley Smith, requested approval for him to replace the flag pole at the Cemetery of Resurrection for his Eagle Scout project. This project will include brick pavers, solar lights around the pole and a bench to sit behind it. Riley said that he has been working with John Dyke and that he had also met with the council of First Church for their approval. Riley said that First Church has given him their approval. Jeff Cambe told Riley to continue to work with John Dyke and that it is ok to proceed with his project.

Office Manager Heather Tokarz presented a request from Wheatfield Township that seeks permission to connect to our sewer system on a parcel located near the high school. Mark Boer made a motion to allow a sewer connection to the Wheatfield Township at 4513 W St Road 10 as long as we receive a waiver of annexation, all normal fees are paid, that they will only pump at night and they obtain approval from the KV School Corporation. Dale Eenigenburg seconded the motion. Motion carried 4-0.

Town Manager John Dyke gave an update on the pool. Everything is painted, the pool is filled back up and the cover will be put on tomorrow. John said he will start winterizing the poolhouse after the cover is on the pool.

Town Manager John Dyke said that the Plan Commission & BZA have advertised for an attorney to replace Gordon Etzler, who is retiring.

Town Manager John Dyke stated that all of the money paid to clean up the Baumgarte mess, has been reimbursed.

Town Manager John Dyke said that there is a contractor that is digging a big pond and that a letter of credit is required for protection against any possible road damage. John stated that the contractor's bank has not been cooperative and that he may have to refer the matter to the Town Attorney.

Office Manager Heather Tokarz said she will be wrapping up the initial phase of the Division Street project tomorrow. Heather also said that she will be meeting with Matt Kaiser to work on the Community Crossroads Grant for road projects.

Office Manager Heather Tokarz advised the council of a round up program that is available for the town's water and sewer bills. Heather said she can do more research on the program and contact State Board of Accounts to see if it is allowed. Mark Boer told Heather to look further into this program.

Jeff Cambe opened the floor for the reading of the Town Budget for 2019. Clerk-Treasurer Peggy Michelin went over the proposed budget for 2019. There were no questions or comments. Floor closed by Jeff Cambe.

Attorney Luis Vallejo presented and read Ordinance 09242018-1 that amends the animal at large code. Dale Eenigenburg made a motion to approve Ordinance 09242018-1 and was seconded by Alana Bauman. Motion carried 4-0.

Attorney Luis Vallejo stated that a warning letter had been sent on September 6<sup>th</sup> to the owner of 801 21<sup>st</sup> St SW. Luis said that the owner had been in contact this afternoon and there appears to be a resolution.

Office Manager Heather Tokarz stated that the road asset management plan for the grant has been completed.

Office Manager Heather Tokarz went over three different drawings for the Spencer Park Improvement Plan. There was a brief discussion of the different options available. The cost for the project will be \$4.8 million. Heather stated that she still needs to research how to fund the project.

Dale Eenigenburg made a motion to adjourn the meeting at 8:00p.m. Mark Boer seconded the motion. Motion carried with a 4-0 vote.

  
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Town Council President

  
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Administrative Assistant