

**Minutes of the Meeting of the  
DeMotte Town Council  
September 23, 2013**

In attendance were Mark Boer, Alana Bauman, Terry Schultz, Dale Eenigenburg, Jeff Cambe, Clerk-Treasurer Peggy Woods, Town Manager John Dyke, Office Manager Heather Tokarz, Administrative Assistant Donna Shear and Town Secretary Kim Kendrick.

Absent: Town Attorney, Emily Waddle

The meeting was called to order at 7:05 p.m.

Alana Bauman made a motion to approve the minutes of the August 26, 2013 meeting and was seconded by Dale Eenigenburg. Motion carried with a vote of 5-0.

Office Manager Heather Tokarz made a citizens request to change the vehicle requirements in ordinance 02222010-1 to allow the purchase of a 6 person golf cart. Mark Boer stated that the golf cart should be used as manufactured and not customized, also it would need the approval of Town Attorney Emily Waddle before being voted on.

Police Chief Tom Jarrette stated that there was a conflict of interest with Officer Mike Cain doing work for the Town. Police Chief Tom Jarrette said Officer Mike Cain did the new police car design and the banners for the Touch of Dutch at minimal cost. Motion was made by Jeff Cambe to approve the conflict of interest and was seconded by Dale Eenigenburg. Motion carried with a vote of 5-0.

Police Chief Tom Jarrette said that a local company was interested in installing security cameras for the park but the job was to large.

Police Chief Tom Jarrette said that Spencer Park had vandalism damage over the weekend and Field of Dreams Park had vandalism damage a couple of weeks ago.

Police Chief Tom Jarrette stated that the Officer Phil safety program is over for the year and certificates were given out.

Public Works Superintendent Bob Barton stated that the new truck is ready to go and the repair work on the 2006 truck is finished.

Public Works Superintendent Bob Barton asked the Council to approve the transfer of the 2006 truck to the street department. Motion was made to approve the transfer by Terry Schultz and was seconded by Dale Eenigenburg. Motion carried with a 5-0 vote.

Public Works Superintendent Bob Barton stated that they are making preparations for winter.

Street Superintendent Jeff Powers said the plow truck is finished and Harv's Welding and Truck Repair is in the process of getting the leaf vacs wired so that both trucks will pull both leaf vacs.

Street Superintendent Jeff Powers stated he received three quotes to build a new spreader rack out of steel. Harv's Welding and Truck Repair submitted a quote for \$4,482.50, Steel Craft Fabricators, Inc. was for \$4,218, WR Fabrication & Repair had five options #1 at \$3,500, #2 at \$4,200, #3 at \$4300, #4 at \$4,500, and #5 at \$4,500.

Street Superintendent Jeff Powers said another option would be to switch the box to a tail gate spreader. He received a quote from Lindco Equipment Sales Inc. for \$3,759.50. Dale Eenigenburg made a motion to approve the tail gate spreader and was seconded by Jeff Cambe. Motion carried with a 5-0 vote.

Street Superintendent Jeff Powers said the apron of the old pavilion at Spencer Park was re-poured with concrete.

Town Manager John Dyke stated the fountain is not hooked up to the town water; a curb stop, line, and vault for the RPZ valve is needed. Mark Boer said to order the parts needed and to get a project total for the next Town Council meeting.

Town Manager John Dyke said that construction for the drainage on 6<sup>th</sup> Ave and Almond will begin this week.

Town Manager John Dyke stated that the Building Code Accessibility conference will be on October 23, 2013 in Carmel Indiana.

Town Manager John Dyke said Jim Dobson, Pine Crest Sub Division, is requesting a two year extension. This would be the second two year extension request.

Office Manager Heather Tokarz made a request to attend the IACT Conference on October 6-8, 2013 with Town Manager John Dyke. Jeff Cambe made a motion to approve and it was seconded by Terry Schultz. Motion carried with a 5-0 vote.

Office Manager Heather Tokarz stated that Clerk-Treasurer Peggy Woods would not be able to attend the conference in Middlebury on October 23<sup>rd</sup> & 24<sup>th</sup> and she would like Heather Tokarz to attend in her place. Heather Tokarz said that she would review the classes offered and if they were the same as the IACT conference classes she would not go. Motion was made for Heather Tokarz to attend the conference by Terry Schultz and was seconded by Jeff Cambe. Motion passed with a vote of 5-0.

Office Manager Heather Tokarz Stated that First Reformed Church will hold a Trunk or Treat at Spencer Park on October 31, 2013. They will have bounce houses and a concert including four different groups.

Clerk-Treasurer Peggy Woods said the budget for 2014 has been advertised and is ready for public hearing. Mark Boer opened the floor for public comment, there being no comments public hearing was closed. Jeff Cambe motioned to approve the budget and was seconded by Terry Schultz. Motion carried with a vote of 5-0.

Office Manager Heather Tokarz said the Family Express bill has not yet been paid.

Daryl Knip said that he's working with IDEM on district plans and with Purdue students on an emergency plan for the water district.

Daryl Knip stated 79% of the water main is in.

Daryl Knip said 7 bids were received for the Division Street culvert on September 23, 2013. The bid from Woodruff & Sons was \$114,348, H & G Underground Utilities was \$172,310.50, HRP Construction was \$155,880.20, LGS Plumbing was \$133,440, Grimmer Construction was \$135,772.80, and Rieth Riley Construction was \$117,619.


Mark Boer recommended moving ahead with the project. Alana Bauman made a motion to approve the lowest bid from Woodruff & Sons for \$114,348 from the rainy day fund. Jeff Cambe seconded the motion. Motion carried with a vote of 5-0

Daryl Knip said he's waiting on IDEM to approve the Safe Route to School project.

Daryl Knip stated the 6<sup>th</sup> Street SW & Birch drainage project should be happening soon.

Dale Eenigenburg made a motion to adjourn the meeting at 8:00 p.m. Terry Schultz seconded the motion. Motion carried with a vote of 5-0.

  
Town Council President

  
Town Secretary