

**Minutes of the Meeting of the
DeMotte Town Council
January 28, 2013**

In attendance were Mark Boer, Alana Bauman, Jeff Cambe, Terry Schultz, Town Manager John Dyke, Clerk-Treasurer Peggy Woods, Town Attorney Emily Waddle, Office Manager Heather Tokarz and Administrative Assistant Donna Shear.

Absent: Dale Eenigenburg

The meeting was called to order at 7:03 p.m.

Jeff Cambe made a motion to approve the minutes of the December 17, 2012 meeting as amended. The motion was seconded by Alana Bauman. Motion carried with a vote of 4-0.

Town Attorney Emily Waddle opened the floor for Officer Elections.

Alana Bauman nominated Mark Boer as Town Council President and seconded by Jeff Cambe. Terry Schultz made a motion to close the nomination and seconded by Jeff Cambe. Motion carried unanimously with a 3-0 vote.

Terry Schultz nominated Alana Bauman as Town Council Vice President and seconded by Mark Boer. Jeff Cambe made a motion to close the nomination and seconded by Mark Boer. Motion carried with a 3-0 vote.

Jeff Cambe nominated Dale Eenigenburg as Street Commissioner and seconded by Terry Schultz. Mark Boer made a motion to close the nomination and seconded by Alana Bauman. Motion carried with a unanimous vote of 4-0.

Mark Boer nominated Jeff Cambe as Police Commissioner and seconded by Terry Schultz. Mark Boer made a motion to close the nomination and seconded by Terry Schultz. Motion carried with a 3-0 vote.

Jeff Cambe nominated Alana Bauman as Park Commissioner and seconded by Mark Boer. Mark Boer made a motion to close the nomination and seconded by Terry Schultz. Motion carried with a 3-0 vote.

Alana Bauman nominated Terry Schultz as Sewer Commissioner and seconded by Jeff Cambe. Mark Boer made a motion to close the nomination and seconded by Jeff Cambe. Motion carried with a unanimous vote of 3-0.

Alana Bauman made a motion to elect the slate and seconded by Terry Schultz. Motion carried unanimously with a vote of 4-0.

Police Chief Tom Jarrette gave the police report. Tom stated that his department received \$2,614 for the 2013 OWI Grant from Jasper County. Tom said that the annual Taser Training was held with the county on January 22nd. Tom stated that his department has had many meetings with the schools for the ALICE program. Tom said that he is waiting on electric at the water tower in order to move forward on the cameras.

Sewer Superintendent Bob Barton requested approval to have two of the blowers at the sewer plant repaired. Bob recommended doing one blower at a time. The cost to have one blower repaired is \$7,871 if it does not have to be rebuilt. The cost to rebuild the blower would be \$26,420. Bob said that if the blower has to be rebuilt he would recommend buying a new one since the cost to replace the blower is \$28,161. Terry Schultz made a motion to approve the repair of one blower at the sewer plant at a cost of \$7,871 and seconded by Alana Bauman. Motion carried with a 4-0 vote.

Sewer Superintendent Bob Barton requested approval to purchase new lab equipment, which would be 2 meters and 4 probes at a cost of \$4,984. Terry Schultz made a motion to approve the purchase of new lab equipment for the sewer department in the amount of \$4,984. Motion was seconded by Alana Bauman. Motion carried with a 4-0 vote.

Sewer Superintendent Bob Barton requested approval to have the dialers at the lift stations wired like the Dogwood Lift Station at a maximum cost of \$1,500. Terry Schultz made a motion to approve the work to have the dialers at the lift stations rewired at a maximum cost of \$1,500. Jeff Cambe seconded the motion. Motion carried with a 4-0 vote.

Sewer Superintendent Bob Barton requested approval for him and Dave Yurko to attend an annual water training conference on March 13th and March 14th in Bloomington. Terry Schultz made a motion to approve Bob Barton and Dave Yurko to attend a water training conference on March 13th and March 14th in Bloomington. Jeff Cambe seconded the motion. Motion carried with a vote of 4-0.

Sewer Superintendent Bob Barton gave the 2012 summation report for the wastewater treatment plant. Bob said that the wastewater treatment plant employees did a great job and that 2012 was a good year for the plant.

Office Manager Heather Tokarz gave the street department report. Heather said that Byron Frieden will take a three month leave of absence starting February 13th for back surgery. Heather said that Street Superintendent Jeff Powers will present the quotes for a new truck at the next meeting.

Office Manager Heather Tokarz stated that Jeff Powers would like to attend the Purdue Road School in Lafayette. Alana Bauman made a motion to approve Jeff Powers to attend the Purdue Road School and the motion was seconded by Jeff Cambe. Motion carried with a 4-0 vote.

Town Manager John Dyke presented a Building Permit Summary for 2012. John stated that he has seen a little increase over last year. John also mentioned that the office plans to charge a \$10 fee plus the cost of the pit for permits for the connection of the town water to homes and businesses.

Town Manager John Dyke stated that he will set up a date for an emergency response plan to be developed through Purdue. John said that they will do this free of charge.

Town Manager John Dyke stated that he received a letter from FEMA stating that they are moving ahead with the new flood plain map and process. John said that FEMA had advertised this and will advertise it again on Thursday. John said that the town has 90 days to respond if the town decides to appeal. John said that he will have a proposal for next month's meeting.

Office Manager Heather Tokarz stated that the Safe Routes to School Acquisition will cost approximately \$67,000 and will go out in July. Heather said that this will be a 2014 project.

Office Manager Heather Tokarz presented a request for approval to use the Invoice Cloud service. This service works with our Keystone Sewer Billing. It will allow customers to view their account history online, the option to have paperless statements by email, and the ability to pay their bill online. The cost to the town would be \$50 per month. Jeff Cambe made a motion to approve using Invoice Cloud with the Keystone Sewer Billing at a cost of \$50 per month. Alana Bauman seconded the motion. Motion carried with a vote of 4-0.

Officer Manager Heather Tokarz requested approval to attend a Legislative Conference on March 19th in Indianapolis. Heather suggested that Town Attorney Emily Waddle may want to attend this conference. Jeff Cambe made a motion to approve Heather Tokarz to attend the Legislative

Conference on March 19th in Indianapolis. Alana Bauman seconded the motion. Motion carried with a 4-0 vote.

Clerk-Treasurer Peggy Woods said that the 2013 budget has been approved. Peggy stated that she had recorded 77 sewer lien releases that generated approximately \$23,000 in revenue for the sewer department.

Clerk-Treasurer Peggy Woods said that the December 2012 draw from the county was approximately \$460,000.

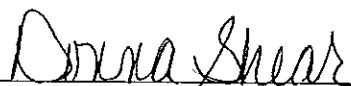
Clerk-Treasurer Peggy Woods presented Resolution 01282013-1 for approval. This resolution is for the voiding of checks. Jeff Cambe made a motion to approve Resolution 01282013-1 and was seconded by Alana Bauman. Motion carried with a 4-0 vote.

Clerk-Treasurer Peggy Woods presented Resolution 01282013-2 for approval. This resolution is for budget transfers. Terry Schultz made a motion to approve Resolution 01282013-2 and was seconded by Jeff Cambe. Motion carried with a vote of 4-0.

Terry Schultz made a motion to adjourn the meeting at 7:45 p.m. Alana Bauman seconded the motion. Motion carried with a vote of 4-0.



Town Council President



Administrative Assistant