

**Minutes of the Meeting of the  
DeMotte Town Council  
July 27, 2015**

In attendance were Mark Boer, Alana Bauman, Jeff Cambe, Dale Eenigenburg, Clerk Treasurer Peggy Michelin, Town Attorney Emily Waddle, Town Manager John Dyke and Office Manager Heather Tokarz.

The meeting was called to order at 7:05 p.m.

Alana Bauman made a motion to approve the minutes of the June 22, 2015 meeting. Jeff Cambe seconded the motion. Motion carried with a 4-0 vote.

Police Chief, Tom Jarrette gave the police report. Tom said that the body cameras have come in. Tom gave a copy of the policy he prepared for use of the body cameras to all of the Board members and the Town Attorney. Tom asked them to review this policy.

Police Chief Tom Jarrette said that he has received several complaints regarding the intersection of Orchid Street and State Road 10. The grass is very tall and visibility is poor for entering the intersection off of Orchid St. The grass has been mowed by the town and the property owner. Tom said he is waiting on the State to get back to him on other options for improving visibility at this intersection.

Police Chief Tom Jarrette informed everyone of a new law regarding cell phones. The new law prohibits anyone under the age of 21 to use their cell phone while operating the vehicle. The only exception is for 911 calls.

Public Works Superintendent Bob Barton gave the public works report. Bob had requested bids for the purchase of a new truck for his department. Mark Boer opened two bids that are as follows: 1) Wiers Chevrolet – Cadillac-GMC, Inc for \$27,400 for a 2015 Chevy Truck and 2) Fieldhouse Ford for \$28,664 for a 2015 Ford Truck. Dale Eenigenburg made a motion to approve the amount of \$27,400 to purchase a new truck from Wiers for the sewer department after Bob has reviewed the bid. Alana Bauman seconded the motion and motion carried 4-0.

Public Works Superintendent Bob Barton stated that there was a sewer main break on 15<sup>th</sup> St by Field of Dreams and Rolling Meadows. The sewer main has been repaired and Bob is still waiting on the bills to come in. The road was grated to make it passable. Bob said he will go back the day before the Touch of Dutch to grate it again so that it is as smooth as possible for the Rotary Ramble. Bob will also contact Town and Country Paving to see if he can get the walking path paved before the Touch of Dutch. The road should be paved by winter.

Public Works Superintendent Bob Barton said the pump for the Bio Solids stopped working last month, and he is waiting on the new pump to come in.

Street Superintendent Jeff Powers gave the street report. Jeff said that he is getting a lot of complaints about the Almond Street SW drainage. He has to pump the area whenever it rains because of flooding. The council told Jeff to get prices for the drainage repairs in that area.

Street Superintendent Jeff Powers asked for an update on the Foley Drainage located at 309 9<sup>th</sup> St SW. Office Manager Heather Tokarz said that Town Engineer Daryl Knip will be in on Wednesday and that he wants to meet with the property owners.

Street Superintendent Jeff Powers said that he is working on the paving list and that the trees along the ditch in Spencer Park are removed.

Office Manager Heather Tokarz said that she has been able to have movie night the last two weeks. This week she will be showing the movie "Frozen." The last movie night will be August 5<sup>th</sup>. The movies that were cancelled due to the rain will be rescheduled for next year.

Office Manager Heather Tokarz said that the last day for the pool to be open is August 16<sup>th</sup>.

Office Manager Heather Tokarz stated there will be a Back to School Fair held in Spencer Park on August 1<sup>st</sup>.

Office Manager Heather Tokarz said that the Touch of Dutch Parade and Festival will be on August 8<sup>th</sup>.

Diva Rish from the DeMotte Chamber of Commerce said that all is going well with Touch of Dutch. She currently has 100 vendors for the festival.

Town Manager John Dyke said that the pool pump and motor stopped working approximately two weeks ago. John used a spare pump he purchased several years ago when the pump at that time went out. The pool was only down for one day. John said he ordered a new pump for a spare.

Town Manager John Dyke gave the building report. Casey's has the floor and plumbing completed and are moving along. The DeMotte Elementary School is scheduled to finish with their remodeling project by the time school starts in August. The Church on State Road 10 and 231 has to go to the Drainage Board on August 3<sup>rd</sup>. John said that all commercial buildings must get a drainage plan. Residential building has increased recently.

Town Manager John Dyke said that he has adopted a new policy for plumbers to sign when applying for building permits. He discovered a contractor listed a plumber on his building permit, but the contractor was not using that plumber. John said that this new policy should eliminate this from happening again in the future.

Town Manager John Dyke said that the Plan Commission is looking to form an Architectural Committee to review standards for buildings on Halleck Street.

Office Manager Heather Tokarz requested approval to spend \$3,170 to add points and layers on the GIS system for the water lines. This cost will also cover training. Clerk Treasurer Peggy Woods said there are enough funds in CREDIT to cover the expense. Jeff Cambe made a motion to approve \$3,170 to be spent from CREDIT to add points and layers to GIS and for training. Alana Bauman seconded the motion. Motion carried 4-0.

Office Manager Heather Tokarz said that she is continuing on with the TIF district. There will be an Economic Development Commission meeting and a Redevelopment Commission meeting next month.

Office Manager Heather Tokarz said that the town will be audited for the years 2011 – 2014 starting on Wednesday.

Clerk Treasurer Peggy Woods said that the Budget Hearing will be held at the next meeting, August 24th.

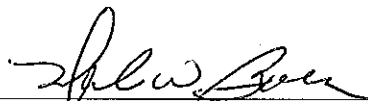
Town Attorney Emily Waddle said that there has been no movement from Buchanan. She said if there is no answer to the lawsuit that she will file for judgement.


Town Attorney Emily Waddle said that she has filed Abatement Process on the old Marathon Station. It has been published and if there is no response within 60 days, the town will take possession.

Office Manager Heather Tokarz said that we should receive the permit from the railroad within a week or two. We can start the culvert at 8<sup>th</sup> Street when we receive the permit. We cannot start the 15<sup>th</sup> Street culvert until blueberry season is over, which is August 10<sup>th</sup>. However, we will not start the 15<sup>th</sup> Street culvert until the 8<sup>th</sup> Street culvert is completed.

Office Manger Heather Tokarz said that John, Daryl and she meet recently on the Forsythia Street issue. Daryl is putting numbers together.

Jeff Cambe made a motion to adjourn the meeting at 7:50 p.m. Dale Eenigenburg seconded the motion. Motion carried with a vote of 4-0.

  
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Town Council President

  
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Administrative Assistant