

**Minutes of the Meeting of the  
DeMotte Town Council  
July 23, 2018**

In attendance were Jeff Cambe, Alana Bauman, Terry Schultz, Dale Eenigenburg, Attorney Luis Vallejo, Clerk-Treasurer Peggy Michelin, Town Manager John Dyke, Office Manager Heather Tokarz, and Administrative Assistant Donna Shear

The meeting was called to order at 7:05 p.m.

Terry Schultz made a motion to approve the June 25, 2018 minutes and was seconded by Alana Bauman. Motion carried with a 4-0 vote.

Police Chief Tom Jarrette gave the police report. Tom presented two bids for the replacement of the phone and radio recorder. The first bid was from Bartronics in the amount of \$8,814.80, which includes installation. The second bid was from Omnicron Electronics for \$8,194.16, which does not include installation. Terry Schultz made a motion to approve Tom Jarrette to negotiate with Bartronics for the purchase and installation of a new phone and radio recorder for the maximum amount of \$8,814.80 and to be paid out of the building equipment fund. Alana Bauman seconded the motion and motion carried 4-0.

Police Chief Tom Jarrette said the Crown Vic is ready to advertise for bids in the paper.

Public Works Superintendent Bob Barton gave the wastewater report. Bob said that the Bio Solids recently had to be put on hold because the frequency drive unit had to be replaced due to a power surge. The new frequency drive unit was installed last week. Everything should be back on track by the end of this week.

Public Works Superintendent Bob Barton stated that Brandon Mislán is due to end his probation period at the end of the month. Bob requested that the council end Brandon's probation and hire him full time because he is working out well. Terry Schultz made a motion to end Brandon Mislán's probation and hire him full time effective as of July 23, 2018 at a rate of \$15 per hour. Dale Eenigenburg seconded the motion and motion carried 4-0.

Street Superintendent Jeff Powers gave the street report. Jeff said that paving on 5<sup>th</sup> Street SE has started. Jeff said he had to pack a hole in the road by Fieldhouse Ford that was caused by NIPSCO when they replaced a pole. Jeff stated that he has contacted NIPSCO.

Street Superintendent Jeff Powers said that he is preparing for Touch Dutch. Circle R has replaced three outlets in Spencer Park and the ditch has been cleared. Jeff stated that he also plans to powerwash and possibly paint the tables. Alana Bauman requested that he spray for poison ivy.

Office Manager Heather Tokarz gave the parks report. Heather said Jeff Powers is still working on the band shell repairs. Heather stated that an invitation was sent out to several companies to bid on the repairs at Spencer Park Pool. Heather said that only one bid was received. The bid was from DeMotte Manufacturing in the amount of \$22,675. Alana Bauman made a motion to approve the bid from DeMotte Manufacturing to make the repairs at the pool in the amount of \$22,675. Terry Schultz seconded the motion and motion carried 4-0.

Office Manager Heather Tokarz requested that the council appoint Leann Doffin to the Park Board. Leann would fill the vacancy left from the resignation of Patti Padol. Alana Bauman made a motion to appoint Leann Doffin to the Park Board. Terry Schultz seconded the motion and motion carried 4-0.

Town Manager John Dyke said that the motor at the fountain is not working properly. The motor is overheating and is shutting off after a short time period. John said he will order a replacement motor tomorrow. John stated that his goal is to have this repaired by Touch of Dutch.

Town Manager John Dyke stated that the town paid to have the Baumgarte mess cleaned up and now the money is starting to come in to reimburse the town.

Town Manager John Dyke said that the Plan Commission/BZA attorney, Gordon Etzler is retiring. John also said that there will be a seminar in Brownsburg, Indiana on August 22<sup>nd</sup>. John stated that Kim will also be attending this seminar to prepare for testing.

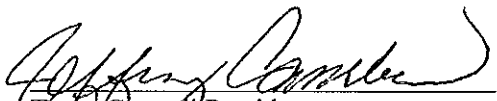
Office Manager, Heather Tokarz said that she has started working on the 2019 budget and is also working on the Park Master Plan. Heather stated that she plans to work with Jeff Powers to set up a permit process with specs for anyone that needs to cut into the streets.

Office Manager Heather Tokarz recommended that Trick Treat hours be 5 – 7 p.m. on October 31st. Heather also informed the council that December's meeting date falls on Christmas Eve and suggested the meeting be moved to December 17<sup>th</sup>. Heather also requested permission to research a first alert messaging system that would notify town residents in the event of a water main break, change of trash pick up date, street closures, etc... The council gave Heather permission to look into companies that provide first alert messaging.

Office Manager, Heather Tokarz said that she will be attending INDOT Community Crossing Training on Wednesday in LaPorte. It is necessary for her to attend this training in order to apply for the Community Crossing Grant.

Clerk-Treasurer Peggy Michelin said that her and Heather will be meeting with the DLGF representative on Tuesday. The budget hearing is set for September 24<sup>th</sup> and the budget adoption is set for October 22<sup>nd</sup>.

Dale Eenigenburg made a motion to adjourn the meeting at 7:45 p.m. Terry Schultz seconded the motion. Motion carried with a 4-0 vote.

  
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Town Council President

  
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Administrative Assistant