

**Minutes of the Meeting of the
DeMotte Town Council
May 21, 2013**

In attendance were Mark Boer, Alana Bauman, Jeff Cambe, Terry Schultz, Dale Eenigenburg, Clerk-Treasurer Peggy Woods, Town Manager John Dyke, Office Manager Heather Tokarz and Administrative Assistant Donna Shear.

Absent: Town Attorney Emily Waddle

The meeting was called to order at 7:03 p.m.

Alana Bauman made a motion to approve the minutes of the April 22, 2013 meeting and was seconded by Jeff Cambe. Motion carried with a vote of 5-0.

Kevin Kelly of Jasper County Economic Development presented a request for a \$10,000 contribution that can be paid bi-annually. Jeff Cambe made a motion to approve a contribution of \$5,000 to be paid to Jasper County Economic Development in June 2013 and December 2013 for a total of \$10,000. Alana Bauman seconded the motion. Motion was approved with a 5-0 vote.

Police Chief Tom Jarrette gave an update on District 1 Public Safety. Tom said that a meeting was held recently in Rensselaer focusing on safety. Tom said that Rick Johnson and Steve Musch held a safety day at the fire station on Saturday, May 18th.

Police Chief Tom Jarrette said that he will talk to Daryl Knip on park cameras and present a proposal at next month's meeting.

Police Chief Tom Jarrette stated that the Officer Phil Program, a safety program that is held for kids, was held on May 17th at DeMotte Elementary School and DeMotte Christian School.

Sewer Superintendent Bob Barton said that the number two blower is repaired and he is waiting on it to be installed. Bob said the first blower that was repaired is stilling working well.

Sewer Superintendent Bob Barton stated that the pump at the Prospect Hills Lift Station is out. Bob said that he is working on getting a price to rebuild the pump.

Sewer Superintendent Bob Barton said that today lines were flushed at the water treatment plant.

Street Superintendent Jeff Powers said that he is currently working on the paving list. Jeff said that he spoke to a couple other towns about how they prepare their paving lists and was told that they mark the areas that need to be paved before advertising for bids. Jeff said that he wants to mark the areas that need to be paved before presenting a paving list.

Street Superintendent Jeff Powers asked for approval to hire Jason Hunt to fill the Town Maintenance position. Jeff Cambe made a motion to hire Jason Hunt for the Town Maintenance position at a pay rate of \$15 per hour for his 90 day probation period, and then his pay rate would go to \$16 per hour after the probation period is over. Dale Eenigenburg seconded the motion. Motion carried with a vote of 5-0.

Alana Bauman presented a list of proposed pool employees. Alana Bauman made a motion to approve the hiring of the list of pool employees. Terry Schultz seconded the motion. Motion carried with a 5-0 vote.

Alana Bauman presented a quote from Tri-Masonry, Inc. in the amount of \$2,900 to repair the brick at the war memorial wall. Alana Bauman made a motion to approve hiring Tri-Masonry, Inc. to repair the brick at the war memorial wall for the amount of \$2,900 to be paid from Park Donations. Terry Schultz seconded the motion. Motion carried with a 5-0 vote.

Town Manager John Dyke stated that the pool will be ready to open on Saturday, May 25th.

Town Manager John Dyke presented Harvestview Subdivision Phase 3 Covenants. John said that the Plan Commission approved these covenants and that they are seeking final approval from the council. Jeff Cambe made a motion to approve Harvestview Subdivision Phase 3 Covenants. Alana Bauman seconded the motion. Motion carried with a 5-0 vote.

Town Manager John Dyke said that the Begonia Street lots will close at the end of the month.

Office Manager Heather Tokarz asked for approval to hire Kimberly Kendrick to fill the Secretary position at Town Hall. Dale Eenigenburg made a motion to hire Kimberly Kendrick at a pay rate of \$10.50 an hour for her 90 day probation period and then raise her pay to \$11 an hour after her probation period is over. Jeff Cambe seconded the motion. Motion carried with a 5-0 vote.

Office Manager Heather Tokarz stated that movie night will begin on Wednesday, June 5th. Heather said that Republic Services (Allied Waste) will be the sponsor for this movie night and that Wreck it Ralph will be the movie.

Office Manager Heather Tokarz presented a request to approve the purchase of a new phone system. The reason for the request is that the police station is having many problems with the current system, which can be potentially dangerous in an emergency situation. Heather presented a quote from Van Ausdall & Farrar for two different phone systems. The first system presented was for the cost of \$6,986 for Toshiba phone equipment that does not allow for growth. The second system would be for Toshiba phone equipment that allows for growth and messaging options for the amount of \$8,912. Terry Schultz made a motion to approve the purchase of Toshiba phone equipment that allows for growth from Van Ausdall & Farrar in the amount of \$8,912 to be paid from Public Safety. Jeff Cambe seconded the motion. Motion carried with a 5-0 vote.

Clerk-Treasurer Peggy Woods said that she will need all budgets submitted to her by June 15th. Peggy stated that she will be meeting with DLGF in July.

A request was made to approve Town Attorney Emily Waddle to attend the IMLA Seminar for governmental attorneys on June 20th and June 21st in Indianapolis. Alana Bauman made a motion to approve Emily Waddle to attend the IMLA Seminar in Indianapolis on June 20th and June 21st for a fee of \$290 and to pay \$109 for a one night hotel stay. Jeff Cambe seconded the motion. Motion carried with a 5-0 vote.

Office Manager Heather Tokarz gave a brief update on projects being handled by the Town Engineer.

Terry Schultz made a motion to adjourn the meeting at 8:10 p.m. Dale Eenigenburg seconded the motion. Motion carried with a vote of 5-0.



Town Council President



Administrative Assistant